APPROVED

Literacy First Charter Schools

Minutes

Literacy First Charter School Board of Trustees

Regular Board Meeting

Date and Time
Wednesday March 11, 2026 at 5:30 PM

Location
To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1

Meeting ID: 828 2410 5333
Passcode: azYJy1

Teleconferencing Locations:

799 E Washington Ave El Cajon, CA 92020
1012 E Bradley Ave El Cajon, CA 92021
1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Trustees Present
B. Johnson, J. Lewis, K. Evans, M. Simone, P. Schreiber

Trustees Absent
None

Guests Present
D. Beyer, S. Robinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Evans called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Mar 11, 2026 at 5:33 PM.

C. Flag Salute

D. Minutes from the February 11, 2026 Regular Board Meeting

B. Johnson made a motion to Approve the minutes from Literacy First Charter School Board of Trustees on 02-11-26.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Current Agenda

J. Lewis made a motion to Approve the agenda for the March 11, 2026 Regular LFCS Board Meeting.
P. Schreiber seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment on Agenda Items

None

G. Public Comment on Non-Agenda Items

Noreen Burke and Dina Polis from the CA Republican Women's Alpine chapter spoke to the board about their historic partnership with LFCS and offered the school's seniors the chance to earn a scholarship. They also notified the board of the US history books they are donating to the school this year as they have done in the past.

II. Executive Director's Report

A. School Events, Program, and Staffing Updates

The Executive Director provided the board with attendance and school program updates including registration, campus tours, the lottery, the Jog a Thon, conferences, graduation, and the most current Niche report.

B. Introduce Freedom Academy Staff

The Executive Director introduced Amanda Icenhower, the admin lead for our Freedom Academy, who then introduced her team of teachers and support staff to the board.

C. Freedom Academy Update

Amanda Icenhower described our home school program and its enrollment of 314 TK-8 grade students.

D. 4th and 6th Grade Program

Leslie Haas provided the board information on our 4th grade program including the team of teachers, field trips, academic content, projects, events, fundraisers, and goals.

Jenn Lansford provided the board information on our 6th grade program including the team of teachers, field trips, academic content, curriculum, traditions, projects, events, and field trips.

III. Chief Business Officer's Report

A. Current Financial Report

The CBO provided the board with the current operating budget, actuals, and cash flow as of 2.28.26.

B. Contracts and Large Purchases Notifications

Schmidt Fire: $13,013
Baker Electric: $100, 616.20
Houghton Mifflin: $34,314.32

C. Facilities Report

LCHS: Nothing to report

Junior Academy: Solar for 1012 and 1030 E Bradley is in permitting and scheduled for summer 2026. Solar for 1004 E Bradley is in operation but questions remain regarding its performance. The CBO is in communication with Baker Electric concerning the status of this project.

Primary Academy: Nothing to report

Liberty Academy: Solar is 99% complete. The back alley will need to be resurfaced now that the solar project is done.

D. Legal Issues

None

E. Multitudes Reading Screening Assessment for Grades 1 and 2

M. Simone made a motion to Adopt Multitudes as the reading screener for K-3 grade.
B. Johnson seconded the motion.
The board previously adopted ROAR as the reading screener for grades 1 and 2 but after administering it and analyzing the data, school staff found it difficult to administer and its data unreliable. School Staff found Multitudes for more efficient to administer and its data far more reliable.
The board **VOTED** unanimously to approve the motion.

F. Moving Insurance and Workers Compensation Coverage from the San Diego County JPA to Marsh & McLennan

P. Schreiber made a motion to Authorize the CBO to issue the San Diego County Schools Risk Management Joint Powers Authority a preliminary withdrawal notice letter by March 30, 2026.
J. Lewis seconded the motion.
The CBO presented the board an insurance package from Marsh McLennan that would replace the schools participation in and insurance coverage through the JPA at a significant savings while meeting our obligations in our MOU with SDCOE and in our Bond Covenants.
The board **VOTED** unanimously to approve the motion.

G. Collect Form 700 and Check on SB848 Training Completion

The CBO collected a Form 700 from each board member and verified that all board members completed the mandated reporter training required by SB 848.

H. 2025-26 LFCS Second Interim Report

M. Simone made a motion to Approve the 2025-26 LFCS Second Interim Report.
P. Schreiber seconded the motion.

The CBO provided the board with the current year budget, actuals, and cash flow as of 1.31.26 as well as multi-year budget projections for 2026-27 and 2027-28.
The board **VOTED** unanimously to approve the motion.

IV. Governance

A. Governance Committee Report

The Board discussed a draft board planning calendar.

B. Finance Committee Report

No report.

C. Facilities Committee Report

No report.

V. Closing Items

A. Other Issues

None

B. Adjourn Meeting

J. Lewis made a motion to Adjourn the meeting.
P. Schreiber seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:21 PM.

Respectfully Submitted,
S. Robinson