APPROVED

Literacy First Charter Schools

Minutes

Literacy First Charter School Board of Trustees

Regular Board Meeting

Date and Time
Wednesday February 11, 2026 at 5:30 PM

Location
To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1

Meeting ID: 828 2410 5333
Passcode: azYJy1

Teleconferencing Locations:

799 E Washington Ave El Cajon, CA 92020
1012 E Bradley Ave El Cajon, CA 92021
1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Trustees Present
B. Johnson, J. Lewis, K. Evans, M. Simone, P. Schreiber

Trustees Absent
None

Guests Present
D. Beyer, S. Robinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Evans called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Feb 11, 2026 at 5:33 PM.

C. Flag Salute

D. Minutes from the January 14, 2026 Regular Board Meeting

P. Schreiber made a motion to approve the minutes from the Literacy First Charter School Board of Trustees on 01-14-26.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Current Agenda

M. Simone made a motion to Approve the current agenda.
P. Schreiber seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment on Agenda Items

None

G. Public Comment on Non-Agenda Items

None

II. Executive Director's Report

A. School Events, Program, and Staffing Updates

The executive director provided the board information on the schools current attendance, current enrollment, and the upcoming Jog a Thon fundraiser. She also introduced the board to the school's intervention and Special Education staff.

B. 2025-26 LFCS Safety Plan

M. Simone made a motion to Approve the 2025-26 LFCS School Safety Plan.
P. Schreiber seconded the motion.
Victor Kempsey reviewed the LFCS School Safety Plan with the board and highlighted the updates per the most recent legislation.
The board **VOTED** unanimously to approve the motion.

C. LFCS Training Programs

Justin Stinson provided the board information on the school's Induction Program, its specific professional development for new teacher hires, and its teacher mentoring program for teachers new to LFCS or new to a grade level or position.

III. Chief Business Officer's Report

A. Current Financial Report

The CBO provided the board the current financials as of January 31, 2026.

B. Contracts and Large Purchases Notifications

Teach Town: SPED curriculum: $16,174.74

AML: Office remodel / renovation into a SPED classroom (board approved in December 2025): $34,500.

C. Facilities Report

LCHS: Nothing new to report.

Junior Academy: Solar installation for 1012 and 1030 is scheduled for the summer of 2026. The solar project at 1004 is complete.

Primary Academy: A few roof leaks were sealed by Wise Roofing.

Liberty Academy: Solar installation started on 1.23.26 and remains on schedule to be operational no later than June 30, 2026. The back alley will need to be resurfaced with

asphalt or concrete upon completion of the solar project. All sprinklers were inspected and replaced or repaired as needed.

D. Legal Issues

None to report.

E. 2024-25 LFCS Audit

B. Johnson made a motion to Approve the 2024-25 LFCS Financial Audit.
P. Schreiber seconded the motion.
The CBO reviewed the audit with the board.
The board **VOTED** unanimously to approve the motion.

F. Recognition of Stacy Knowles

B. Johnson made a motion to Approve a certificate of appreciation for Stacy Knowles.
P. Schreiber seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Recognition of Thana Ajou

M. Simone made a motion to Approve a certificate of appreciation for Thana Ajou.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Recognition of Fadia Doss

J. Lewis made a motion to Approve a certificate of appreciation for Fadia Doss.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. 2025-26 LFCS Attendance Policies

B. Johnson made a motion to Approved the LFCS attendance policies.
P. Schreiber seconded the motion.
The CBO reviewed the LFCS attendance policies with the board.
The board **VOTED** unanimously to approve the motion.

J. SB 848 Mandated Reporting

The CBO informed the board that per SB 848 they are now designated mandated reporters and must complete the required training which will be sent to them via email to complete through the San Diego County JPA Learning Library by the next board meeting.

K. Form 700

The CBO provided the board copies of their 2025 Form 700 to be completed by the next board meeting.

IV. Governance

A. Governance Committee Report

No action on the CBO performance review listed on the agenda as it was completed last year.

The Board President discussed a draft planning calendar with updated terms and a tentative board retreat in August 2025.

B. Finance Committee Report

Nothing to report.

C. Facilities Committee Report

Nothing to report.

V. Closing Items

A. Other Issues

None.

B. Adjourn Meeting

P. Schreiber made a motion to Adjourn the meeting at 7:07pm.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted,
S. Robinson