

APPROVED



# Literacy First Charter Schools

## Minutes

### Literacy First Charter School Board of Trustees

Regular Board Meeting

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#### **Date and Time**

Wednesday February 8, 2023 at 5:30 PM

#### **Location**

698 W Main Street  
El Cajon, CA 92020

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To access this meeting remotely, please use the information below.

Join Zoom Meeting

<https://us02web.zoom.us/j/83316366935?pwd=dmlaRFk1R05xYlhuV0R2eHZlZnpQQQT09>

Meeting ID: 833 1636 6935

Passcode: nA1pp7

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**Trustees Present**

B. Johnson, J. Lewis, K. Evans, M. Simone, P. Schreiber

**Trustees Absent**

*None*

**Guests Present**

D. Beyer, L. Amorteguy, S. Robinson

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

P. Schreiber called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Feb 8, 2023 at 5:31 PM.

**C. Flag Salute****D. Approve Minutes from the January 11, 2023 Regular Board Meeting**

K. Evans made a motion to approve the minutes from January 11th 2023 Regular Board Meeting Literacy First Charter School Board of Trustees on 01-11-23.

M. Simone seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Minutes from the January 21, 2023 Board Retreat / Meeting**

J. Lewis made a motion to approve the minutes from January 21, 2023 Board Retreat / Meeting Literacy First Charter School Board of Trustees on 01-21-23.

M. Simone seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Approve Current Agenda**

K. Evans made a motion to Approve Current Agenda for February 8th 2023 Board Meeting.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Public Comment on Agenda Items**

None

#### **H. Public Comment on Non-Agenda Items**

None

### **II. Closed Session**

#### **A. Enter Closed Session**

K. Evans made a motion to Move to closed session.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Conference with Legal Counsel-Existing Litigation**

No action taken.

#### **C. Real Estate Matters**

No action taken.

#### **D. Adjourn Closed Session**

P. Schreiber made a motion to Adjourn Closed Session.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Executive Director's Report**

#### **A. School events, program, and staffing update**

Debbie Beyer made a report on Jog A Thon Fund Raiser, bus needs for field trips, attendance report for each campus, calendar events coming in March.

#### **B. 2022 LFCS School Accountability Report Card**

Gail Stroben made a report on the 2021/2022 LFCS School Accountability Report Card.

Victor Kempsey made a report on our school safety plan.

Justin Stinson made a report on Credentialing and our Induction Program for teachers to clear their credential and made a presentation on our CATS program - Coaching and Teacher Support for those teachers who are new to a grade or new to LFCS

Teacher Support for those teachers who are new to a grade or new to LFCS

K. Evans made a motion to Approve 2021/2022 LFCs School Accountability Report.

M. Simone seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. Chief Business Officer's Report**

#### **A.**

### **Current financial report**

Steve Robinson, CBO, provided the board with the school's financial status as of January 31, 2023 and information on the Governor's 2023-24 budget proposal.

Matt Simone made a presentation on what the Financial Committee is looking into as far as spending monies that LFCS has access to and how to use that money slated for specific purposes within the guidelines set for use of the money.

### **B. Contracts / Large Purchases Notifications**

Steve Robinson, CBO, informed the board that there were no large purchases made or contracts executed in the last 30 days.

### **C. Facilities Update**

Steve Robinson provided a facilities updates on each campus.

LCCHS Alpine: Installation of volleyball poles complete. We are now seeking our own bid to fill in and seal the remaining cracks in the back area blacktop.

Junior Academy: Getting bids to fix and expand the field; looking at how to develop the lot where the Red House stood into PE, recreation, lunch, and/or outdoor learning spaces. Small curb removed to allow for an extra lane of pick up traffic on site. Neighbor has complained to the city of El Cajon. More cars can now be stored on site which has eliminated the back up on Bradley Ave.

Primary Academy: The church started installation of solar panels on the roof of the main building. As construction was scheduled to occur during the school day, this construction has stopped and is slated for either Saturdays or the summer when students and staff are not present.

Liberty Academy: As part of their CUP, the company operating the battery storage facility to our north on Johnson will erect an 8 foot masonry wall along our property line. We are getting estimates on roof repair.

### **D. Update on SOS lawsuits**

SOS v SD County Office of Education:

Status conference held on January 20, 2023. Judge scheduled another status conference for April 28, 2023 to give the parties time to mediate or settle.

SOS v SD County Board of Supervisors:

Court date of April 7, 2023 set.

### **E. Letter of Intent for Chase Ave Property Sale**

J. Lewis made a motion to Approve Letter of Intent for Chase Ave Property Sale.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. 2022-23 Independent Study Board Policies Update**

Steve Robinson, CBO, recommended the board approve the revised 2022-23 Independent Study Board Policies which now reflect current law regarding when written independent study contracts must be signed. For contracts more than 14 school days, contracts must be signed prior to the start of enrollment. For contracts lasting less than 15 school days, the contracts must be signed within 10 school days of the start of the independent study program.

M. Simone made a motion to Approve 2022/23 Independent Study Board Policies Update.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **V. Closing Items**

#### **A. Adjourn Meeting**

K. Evans made a motion to Adjourn meeting.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:42 PM.

Respectfully Submitted,

L. Amorteguy