APPROVED

Literacy First Charter Schools

Minutes

Literacy First Charter School Board of Trustees

Regular Board Meeting

Date and Time
Wednesday October 8, 2025 at 5:30 PM

Location
To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1

Meeting ID: 828 2410 5333
Passcode: azYJy1

Teleconferencing Locations:

799 E Washington Ave El Cajon, CA 92020
1012 E Bradley Ave El Cajon, CA 92021
1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Trustees Present
B. Johnson, J. Lewis, K. Evans, M. Simone, P. Schreiber

Trustees Absent
None

Guests Present
D. Beyer, L. Amorteguy, S. Robinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Evans called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Oct 8, 2025 at 5:38 PM.

C. Flag Salute

D. Minutes from the September 10, 2025 Regular Board Meeting

M. Simone made a motion to Approve the minutes from September 10th 2025 Literacy First Charter School Board of Trustees on 09-10-25.
P. Schreiber seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Current Agenda

B. Johnson made a motion to Approve current agenda for October 8th 2025 Regular Board Meeting.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment on Agenda Items

None

G. Public Comment on Non-Agenda Items

None

II. Executive Director's Report

A. School Events, Program, and Staffing Updates

Debbie Beyer, executive director, shared the LFCS Leadership structure. An update on attendance currently was shared. Upcoming programs for the 2025-26 school year include, PLEF character dress up day Friday the 10th. Homecoming at the High School happening in a few weeks including Unity Days, dance, service projects etc.

Troy Beyer shared information on the movie premiere about LFCS. He shared the date and purpose of the film.

B. 2025-26 New LFCS Staff Introductions

Debbie Beyer, executive director, introduced all the new staff hired for the 2025/26 school year were introduced to the board.

C. 2025-26 Lead Teachers and Department Heads Introductions

Debbie Beyer, executive director, introduced all the Department Heads and Grade Level Leads.

III. Chief Business Officer's Report

A. Current Financial Report

Steve Robinson, CBO, shared the school's financials as of 9.30.25.

B. Contracts and Large Purchases Notifications

Steve Robinson, CBO, shared the following contacts and large purchases
Thaiera Slim Settlement (Board approved on 8.8.25) for back wages and interest from 2001-2: $41,144.23 paid
A&B Air Conditioning: Installation of a new A/C unit over rooms 6 and 7 at the PA: $12,500 contract
Wright Painting: Paint the doors and trim at LCHS: $5,500 contract

C. Facilities Report

Steve Robinson, CBO, shared the following facilities report.

LCHS Alpine: Doors and trim scheduled to be painted over our October break.

Junior Academy: The ADA work at Freedom House is down to the striping of the parking space. Solar will be installed during the summer of 2026. Structural limitations and setbacks for vents and HVAC have reduced the number of panels on the two

story building by net 20 dropping us from producing 120% of current use to 80% and a loss of $5,000 in projected yearly savings. A change order reducing our contract costs (less 20 panels, less 20 panel installation, less elevated racking system, add ballast installation on flat roof, add larger racks for an extra row of panels on eyebrow roofs) is forthcoming.

Primary Academy: Playground update scheduled for this fall, possibly October break. HVAC unit to be replaced over rooms 6 and 7.

Liberty Academy: Construction of RWE's project continues at 203 N Johnson Ave. Solar will be installed by the summer of 2026. Carpet replacement in MPR and two offices planned for October break.

D. Legal Issues

None to report

E. Special Compensations Amendment

Steve Robinson, CBO, recommends the board approve the updated LFCS Special Compensations
document that now includes summer school so that STRS and PERS eligible employees can have their summer school pay credible to STRS and PERS.
B. Johnson made a motion to Approve the LFCS Special Compensations Amendment.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Hearing for 2025-26 LCAP

Steve Robinson, CBO, presented the 2025-26 LCAP for a public hearing. This public hearing was
accomplished during the June 11, 2025 board meeting but was not listed on the agenda as a separate item. Copies of the 2025-26 LFCS LCAP are available at 698 W Main Street El Cajon, CA 92020 in the main office. A change in the law effective June 27, 2025 makes this agenda item necessary.

G. Re-approval of the 2025-26 LFCS LCAP

Steve Robinson, CBO, recommended the board re-approve the 2025-26 LFCS LCAP to be in
compliance with law changes effective 6.27.25.
M. Simone made a motion to Re-approve the 2025-26 LFCS LCAP.
P. Schreiber seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. 2025-26 Learning Recovery Emergency Block Grant Needs Assessment

Steve Robinson, CBO, recommended the board approve the 2025-26 LFCS Learning Recovery
Emergency Block Grant Needs Assessment.
P. Schreiber made a motion to Approve 2025-26 Learning Recovery Emergency Block Grant Needs Assessment.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance

A. Governance Committee Report

Nothing to report

B. Finance Committee Report

Nothing to report

C. Facilities Committee Report

Nothing to report

V. Closing Items

A. Other Issues

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:49 PM.

Respectfully Submitted,
L. Amorteguy
P. Schreiber made a motion to Adjourn October 8th 2025 Regular Board Meeting.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.