

APPROVED



Literacy First Charter Schools

Minutes

Literacy First Charter School Board of Trustees

Regular Board Meeting

Date and Time

Wednesday August 9, 2023 at 5:30 PM

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/85202137288?pwd=UmlqdHh4Qjk2MnEvNmQ1OC9QL1Fpdz09>

Meeting ID: 852 0213 7288

Passcode: uRiG5r

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Trustees Present

B. Johnson, J. Lewis, K. Evans, M. Simone, P. Schreiber

Trustees Absent

None

Guests Present

L. Amorteguy, S. Robinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

P. Schreiber called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Aug 9, 2023 at 5:37 PM.

C. Flag Salute

D. Approve the Minutes from the June 22, 2023 Regular Board Meeting

J. Lewis made a motion to approve the minutes from June 22, 2023 Board Meeting Literacy First Charter School Board of Trustees on 06-22-23.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Current Agenda

M. Simone made a motion to Approve 8-9-2023 Board Agenda.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Public Comment on Agenda Items

None

G. Public Comment on Non-Agenda Items

None

II. Executive Director's Report

A. School Events, Program, and Staffing Updates

Troy Beyer reported on summer programs, Camp Liberty and Camp Ketchup.

Troy Beyer presented the plan for Teacher Training Week.

B. Academic Report

Steve Robinson, CBO, reported on the 2022-23 SDCOE Annual Site Visit

III. Chief Business Officer's Report

A. Current Financial Report

Steve Robinson, CBO, made a report on the current financials for LFCS.

B. Contracts and Large Purchases Notifications

Steve Robinson, CBO, made report on current large purchases and contracts

Wise Roofing: Replaced roof over kitchen at LCHS: \$9,300 (paid in full).

Western Mechanical: Replaced HVAC system at LCHS Kitchen: \$6,340.58 (paid in full)

Jesus Higuera: Summer tree trimming / fire abatement at LCHS: \$11,800 (paid in full)

American Made Logistics: Trim repair at the PA: \$4,424.59 (paid in full)

American Made Logistics: 2 JA student bathrooms remodel: \$39,756.13 (100% materials at \$20,157.63 + 65% labor at \$19,598.50).

Kartchner Mobile Welding: LCHS Gate to back parking lot: \$9,368.12 (paid in full)

Kartchner Mobile Welding: Handrail at new ADA parking spots at the JA: \$3,480 (paid in full)

CRB Security Solutions: electronic security entry system on interior entry doors at the LA: \$3,178.26 (paid in full)

The Awning Store, Inc: LCHS Canopy; \$14,450 (\$7,000 paid to date).

Premium Window Tinting: JA and LA Glass Door Tinting: \$7,176 (paid in full)

King of Painters: LA exterior painting: \$5,676 (paid to date of \$19,675)

Wright Painting Company: PA exterior painting: \$21,760 (paid in full)

Rapid Dry: Stripping, cleaning, sealing tile floors: LCHS (\$6,235), PA (\$3,505), JA (\$6,865), LA (\$

ZeroRez: Carpet cleaning: LCHS (\$5,793.20); JA (\$8,167.25)

E Sign Services: replace the marquee at the LA: \$20,552

Southland Technology: 33 new Smartboards: \$104,212.16 (Expensed using ESSER III paid in full)

San Diego Asphalt: JA parking lot repair and replacement: \$140,218.26 (paid in full)

Angus Asphalt: LCHS back parking lot repair and replacement: \$251,872 (\$0 paid to date)

C. Facilities Report

Steve Robinson, CBO, made a facilities report for all campus'

LCHS Alpine: Asphalt resurfaced. New gate constructed and installed into back parking lot to increase security. Canopy being installed over the lunch area /

courtyard. Carpets and tile cleaned. Fire abatement completed at solar panels. Kitchen roof replaced and kitchen HVAC system replaced.

Junior Academy: Asphalt resurfaced. Second story student bathrooms remodeled. Field reseeded. Carpets and tile cleaned. Entry doors tinted for added security.

Primary Academy: Exterior painting completed. Additional security camera installed at entry gate. Carpets and tile cleaned. Exterior trim and wooden gates repaired.

Liberty Academy: Canopies being replaced. Exterior being painted. Entry security measures being installed. Exterior glass doors tinted.

D. Update on SOS Lawsuits

Steve Robinson, CBO, gave an update on SOS lawsuits.

SOS v. San Diego County Board of Supervisors: Hearing held on May 28, 2023 on motion to squash. Motion denied. Next hearing is set for February 9, 2024. Settlement offer is in negotiation.

SOS v. SDCOE: Status conference held on 6.2.2023. Hearing date set for March 1, 2023 with the understanding that the parties will continue to pursue settlement through mediation. Mediation has not occurred yet. Settlement offer is in negotiation.

E. EPA resolution and annual report

Tabled until next Board Meeting

K. Evans made a motion to To table EPA resolution and annual report.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closed Session

A. Enter Closed Session

None

B. Adjourn Closed Session

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:26 PM.

Respectfully Submitted,

L. Amorteguy

M. Simone made a motion to Adjourn meeting.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.