APPROVED

Literacy First Charter Schools

Minutes

Literacy First Charter School Board of Trustees

Regular Board Meeting

Date and Time
Wednesday August 13, 2025 at 5:30 PM

Location
To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1

Meeting ID: 828 2410 5333
Passcode: azYJy1

Teleconferencing Locations:

799 E Washington Ave El Cajon, CA 92020
1012 E Bradley Ave El Cajon, CA 92021
1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Trustees Present
B. Johnson, J. Lewis, K. Evans, M. Simone

Trustees Absent
P. Schreiber

Trustees who arrived after the meeting opened
J. Lewis

Guests Present
D. Beyer, L. Amorteguy, S. Robinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Evans called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Aug 13, 2025 at 5:37 PM.

C. Flag Salute

D. Minutes from the June 19, 2025 Board Meeting

M. Simone made a motion to Approve the minutes from June 19th 2025 Regular Board Meeting Literacy First Charter School Board of Trustees on 06-19-25.
B. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Simone	Aye
P. Schreiber	Absent
J. Lewis	Absent
K. Evans	Aye
B. Johnson	Aye

E. Current Agenda

M. Simone made a motion to Approve Current Agenda for August 13th 2025 Board Meeting.

B. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Simone	Aye
P. Schreiber	Absent
J. Lewis	Absent
K. Evans	Aye
B. Johnson	Aye

F. Public Comment on Agenda Items

None

G. Public Comment on Non-Agenda Items

None

II. Executive Director's Report

A. School Events, Program, and Staffing Updates

Debbie Beyer discussed the events for teacher training week, new staffing and upcoming events at LFCS including parent orientation.

B. Stanford's ROAR and UCSF Multitudes K-2 Reading Screener

Troy Beyer recommends the board approve the use of the UCSF Multitudes Reading Screener for Kindergarten and Stanford's Rapid Online Assessment for Reading for grades 1 and 2 in order to comply with SB 114 which mandates public schools in California, including charter schools, screen all students in Kindergarten through 2nd grade with a state approved reading screener tool.
B. Johnson made a motion to Approve Stanford's ROAR and UCSF Multitudes K-2 Reading Screener.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. 2025-26 LFCS Board of Trustees Meeting Calendar

Debbie Beyer, Executive director recommended the board approve the 2025-26 LFCS Board of
Trustees Meeting Calendar.
J. Lewis arrived at 5:58 PM.
M. Simone made a motion to Approve the 2025-26 LFCS Board of Trustees Meeting Calendar.
B. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Chief Business Officer's Report

A. Current Financial Report

Steve Robinson, CBO, shared the school's financials as of 7.31.25.

B. Contracts and Large Purchases Notifications

Steve Robinson, CBO, shared the following large purchases:
Jesus Higuera: Tree trimming at LCHS: $13,250.
E Signs Services: LCHS Marquee replacement: $37,763
Jesus Higuera: Tree trimming at the LA: $8,700.
Jesus Higuera: Tree trimming at the PA: $2,575.
Mark Snyder Electric: Solar repairs to LCHS: $7,410.
Mark Snyder Electric: Replace Solar CPU board at LCHS: $4,408.92.
Grass Doctor: Turf in PA garden area: $7,120.
Grass Doctor: Turf at LCHS Quad: $17,580
La Mesa Flooring: Carpet at JA and LA: $146,110.37
A+ Movers: Carpet at LA: $9,825
Wise Roofing: New roof for JA: $233,720.50
Baker Electric: LA Solar: $85,527.73
Baker Electric: JA Solar: $114,976.44
ML Larson: Freedom House ADA Project: $14,605
San Diego Remodel: Freedom House ADA Project: $34,000
Innovative Playgrounds: LA Playground and Turf: $183,661.10
Teldata: Cloud Phone Project: $20,100.42
Charter Tech: Cloud Phone Project: $8,559.17
Precision Striping: JA Left Turn Lane: $9,500
Perry's Plumbing: LCHS Plumbing: $60,080
AML: LA boys bathroom: $14,950.

C. Facilities Report

Steve Robinson, CBO, shared the following facilities report from all campus'

LCHS Alpine: Snyder Electric has identified problems with two circuit boards on the solar inverter which are scheduled to be fixed. Sewer pipes were relined leading from bathrooms to the main sewer line at the street as they were clogged, deteriorated, and backed up into the bathrooms last school year. More clogged and deteriorated sewer lines identified near the portables that were backing up into sinks. Repairs are underway on those pipes. The marquee was replaced on May 30, 2025. Cloud based phone system installed and functioning. Roofs over the conference room and science classrooms and HVAC over the conference room are in the process of being replaced. Artificial turf has been installed in the quad. The marquee was replaced.

Junior Academy: The left turn lane has been installed on E Bradley heading into the JA parking lot. The ADA work at Freedom House is still in process. The cloud based phone system has been installed and is functioning. The roof replacement on the two story building is complete. Solar will be installed during the summer of 2026. Playground area has been restriped.

Primary Academy: The doors and ramps were painted. Turf is being installed in the garden area. The playground has been restriped.

Liberty Academy: Construction of RWE's project continues at 203 N Johnson Ave. Playground and turf replacement complete. The cloud based phone system has been installed and is functioning. Solar will be installed by the summer of 2026. Carpet replacement complete except for the MPR and two offices. Playground has been restriped.

D. Legal Issues

None to report

E. 2024-25 LFCS EPA Report

Steve Robinson, CBO, recommended the board approve the 2024-25 LFCS EPA Annual Report showing all EPA revenue was expensed toward certificated teacher salaries and benefits.
M. Simone made a motion to Approve 2024-25 LFCS EPA Report.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Resolution 2026-01: 2025-26 LFCS EPA

Steve Robinson, CBO, recommended the board approve Resolution 2026-01 stating that LFCS has
budgeted and will expense all 2025-26 EPA funds toward certificated teacher salaries and benefits as required by Article XIII, section 36 of the California Education Code.
J. Lewis made a motion to Approve Resolution 2026-01: 2025-26 LFCS EPA.
B. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Special Compensation Updates

Steve Robinson, CBO, recommended the board approve the updated LFCS Special Compensations
policies.
J. Lewis made a motion to Approve Special Compensation Updates.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.

H.

Settlement with Thaiera Slim

Steve Robinson, CBO, recommended the board approve the General Release of All Claims and
Settlement Agreement with Thaiera Slim in the amount of $41,144.23 for unpaid wages owed to her from July 2001 through April 2002, when she worked full time for LFCS but was unable to be paid due to visa complications, plus interest.
M. Simone made a motion to Approve Settlement with Thaiera Slim.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance

A. Governance Committee Report

Nothing to report

B. Finance Committee Report

Nothing to report

C. Facilities Committee Report

Nothing to report

V. Closing Items

A. Other Issues

None

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:37 PM.

Respectfully Submitted,
L. Amorteguy
B. Johnson made a motion to Adjourn Meeting at 6:37 pm.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.