

APPROVED



Literacy First Charter Schools

Minutes

Literacy First Charter School Board of Trustees

Regular Board Meeting

Date and Time

Wednesday January 11, 2023 at 5:00 PM

Location

698 W Main Street
El Cajon, CA 92020

To access this meeting remotely, please use the information below.

Join Zoom Meeting

<https://us02web.zoom.us/j/82425671568?pwd=RIQ1dCtXZStqQ1N3T3JKQVBIR2tEUT09>

Meeting ID: 824 2567 1568

Passcode: U51WJ7

Trustees Present

B. Johnson, J. Lewis, K. Evans, M. Simone, P. Schreiber

Trustees Absent

None

Guests Present

D. Beyer, L. Amorteguy, S. Robinson

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

P. Schreiber called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Jan 11, 2023 at 5:15 PM.

C. Flag Salute**D. Approve Minutes From December 14, 2022 Regular Board Meeting**

J. Lewis made a motion to approve the minutes from December 14th 2022 Literacy First Charter School Board of Trustees on 12-14-22.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Current Agenda

M. Simone made a motion to Approve current agenda for January 11th 2023 Board Meeting.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Public Comment on Agenda Items

None

G. Public Comment on Non-Agenda Items

None

II. Executive Director's Report**A.**

School events, program, and staffing update

Debbie Beyer made a report on attendance report for December. Reported on upcoming events, Parent Connection at the LA.

Debbie Beyer introduced Heather Beyer, PLEF Board Member, to talk about our PLEF, Patriot Legacy Education Foundation and what they do for our schools and fund raisers they participate in.

Debbie Beyer introduced Jon Abbas, advisor for Leadership Council at Liberty High School. Jon introduced high school students who participate in the Leadership Council, they shared their roles on the council and what they do for the high school.

III. Chief Business Officer's Report

A. Current financial report

Steve Robinson, Chief Business Officer, made a report on current financials for LFCS and on what is known of the 2023-24 state budget.

B. Contracts / Large Purchases Notifications

No large purchases made in the last month

C. Facilities Update

LCHS Alpine: volleyball poles are ready for installation. Waiting on the bid to fill in and seal the remaining cracks in the back area blacktop.

Junior Academy: Getting bids to fix and expand the field; looking at how to develop the lot where the Red House stood into PE, recreation, lunch, and/or outdoor learning spaces. Brick wall, railing, and stair repairs completed over Christmas break.

Primary Academy: During winter break, we installed a camera security system and are monitoring its operation to determine if we will install similar systems at the other campuses. Fence and gate repair completed over Christmas break.

Liberty Academy: Getting bids for construction of a wall on the north side of the property. A renewable batter storage facility may be occupying the property directly to the north of this campus. School leadership has a meeting with the project manager on 1.12.23 and plans to attend the CUP hearing on 1.17.23.

D. Update on SOS lawsuits

Steve Robinson made report on SOS lawsuits.

SOS v SD County Office of Education: Settlement offer provided to opposing counsel on November 2. Another status conference is scheduled for January 20.

SOS v SD County Board of Supervisors: No court date yet. The settlement offer associated with SOS v SDCOE should end our involvement in this case.

E. Purchase Sale Agreement for Chase Ave Property

Tabled until next month.

F. SCS Engineers Contract

Steve Robinson, CBO, recommended the board approve a contract with SCS Engineers to conduct an asbestos survey of all LFCS sites in order to create a plan for how to contain and remove asbestos as required by SDCOE per the 2021-22 site visit.

K. Evans made a motion to Approve SCS Engineers Contract.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Updated Homeless and Foster Youth Policies

Steve Robinson, CBO, recommended the board approve the updated homeless and foster youth enrollment, education, and transportation policies. Foster youth were explicitly added to the duties of the homeless liaison and added to the transportation section per US code.

M. Simone made a motion to Approve Updated Homeless and Foster Youth Policy.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Governance

A. Report from Governance Team on Board Training.

Pricilla Schreiber made a report on Governance Team and the upcoming Board Training on Saturday January 21st at Liberty Campus MPR.

V. Closing Items

A. Adjourn Meeting

J. Lewis made a motion to Adjourn Meeting.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,

L. Amorteguy