APPROVED

Literacy First Charter Schools

Minutes

Literacy First Charter School Board of Trustees

Regular Board Meeting

Date and Time
Wednesday June 10, 2026 at 5:30 PM

Location
To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1

Meeting ID: 828 2410 5333
Passcode: azYJy1

Teleconferencing Locations:

799 E Washington Ave El Cajon, CA 92020
1012 E Bradley Ave El Cajon, CA 92021
1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Trustees Present
B. Johnson, J. Lewis, K. Evans, M. Simone

Trustees Absent
P. Schreiber

Guests Present
D. Beyer, S. Robinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Evans called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Jun 10, 2026 at 5:33 PM.

C. Flag Salute

D. Minutes from the May 13, 2026 Regular Board Meeting

M. Simone made a motion to approve the minutes from Literacy First Charter School Board of Trustees on 05-13-26.
B. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Current Agenda

J. Lewis made a motion to Approve the current agenda.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment on Agenda Items

None

G. Public Comment on Non-Agenda Items

None

II. Executive Director's Report

A. School Events, Program, and Staffing Updates

The Executive Director provided the board information on the 2026-27 lottery, LCHS graduation, 8th Grade promotion, current attendance, and interviews for 2026-27 teaching prositions.

B. Lease for 1328 Administration Way Alpine

M. Simone made a motion to Approve the lease for 1328 Administration Way Alpine.
B. Johnson seconded the motion.
The Executive Director and the CBO recommended the board approve the lease for 1328 Administration Way Alpine for the purpose of starting a CTE construction program at LCHS. A benefactor has pledged the funds to cover the costs.
The board **VOTED** unanimously to approve the motion.

C. LCHS Class of 2026 Data

Nicole Allen provided information on our 2025-26 graduation rate and post-secondary plans of our seniors. 81% are college bound, 16% are bound for trade schools, 4% are going into the workforce, and 1 student is not graduating on time. 29 graduates have been with LFCS since Kindergarten.

Andres Jimenez provided the board information on the LCHS College / Career Indicator: Measures of College Readiness per the California Dashboard. We project 75% of our 2026 students will meet this College / Career Indicator as College / Career Ready. 67.1% of our 2025 graduates were "college / career ready." CA average is 51% since passing an AP class was added instead of having to pass the AP exam. We track our graduates through the National Student Clearinghouse offered through SDCOE. Since 2018, 84-95% of our students last in college past the 2nd year. The national average is 77%.

D. 2026-27 LCAP Public Hearing

Jamie Robison presented the public and the board with the details of the entire 2026-27 LFCS LCAP including the instructions.

E. Approve the 2026-27 LFCS LCAP

M. Simone made a motion to Approve the 2026-27 LFCS LCAP.
B. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Current LFCS Local Indicators Public Hearing

Jamie Robinson presented the public and the board with the details of the LFCS Local Indicators using the CDE template.

III. Chief Business Officer's Report

A. Current Financial Report

The CBO provided the board with information on the return on our arbitrage investments of our debt service account, SDCOE's report on our 2025-26 1st Interim Report, and our current financials as of 5.31.26.

B. Contracts and Large Purchases Notifications

Jesus Higuera Tree Service: 15 trees trimmed and 4 trees removed at the JA; $21,750.

C. Facilities Report

Junior Academy: Solar for 1012 and 1030 E Bradley is in permitting and is scheduled to be installed during the summer of 2026 with an expected completion date in October 2026. The field will be reseeded over the summer. The Freedom House will get its washer, dryer, and hot water heater, and furnace.

Primary Academy: Canopies will be replaced.

Liberty Academy: Over the summer we will install concrete in the back alley, repair the fence in the playground around the garden, and replace the fire sprinkler main valve. A leaking sprinkler pipe is currently being repaired.

At all campuses, classrooms, offices, and hallways will be deep cleaned, carpets cleaned, tiles cleaned and sealed, parking lots restriped as needed, playgrounds restriped, and 4 hour dials installed on all thermostats.

D. Legal Issues

The insurance claim regarding the car that was hit by one of our Junior Academy gates has been settled for the cost of the repairs in the amount of $2,601.30.

E. 2026-27 LFCS LCAP Federal Addendum

J. Lewis made a motion to Approve the 2026-27 LFCS LCAP Federal Addendum.
M. Simone seconded the motion.
The CBO recommended the board approve the 2026-27 LFCS LCAP Federal Addendum.
The board **VOTED** unanimously to approve the motion.

