

APPROVED



# Literacy First Charter Schools

## Minutes

### Literacy First Charter School Board of Trustees

Special Board Meeting

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#### Date and Time

Wednesday March 16, 2022 at 5:00 PM

#### Location

698 W Main Street  
El Cajon, CA 92020

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Please contact Steve Robinson by phone 619.442.5197 or by email [steve.robinson@lfcsinc.org](mailto:steve.robinson@lfcsinc.org) to request any disability related access to this board meeting.

Documents related to this meeting are available on line at <https://www.lfcsinc.org/> by following the "LFCS Board of Trustees Meeting Agendas" link, in hard copy form at the on site meeting location of 698 W. Main Street El Cajon, CA 92020, or by emailing Steve Robinson at [steve.robinson@lfcsinc.org](mailto:steve.robinson@lfcsinc.org).

To access this meeting remotely please follow the information below.

#### Join Zoom Meeting

<https://us02web.zoom.us/j/83073950005?pwd=MkNQOUhybDZvbVVrVEtLS2k2WjkrZz09>

Meeting ID: 830 7395 0005

Passcode: g1Erra

**Trustees Present**

J. Lewis, K. Evans (remote), L. Razooky, P. Schreiber

**Trustees Absent**

*None*

**Guests Present**

D. Beyer, L. Amorteguy, S. Robinson

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

P. Schreiber called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Mar 16, 2022 at 5:00 PM.

**C. Flag Salute**

Priscilla Schreiber, Board President, lead flag salute

**D. Swear in Jason Lewis**

Priscilla Schreiber, Board President, will swear in Jason Lewis as a new Trustee to the Literacy First Charter Schools Board of Trustees.

**E. Approve Current Agenda**

L. Razooky made a motion to Approve Current Agenda for March 16th 2022.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Public Comment on Agenda Items**

No Public Comment

**G. Public Comment on Non-Agenda Items**

No Public Comment

**II. Executive Director's Report**

**A. Educator Effectiveness Block Grant**

Debbie Beyer, Executive Director, recommended that the Board approve the plan for monies allocated from the Educator Effectiveness Block Grant. Money has been received for this expense.

L. Razooky made a motion to Approve money allocation from the Educator Effectiveness Block Grant.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Scheduling of the April Board Meeting**

Board discussed April 2022 Board Meeting date. Current date falls during Spring Break. Debbie Beyer recommends the date be April 20th 2022.

P. Schreiber made a motion to Amend Board Calendar Date for April 2022 Board meeting from April 13th 2022 to April 20th 2022.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Chief Business Officer's Report**

#### **A. Bid for LCSH Alpine Tenant Improvement**

Steve Robinson presented competitive bids, from DM Construction and Couture Construction, for tenant improvements of the new Liberty Charter High School Site in Alpine. Details of the bids were discussed.

P. Schreiber made a motion to Approve DM Construction to do the tenant improvements for LCHS.

L. Razooky seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

J. Lewis made a motion to Adjourn March 16th Meeting.

L. Razooky seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:38 PM.

Respectfully Submitted,

L. Amorteguy