APPROVED

Literacy First Charter Schools

Minutes

Literacy First Charter School Board of Trustees

Regular Board Meeting

Date and Time
Wednesday April 9, 2025 at 5:30 PM

Location
To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting
https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1

Meeting ID: 828 2410 5333
Passcode: azYJy1

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Trustees Present
B. Johnson, J. Lewis, K. Evans, M. Simone, P. Schreiber

Trustees Absent
None

Guests Present
D. Beyer, L. Amorteguy, S. Robinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Evans called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Apr 9, 2025 at 5:38 PM.

C. Flag Salute

D. Minutes from the March 12, 2025 Board Meeting

M. Simone made a motion to Approve the minutes from March 12th 2025 Literacy First Charter School Board of Trustees on 03-12-25.
P. Schreiber seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Current Agenda

P. Schreiber made a motion to Approve current agenda for April 9th 2025 Board Meeting.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment on Agenda Items

None

G. Public Comment on Non-Agenda Items

None

II. Executive Director's Report

A. School Events, Program, and Staffing Updates

Debbie Beyer, Executive Director, shared current attendance and current registration for 2025/26 school year. She shared current newsletter for all schools and the events on each campus.
Debbie Beyer shared about the WASC Accreditation for Liberty High School.

B. Testing Update

Jamie Robinson provided the board with information on 2024-25 CAASPP testing.

C. Special Education Update

Troy Beyer provided the board with information on the LFCS SPED program

III. Chief Business Officer's Report

A. Current Financial Report

Steve Robinson, CBO, shared the school's financials as of 3.31.25.

B. Contracts and Large Purchases Notifications

Steve Robinson, CBO, shared the following purchase:
Charter Tech: 80 Lenovo Chromebooks: $24,736.74.

C. Facilities Report

LCHS Alpine: The solar panels are not working properly. Snyder Electric is trying to figure out the problem with the inverter and the meter. Fire alarm system repaired. The new canopy installation for the weight room has been completed. Exercise equipment has been purchased and the weight room is functioning . Cloud based phone system infrastructure work scheduled for the end of June and installation in July.

Junior Academy: The permit for the installation of the left hand turn lane and "no blocking" signs on Bradley per the new CUP remains in its final stage. Precision Striping will be the contractor for $9,500 (low bid). An underground sewage pipe broke in the courtyard area and was cleaned out and re-surfaced over the March vacation days. The ADA work at Freedom House will be done summer 2025. The project is now permitted and bids are being generated. Tile in the science rooms and carpet in the work room and admin office will be installed over Easter break and will complete the flooring replacement at the JA. Cloud based phone system infrastructure work scheduled for the end of June and installation in July. Solar is being explored for this campus.

Primary Academy: Currently pricing repairs to the playground structure. An on site meeting was held on 4.1.25.

Liberty Academy: Construction of RWE's project continues at 203 N Johnson Ave. Playground and turf replacement planned for summer 2025. Cloud based phone system infrastructure updates scheduled for late June and installation in July. Solar is being explored for this campus. Carpet replacement scheduled for July.

D. Legal Issues

None to report

E. JA and LA Solar Bids

M. Simone made a motion to Approve JA and LA Solar Bid from Baker Electric.
P. Schreiber seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. 1030 Roof Replacement

P. Schreiber made a motion to Approve 1030 E. Bradley Roof Replacement with Wise Roofing.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Certificate of Deposit with East County Schools Federal Credit Union

Steve Robinson, CBO, recommends not renewing the CD and returning the principle and accrued interest to the LFCS account in the County Treasury.
J. Lewis made a motion to Not renew the CD and return principal and accrued interest to the County Treasury.
B. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Resolution 2025-04: Staff Bonuses for June Payroll

Steve Robinson, CBO, recommends the board approve Resolution 2025-04
K. Evans made a motion to Approve Resolution 2025-04: Staff Bonuses for June Payroll.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance

A. Governance Committee Report

Nothing to Report

B. Finance Committee Report

Nothing to Report

C. Facilities Committee Report

Nothing to Report

D. Human Trafficking as part of the LFCS Safety Plan

Priscilla Schreiber and Barbara Johnson discussed the issue of human trafficking and the inclusion of reporting procedures in the LFCS Safety Plan.
Barbara shared a document on reporting procedures.
Administration will look at what we currently have in place and the current legislation and balance that with what the County has asked us to do in regards to additional training that the County is requiring.

V. Closed Session

A. Enter Closed Session

No closed session items

B. Adjourn Closed Session

VI. Closing Items

A. Other Issues

Katina Evans reported that Board members may bring topics for future board meetings to the board for consideration.

B. Adjourn Meeting

P. Schreiber made a motion to Adjourn Meeting at 8:05 PM.
M. Simone seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:05 PM.

Respectfully Submitted,
L. Amorteguy