F. Moving Insurance and Workers Compensation Coverage from the San Diego County JPA to Marsh & McLennan

The CBO provided the board information on our process of leaving the San Diego County Schools JPA for property, liability, cyber, professional, and workers compensation insurance. Our final letter of withdrawal was accepted by the JPA and they are billing us

for our share of the debt of the small district pool. This agenda item was information only and mistakenly marked as "vote" on the agenda. No vote was taken on this agenda item.

G. Approval of Marsh McLennan Insurance Services for 2026-27

B. Johnson made a motion to Approve the 2026-27 insurance coverage brokered by Marsh McLennan.
M. Simone seconded the motion.
The CBO recommended the board approved the 2026-27 insurance coverage brokered by Marsh McLennan to replace the coverage we formerly had through the JPA.
The board **VOTED** unanimously to approve the motion.

H. Updated LFCS Conflict of Interest Policy

M. Simone made a motion to Approve the updated LFCS Conflict of Interest Policy.
B. Johnson seconded the motion.
The CBO recommends the board approve the updated LFCS Conflict of Interest policy so we can submit our Form 700's to the San Diego County Clerk as required by law.
The board **VOTED** unanimously to approve the motion.

I. Approval of the Certificate of Amendment of the LFCS Articles of Incorporation

J. Lewis made a motion to Approve the Certificate of Amendment to the LFCS Articles of Incorporation.
K. Evans seconded the motion.
The CBO recommended the board approve the Certificate of Amendment to the LFCS Articles of Incorporation so we are in compliance with new CalSTRS regulations.
The board **VOTED** unanimously to approve the motion.

J. Adoption of the revised Article V, Section 1 of the LFCS Bylaws

J. Lewis made a motion to Approve the Revised Article V, Section 1 of the LFCS Bylaws.
B. Johnson seconded the motion.
The CBO recommended the board approve the revised Article V, Section 1 of the LFCS Bylaws so we are in compliance with new CalSTRS regulations.
The board **VOTED** unanimously to approve the motion.

K. Authorization of Steve Robinson to submit the CalSTRS Certification (Form 0765)

B. Johnson made a motion to Authorize Steve Robinson to submit the CalSTRS Certification (Form 0765 on behalf of LFCS.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. LFCS Board Meeting Technology Disruption Policy

M. Simone made a motion to Approve the LFCS Board Meeting Technology Disruption Policy.

J. Lewis seconded the motion.
The CBO recommended the board approve the LFCS Board Meeting Technology Disruption Policy.
The board **VOTED** unanimously to approve the motion.

M. 2026-27 LFCS Budget Public Hearing

The CBO provided the public and the board with the details of the 2026-27 proposed LFCS Budget including assumptions, multi-year projections, and projected cash flow.

IV. Governance

A. Governance Committee Report

B. LFCS Board of Trustees Job Description

B. Johnson made a motion to Approve the LFCS Board of Trustees Job Description.
M. Simone seconded the motion.
The board president recommended the board approve the LFCS Board of Trustees Job Description.
The board **VOTED** unanimously to approve the motion.

C. Approve Katina Evans as the LFCS Board of Trustees President effective July 1, 2026 - June 30, 2027

M. Simone made a motion to Approve Katina Evans as the LFCS Board of Trustees President effective July 1, 2026 - June 30, 2027.
B. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Priscilla Schreiber as LFCS Board of Trustees Vice President July 1, 2026 - June 30, 2027

B. Johnson made a motion to Approve Priscilla Schreiber as the LFCS Board of Trustees Vice President effective July 1, 2026 - June 30, 2027.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Mat Simone as LFCS Board of Trustees Secretary July 1, 2026 - June 30, 2027

K. Evans made a motion to Approve Mat Simone as the LFCS Board of Trustees Secretary effective July 1, 2026 - June 30, 2027.
B. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

F.

Approve Katina Evans as Chair of the Governance Committee July 1, 2026 - June 30, 2027

M. Simone made a motion to Approve Katina Evans as Chair of the Governance Committee effective July 1, 2026 - June 30, 2027.
B. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Approve Jason Lewis as Chair of the Facilities Committee July 1, 2026 - June 30, 2027

B. Johnson made a motion to Approve Jason Lewis as Chair of the Facilities Committee effective July 1, 2026 - June 30, 2027.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Finance Committee Report

None

I. Facilities Committee Report

None

V. Closing Items

A. Other Issues

None

B. Adjourn Meeting

J. Lewis made a motion to Adjourn the meeting.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:03 PM.

Respectfully Submitted,
S. Robinson