

APPROVED



# Literacy First Charter Schools

## Minutes

### Literacy First Charter School Board of Trustees

Regular Board Meeting

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#### **Date and Time**

Wednesday January 10, 2024 at 5:30 PM

#### **Location**

To attend this meeting in person go to:

698 W Main Street  
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/87565630584?pwd=Tm9Cd0RXWmhWTUIOTVNIWmEwdldzUT09>

Meeting ID: 875 6563 0584

Passcode: a6cwZ6

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Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

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#### **Trustees Present**

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J. Lewis, K. Evans, M. Simone, P. Schreiber

**Trustees Absent**

B. Johnson

**Guests Present**

D. Beyer, L. Amorteguy, S. Robinson

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

P. Schreiber called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Jan 10, 2024 at 5:36 PM.

**C. Flag Salute**

**D. Approve the Minutes from the December 13, 2023 Regular Board Meeting**

K. Evans made a motion to approve the minutes from December 13th, 2023 Literacy First Charter School Board of Trustees on 12-13-23.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Current Agenda**

P. Schreiber made a motion to Approve Current Agenda for 1/10/24 Regular Board Meeting.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Public Comment on Agenda Items**

None

**G. Public Comment on Non-Agenda Items**

None

**II. Executive Director's Report**

**A. School Events, Program, and Staffing Updates**

Debbie Beyer, CEO, shared with the Board the following..

\* LFCS Organizational Structure Chart

- \* Current Attendance rate
- \* Annual Report submitted to SCDOE. The report speaks to who LFCS is and what we do.
- \* Bulldog News Newsletter
- \* High School Show case coming up
- \* High School sports, Wrestling has started at the High School

## **B. Academic Report**

Heather Beyer shared information on the Patriot Legacy Education Foundation's initiatives and finances in support of the program at LFCS.

Jamie Robinson shared with the board LFCS's 2023 CAASPP and CAST testing data.

Lisa Amorteguy shared information on the Kindergarten Program.

## **III. Chief Business Officer's Report**

### **A. Current Financial Report**

Steve Robinson CBO, shared the school's financials as of 12.31.23.

### **B. Contracts and Large Purchases Notifications**

Board on Track: Online platform for board agendas and minutes: \$9,995.

AK Athletics: Wrestling Mat: \$6,479.

Alpine Fence: Labor and materials for the fence at the JA along Summer Place Drive: \$12,500

Charter Tech: 3 digital smoking / vaping sensors (1 at the JA and 2 at LCHS), 10 year licenses, installation, and shipping: \$8,427.06

### **C. Facilities Report**

LCHS Alpine: Solar working better but repairs are still needed. We are in communication with the district and the technician. Plumbing issues being resolved in first two rows of classrooms.

Junior Academy: Alpine Fence will build the fence along Summer Place Drive. We are in contact with the county and our traffic engineers regarding the installation of the left hand turn lane per the new CUP. The architect for the ADA work at the Freedom House has finalized the drawings for the ADA improvements and the plans have been submitted to the city for approval. Construction is planned for summer 2024. The field is now in soccer

condition after sprinkler heads were lowered and undulations mitigated with dirt. Work to level and reseed or sod the field planned for summer 2024.

Primary Academy: Long term leak has been fixed in the office area.

Liberty Academy: Waiting on construction of the wall between this campus and 203 N Johnson to start. The contractor is in place but the city has wanted more information from the property owner in order to issue the permit.

#### **D. Legal Issues**

SOS v. San Diego County Board of Supervisors: Next hearing scheduled for February 9, 2024 for the judge to rule on attorney's fees as both sides have agreed to vacate the merits of the case.

SOS v. SDCOE: Next hearing scheduled for March 1, 2024 where SOS counsel may ask for an extension due to the extensive administrative record she is requesting. Since first settlement offer has expired with no response from SOS counsel, a second offer is being discussed with SDCOE to just settle the case v. SDCOE.

Zori Case: JPA counsel filing a motion for summary judgement. Tentative trial date of October 25, 2024. Plaintiff is asking for \$150,000. \$1,894.44 of documented medical bills have been submitted by the plaintiff. \$2,500 settlement offer has been made by the JPA. Plaintiff's counsel has yet to respond.

### **IV. Governance**

#### **A. Governance Committee Report**

Priscilla Schreiber shared the Governance Committee meeting reviewing the LFCS Board Planning Calendar on Board on Track platform. Looking Board retreat for February 3rd for a Board Breakfast possibly at Singing Hills. Discussed Board goals and organizational chart. Looking at updating the Board Bylaws if needed. Discussed Board recruitment. Possibly add Board Member bios/portfolios to be uploaded to Board on Track Platform.

#### **B. Finance Committee Report**

Matt Simone discussed meeting with finance committee in December.

#### **C. Facilities Committee Report**

None

#### **D. Board Member Election for Priscilla Schreiber**

M. Simone made a motion to Elect Priscilla Schreiber to continue on the LFCS Board until 2327.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

## V. Closed Session

### A. Enter Closed Session

None

### B. Adjourn Closed Session

## VI. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:22 PM.

Respectfully Submitted,

L. Amorteguy

M. Simone made a motion to Adjourn at 7:22 pm.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.