

APPROVED



Literacy First Charter Schools

Minutes

Literacy First Charter School Board of Trustees

Regular Board Meeting

Date and Time

Wednesday September 13, 2023 at 5:30 PM

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/89859686963?pwd=VFdEbWJFNlpMMFdiOWFVT29zTVNudz09>

Meeting ID: 898 5968 6963

Passcode: Yui83v

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Trustees Present

J. Lewis, K. Evans, M. Simone, P. Schreiber

Trustees Absent

B. Johnson

Guests Present

D. Beyer, L. Amorteguy, S. Robinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

P. Schreiber called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Sep 13, 2023 at 5:39 PM.

C. Flag Salute

D. Approve the Minutes from the August 9, 2023 Regular Board Meeting

J. Lewis made a motion to approve the minutes from August 9th 2023 Literacy First Charter School Board of Trustees on 08-09-23.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Current Agenda

J. Lewis made a motion to Approve Current Agenda.

M. Simone seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Public Comment on Agenda Items

G. Public Comment on Non-Agenda Items

II. Executive Director's Report

A. School Events, Program, and Staffing Updates

Debbie Beyer, CEO, introduced new teachers for the 2023/24 school year.

Debbie Beyer shared the Board Planning Calendar.

Debbie Beyer shared with the board the current enrollment numbers and details of our current student population and the campus' newsletters.

Debbie Beyer shared our fund raiser for a Charter School in Maui.

B.

Academic Report

Debbie Beyer, CEO, share the letter SDCOE provided LFCS regarding our 2023-24 LCAP and the amendment to our MOU with SDCOE regarding the extension of our charter term from June 30, 2026 to June 30, 2027 due to the passing of SB 114 which extended the terms of charter with current terms expiring January 1, 2024 - June 30, 2026 for one year due to the impact of the COVID pandemic.

C. SPED and Social Emotional Learning Team

SPED Report moved to October Board Meeting

III. Chief Business Officer's Report

A. Current Financial Report

Steve Robinson, CBO, reported on the school's current financials as of 8.31.23.

B. Contracts and Large Purchases Notifications

Steve Robinson made report on the following Large Purchases:

American Made Logistics: JA student bathrooms remodel: \$53,483.78 paid in full.

King of Painters: Exterior painting at the LA: \$19,675 paid in full.

Angus Asphalt: LCHS back parking lot expanded and resurfaces plus the change order for filling in the abandoned cesspool: \$251,872 (paid in full 8.10.23).

La Mesa Flooring: carpet replacement at the LA and PA: \$6,277.03.

Rapid Dry: carpet cleaning at the LA: \$7,415

Anything and Everything Landscaping: Restoration of the JA field plus irrigation system: \$16,218 paid in full.

San Diego Zerorez: Carpet cleaning at the PA: \$4,249.50 paid in full; carpet cleaning at the LA: \$8,098.75 paid in full.

Charter Tech: 55 Dell laptop teacher computers: \$56,501.09 (ESSER III) paid in full.

Optimist: Admin professional development: \$5,879.80

C. Facilities Report

Steve Robinson make a report on the following campus':

LCHS Alpine: The canopy over the lunch area remains a work in progress. The work needs to be done when students are not on campus.

Junior Academy: The field needs another 3 -4 weeks for the new grass to grow to the point where it can handle the foot traffic. CUP amendment is in progress. Notices went out to neighbors. Hearing is being scheduled for Oct 17.

Primary Academy: The church continues to install solar panels and infrastructure.

Liberty Academy: The electronic locking mechanism was installed on the interior doors at our main entrance.

D. Update on SOS Lawsuits

Steve Robinson gave update on SOS v. San Diego County Board of Supervisors: Next hearing scheduled for February 9, 2024 if a settlement is not reached. Settlement discussions continue. SOS v. SDCOE: Next hearing scheduled for March 1, 2024 if a settlement is not reached. Settlement discussions continue, including the logistics of mediation.

E. 2022-23 LFCS Actual EPA Revenue and Expense Report

Steve Robinson reported on recommended the board approve the 2022-23 LFCS Actual EPA Revenue and Expense report.

J. Lewis made a motion to Approve 2022-23 LFCS Actual EPA Revenue and Expense Report.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. 2023-24 LFCS Budgeted EPA Revenue and Expenses

Steve Robinson reported on and recommended the board vote approve the 2023-24 Budgeted EPA revenue and expense report.

J. Lewis made a motion to Approve 2023-24 LFCs Budgeted EPA Revenue and Expenses.

M. Simone seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Resolution 2024-01: 2023-24 Budgeted EPA Revenue and Expenses

Steve Robinson reported on and recommended the board approve Resolution 2024-01 regarding the budgeting of 2023-24 EPA revenue exclusively toward teacher salaries and benefits.

K. Evans made a motion to Approve Resolution 2024-01: 2023-24 Budgeted EPA Revenue and Expenses.

M. Simone seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. 2022-23 LFCS Unaudited Actuals

Steve Robinson reported on and recommended the board approve the 2022-23 Unaudited Actuals for submission to SDCOE by 9.15.2023.

K. Evans made a motion to Approve 2022-23 LFCS Unaudited Actuals.

M. Simone seconded the motion.

The board **VOTED** unanimously to approve the motion.

I. ADA Compliance Architecture Bids for Freedom House

Steve Robinson reported on bids to make Freedom Academy House ADA Compliant.

K. Evans made a motion to Approve Streamline Bid for Freedom House as recommended by Steve Robinson.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Notification of Kaiser commission paid to Alliant Insurance Providers

Per the stipulations of AB2589 enacted in 2008, Steve Robinson would like to inform the board of the commissions paid to Alliant Insurance Providers in relation to Kaiser health insurance coverage for eligible employees. Alliant is our insurance broker who helps us establish health, dental, vision, and life insurance coverage for eligible employees. Kaiser is one of the health insurance options we offer eligible employees.

IV. Governance

A. Governance Committee Report

Priscilla Schreiber discussed possible Board gathering to make plans as the Board moves forward with establishing goals and direction for LFCS School Board.

B. Finance Committee Report

None

C. Facilities Committee Report

None

V. Closed Session

A. Enter Closed Session

None

B. Adjourn Closed Session

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,

L. Amorteguy

M. Simone made a motion to Adjourn Meeting at 7:29pm.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.