

APPROVED



## Inwood Academy for Leadership Charter School

### Minutes

#### November Board of Trustees Meeting

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##### **Date and Time**

Tuesday November 14, 2023 at 7:00 PM

##### **Location**

Join Zoom Meeting

<https://ialcs-org.zoom.us/j/99555749600?pwd=QVIhTUFLYWtnTTlvc242NIRteGNoZz09>

Meeting ID: 995 5574 9600

Passcode: 094714

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Remote locations of board members were noticed properly as locations the public could join the meeting

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##### **Trustees Present**

C. Talero (remote), J. Almonte (remote), K. Mangual (remote), K. Smith (remote), M. Rosenthal (remote), R. Khamis (remote), S. Mlynar (remote), S. Santo (remote), V. Singh (remote)

##### **Trustees Absent**

B. Wilson, J. Looney, J. Patrick

##### **Guests Present**

B. Mercedes (remote), C. Reyes (remote), G. Thiyagarajah (remote), J. Pichardo (remote), N. Polanco (remote)

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#### **I. Opening Items**

### A. Record Attendance

### B. Call the Meeting to Order

M. Rosenthal called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Nov 14, 2023 at 7:09 PM.

### C. Approve Minutes

S. Santo made a motion to approve the minutes from October Board of Trustees Meeting on 10-17-23.

K. Mangual seconded the motion.

The board **VOTED** to approve the motion.

## II. Board Committee Reports

### A. Academic Committee Report

The long-term strategies to support student growth and achievement:

- First one is launching the Elementary School by August 2024
  - We currently have multiple bus ads around NYC
- Next one is Becoming HRS Levels 1-3 Certified
  - Currently waiting on the HRS Level 1 certification approval
- And most importantly, the Five Year Renewal by the Authorizer

Highlights:

- Hispanic Heritage Month celebration
  - Roots and Recipes event was great this year
- College Application Night:
  - 300 Applications were submitted by the students
  - A little over 60 students took advantage of this night; about 50 or so parents attended

Elementary School Presentation:

- The Goals:
  - Gaaya will engage in professional developments to further prepare & align to IAL practices
  - ES programs will be aligned with Levels 1-3 of Highly Reliable Schools
  - Hiring of the ES team; teachers, leaders, and support staff
    - Develop the professional development plan for the ES team
  - The overall recruitment of K-1 students for 2024-2025 academic year
- Some things that have already been accomplished for the ES expansion are (Specifically HRS Level 1):

- Defining and aligning the IALCS values for the ES students
- Tier 1 Systems
- The ES structure, hiring needs, and draft school calendar
- Identifying the SEL and leadership development program; we have landed on Leader and Me
  - A visit to a school that uses Leader and Me will be held soon; to see their values and kid-friendly terms used
- Working on:
  - Establishing Tier II & III for SEL & Behavior
  - Identifying school wide systems
  - PLC protocols
  - Identifying celebration, and school events for the ES
- We are then focusing on:
  - Decision making protocols and specific feedback systems we will be using and aligning with the rest of the school
  - How we are going to be working closely with FACE
  - Celebrations and the staff leadership for the ES
- HRS Level 2 Alignment
  - Gaaya has been attending multiple Marzano workshops in order to improve student outcomes and supporting teachers
  - Gaaya has also been involved in the development of teacher evaluations and the best systems that will be beneficial on the ES level
  - Currently working on, the best way to evaluate teachers for the 2024-2025 academic year
  - Then we will be working on creating the best Professional development for the ES team
    - Systems and protocols for instructional rounds will also be created
      - We currently meet twice a month, and will continue to do so for the best alignment
- HRS Level 3 Alignment
  - We are making sure our curriculum aligns with the science of reading with the middle school; and also supports all diverse learners.
    - For ELA we have chosen to use Wilson's reading foundation and Wit and Wisdom; which is currently being used at the middle school level
  - We are currently working on identifying the Math curriculum
    - Working closely with the middle and high school; alongside our CSO, Bianca Mercedes.
  - Also working on is standard based proficiency scales
    - While ensuring everything is aligned with HRS
    - So that all students can progress from the ES, to the MS, and eventually to the HS

Recruitment:

- We have had a photoshoot and have began to use multiple different strategies for marketing
  - Like bus ads
  - And ads throughout all local businesses in the area
  - We will also begin advertising the free after school opportunities we will be offering
- We have also held our first Open House
  - Over 40 people joined
- The lottery will be held in April
- We are currently working on finalizing the job descriptions
- All job postings will begin in January

#### Potential Schedules for ESL

- These will consist of an A & B day; similar to Middle School and High School
  - Consisting of 9 periods
    - Morning meetings will be focused on their calendars, and Leader in Me, and Physical Education
    - 3 Blocks of ELA; Readings foundations & Wit & Wisdom
    - 2 Blocks of Math
    - They will also have science and social studies

### **B. CEO Report**

The requested changes to the board meetings are as follows:

- March board meeting from a Tuesday night to a Saturday morning (March 16th)
  - For a mid-year check in and renewal prep
  - To be held at the middle school from 9-12
- June Saturday annual meeting moved to Tuesday June 18th at 7pm; regular meeting
- September 2024 meeting from a Tuesday evening to a Saturday, September 28th 9am-12pm meeting at the middle school
- The board approves all recommended changes to the board meeting dates and times

### **III. Other Business**

#### **A. OML**

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,  
M. Rosenthal