

APPROVED



# Literacy First Charter Schools

## Minutes

### Literacy First Charter School Board of Trustees

Regular Board Meeting

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#### **Date and Time**

Wednesday November 8, 2023 at 5:30 PM

#### **Location**

To attend this meeting in person go to:

698 W Main Street  
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/83068946485?pwd=MG5uSTQwTktlVkJCdDNENjFIQThBdz09>

Meeting ID: 830 6894 6485

Passcode: ZS47wj

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Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

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#### **Trustees Present**

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B. Johnson, J. Lewis, M. Simone, P. Schreiber

**Trustees Absent**

K. Evans

**Guests Present**

D. Beyer, L. Amorteguy, S. Robinson

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

P. Schreiber called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Nov 8, 2023 at 5:38 PM.

**C. Flag Salute**

**D. Approve the Minutes from the October 11, 2023 Regular Board Meeting**

M. Simone made a motion to approve the minutes from October 11, 2023 Literacy First Charter School Board of Trustees on 10-11-23.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Current Agenda**

J. Lewis made a motion to Approve Current Agenda for Nov 8th 2023 Regular Board Meeting.

M. Simone seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Public Comment on Agenda Items**

None

**G. Public Comment on Non-Agenda Items**

None

**II. Executive Director's Report**

**A. School Events, Program, and Staffing Updates**

Debbie Beyer CEO reported on the current enrollment numbers. Attendance is holding strong for K-8th.

Debbie Beyer CEO reported on events and activities that are taking place on all the campus'

## **B. Academic Report**

Debbie Beyer CEO introduced the Lead Teachers and Department Heads.

Troy Beyer introduced SPED Staff and made a presentation on the LFCS SPED program.

Linn Dunton presented the LFCS Sports Program.

Laura LaHood presented the LFCS Language Support Program.

## **III. Chief Business Officer's Report**

### **A. Current Financial Report**

Steve Robinson CBO shared the school's financials as of 10.31.23.

### **B. Contracts and Large Purchases Notifications**

TMT Company: New curtains for the LCHS stage have been ordered per the Fire Marshall: \$29,521.68.

### **C. Facilities Report**

LCHS Alpine: The district is investigating and contracting with a vendor to fix problem with the solar system. This should lessen temporarily our \$2500 monthly solar charge from the district.

Junior Academy: The CUP Amendment hearing is set for Nov 7. The new traffic study has been submitted to the city. The architect for the ADA work at the Freedom House took measurements and is creating a plan.

Primary Academy: Church construction is wrapping up but clean up has been a challenge.

Liberty Academy: Construction on the wall between this campus and 203 N Johnson should start within the next 30 days.

### **D. Update on SOS Lawsuits**

A joint settlement offer covering both cases was sent to SOS counsel on 10.13.23. It will be rescinded if there is no response by 10.27.23. There has been no response at this point.

SOS v. San Diego County Board of Supervisors: Next hearing scheduled for February 9, 2024 if a settlement is not reached. Settlement discussions continue.

SOS v. SDCOE: Next hearing scheduled for March 1, 2024 if a settlement is not reached. Settlement discussions continue, including the logistics of mediation.

Zori case is in the settlement phase under the lead of the JPA's attorneys.

#### **E. Resolution 2024-02 Merit Pay**

Steve Robinson, CBO recommended the board approve Resolution 2024-02 awarding staff Merit

Pay as part of December 2023 payroll. 60.44% of LFCS students in 3-8 & 11 grades met or exceeded standard on the 2022-23 ELA CAASPP compared to the CA average of 46.66%. 50.09% of LFCS students in 3-8 & 11 grades met or exceeded standard on the 2022-23 Math CAASPP compared to the CA average of 34/62%. Merit pay is allowed if LFCS students score at least 1% point better than the CA state average and if the budget allows the expense. Both criteria have been met.

J. Lewis made a motion to Approve Resolution 2024-02 Merit Pay.

M. Simone seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. Resolution 2024-03 Longevity Pay**

Steve Robinson, CBO recommended the board approve Resolution 2024-03 awarding staff

Longevity Pay in December 2023 payroll. It is budgeted.

J. Lewis made a motion to Approve Resolution 2024-03 Longevity Pay.

B. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **G. El Dorado SELPA Community Advisory Committee Nomination**

Troy Beyer recommended the board approve the appointment of Emily Caudill as a member of the El Dorado SELPA Community Advisory Committee. Ms. Caudill is both a parent and an employee with direct experience with students with disabilities.

M. Simone made a motion to Approve El Dorado SELPA Community Advisory Committee Nomination appointment of Emily Caudill.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. Governance**

#### **A. Governance Committee Report**

Priscilla Schreiber reported on LFCS Board Planning Calendar.

Priscilla Schreiber will upload documents to Board on Track needed to look toward future of Board Members serving on LFCS Board and upcoming calendar items as well as

duties related to Board Members, Board Calendar, time for the Governance team to look at the by-laws and Board Members succession.

**B. Finance Committee Report**

None

**C. Facilities Committee Report**

None

**D. Appoint nominating committee for Board officers**

Tabled

**V. Closed Session**

**A. Enter Closed Session**

None

**B. Adjourn Closed Session**

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,

L. Amorteguy

J. Lewis made a motion to Adjourn Meeting.

M. Simone seconded the motion.

The board **VOTED** unanimously to approve the motion.