APPROVED

Literacy First Charter Schools

Minutes

Literacy First Charter School Board of Trustees

Regular Board Meeting

Date and Time
Wednesday April 15, 2026 at 5:30 PM

Location
To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1

Meeting ID: 828 2410 5333
Passcode: azYJy1

Teleconferencing Locations:

799 E Washington Ave El Cajon, CA 92020
1012 E Bradley Ave El Cajon, CA 92021
1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Trustees Present
B. Johnson, J. Lewis, K. Evans, M. Simone, P. Schreiber

Trustees Absent
None

Guests Present
D. Beyer, S. Robinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Evans called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Apr 15, 2026 at 5:32 PM.

C. Flag Salute

D. Minutes from the March 11, 2026 Regular Board Meeting

M. Simone made a motion to approve the minutes from Literacy First Charter School Board of Trustees on 03-11-26.
B. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Current Agenda

J. Lewis made a motion to Approve the agenda for the April 15 board meeting.
P. Schreiber seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment on Agenda Items

None

G. Public Comment on Non-Agenda Items

None

II. Executive Director's Report

A. School Events, Program, and Staffing Updates

Debbie Beyer, the Executive Director, provided the board information on the school's attendance, calendar, and upcoming events.

B. Testing Update

Jamie Robinson, the director of assessments and accountability, provided the board information on the CAASPP and CAST testing schedules for 2025-26 and the use of CAASPP interim assessments.

C. Special Education Update

None

III. Chief Business Officer's Report

A. Current Financial Report

Steve Robinson, the CBO, provided the board information on revenue, expenses, and cash on hand as of 3.31.26.

B. Contracts and Large Purchases Notifications

Steve Robinson, the CBO, provided the board the following information:

Board on Track: $10,915 renewal for 2026-27 (Software for board agendas, minutes, etc).
Aseltine School: $8,130.12 (NPS placement for one SPED student).
Fox 5: $8,730.31 (Advertising).
Alpine Little League: $22,343.90 (LFCS share of baseball field improvements for the field we use for our LCHS baseball team).

C. Facilities Report

Steve Robinson, the CBO, provided the board the following information:

LCHS Alpine: Nothing to report.

Junior Academy: 1030 and 1012 E Bradley Ave solar projects on track for construction in the summer of 2026. 1004 E Bradley Ave solar project complete.

Primary Academy: Nothing to report.

Liberty Academy: 698 W Main solar project 99% complete and producing electricity. Back alley now needs concrete or asphalt.

D. Legal Issues

None

E. Moving Insurance and Workers Compensation Coverage from the San Diego County JPA to Marsh & McLennan

Steve Robinson, the CBO, informed the board that he submitted LFCS's preliminary letter to the JPA of our intent to withdraw dated March 16, 2026. The JPA confirmed receipt and this topic is on the JPA Executive Committee agenda for April 17, 2026.

F. Bids to Resurface the Back Alley at 698 W Main

Steve Robinson, the CBO, provided various bids to resurface the back alley at 698 W Main. After board discussion, 6" of concrete was determined to be the best option with Angus Asphalt.
P. Schreiber made a motion to Approve the Angus Asphalt bid to resurface the back alley at 698 W Main with 6" of concrete.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. 2026-27 Annual Resolutions: 2026-04, 2026-05, 2026-06, 2026-07

P. Schreiber made a motion to Approve Resolutions 2026-04, 2026-05, 2026-06, 2026-07.
B. Johnson seconded the motion.
These are the annual resolutions from SDCOE regarding payroll, commercial warrants, and mail.
The board **VOTED** unanimously to approve the motion.

IV. Governance

A. Governance Committee Report

Katina Evans, the Board President, brought an LFCS Board Recruitment Packet and Board Trustee job description to the board for discussion and editing. It was agreed that a final draft of both documents would be presented to the board for a vote at the May 10, 2026 board meeting.

Board Trustee Barbara Johnson communicated her intent to resign her seat on the board at the end of her term on June 30, 2026. Board members will be searching for a candidate to replace her.

Jason Lewis and Priscilla Schreiber, the LFCS Board Nominating Committee, recommended that Mat Simone remain the chair of the Finance Committee. The board will vote on this item at the May 10, 2026 board meeting.

B. Finance Committee Report

Nothing to report

C. Facilities Committee Report

Nothing to report.

V. Closing Items

A. Other Issues

B. Adjourn Meeting

P. Schreiber made a motion to Adjourn the meeting.
B. Johnson seconded the motion.
The meeting was adjourned at 6:50pm.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50 PM.

Respectfully Submitted,
S. Robinson