

APPROVED



# Literacy First Charter Schools

## Minutes

### Literacy First Charter School Board of Trustees

Regular Board Meeting

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#### Date and Time

Wednesday June 8, 2022 at 5:00 PM

#### Location

698 West Main Street  
El Cajon, CA 92021

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Please contact Steve Robinson by phone 619.442.5197 or by email [steve.robinson@ifcsinc.org](mailto:steve.robinson@ifcsinc.org) to request any disability related access to this board meeting.

Documents related to this meeting are available on line at <https://www.ifcsinc.org/> by following the "LFCS Board of Trustees Meeting Agendas" link, in hard copy form at the on site meeting location of 698 W. Main Street El Cajon, CA 92020, or by emailing Steve Robinson at [steve.robinson@ifcsinc.org](mailto:steve.robinson@ifcsinc.org).

To access this meeting remotely please follow the information below.

#### Join Zoom Meeting

<https://us02web.zoom.us/j/86488566242?pwd=UERqNUordmc2K1NveHdac1NQdEJydz09>

Meeting ID: 864 8856 6242

Passcode: s3puwW

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**Trustees Present**

J. Lewis, L. Razooky, P. Schreiber

**Trustees Absent**

*None*

**Guests Present**

L. Amorteguy, S. Robinson

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

P. Schreiber called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Jun 8, 2022 at 5:08 PM.

**C. Flag Salute**

**D. Approve Minutes From May 25, 2022**

J. Lewis made a motion to approve the minutes from May 25th 2022 Literacy First Charter School Board of Trustees on 05-25-22.

L. Razooky seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Current Agenda**

J. Lewis made a motion to Approve current agenda for June 8th, 2022 Board Meeting.

L. Razooky seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Public Comment on Agenda Items**

None

**G. Public Comment on Non-Agenda Items**

## II. Executive Director's Report

### A. School events, program, and staffing update

Debbie Beyer shared the school current newsletters and upcoming graduation. High School graduation is June 25th at 11:00am. PTLC and PELF is hosting a fund raiser Saturday June 11th at the high school, a Hoedown held at the High School.

Debbie Beyer shared our staff in-service conducted this year and the re-cap of staff professional growth.

Debbie Beyer reported on past and upcoming events taking place at the end of the current school year. 6th graders are going to camp, 4th graders are going to Sacramento or Fort Cross in Julian, 3rd grade is going to Lions, Tigers, and Bears, Kindergarten performed it's annual musical program. All staff end of the year luncheon will be on June 23rd at the JA.

### B. Charter law regarding board approval of contracts

Tabled.

### C. LCAP, Budget Overview for Parents, LCAP Federal Addendum

Gail Stroben presented a report on the 2022-23 LCAP, included the budget overview for parents, the federal addendum, and the supplement. She shared where COVID funds were spent in programs and needs to deal with the learning loss due to COVID.

Discussed the Goals and Actions taken in the 2021-22 LCAP.

Steve Robinson went over the LCFF Budget Overview and the federal addendum in relation to the LCAP.

L. Razooky made a motion to Approve LCAP.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. 8th grade matriculation presentations

Caleb Jappe made a presentation on the 8th Grade Matriculation project that 8th graders do to graduate. 4 8th grade students shared portions of their Matriculation project. Board members were invited to come to the matriculation presentations at the JA at 1:00pm and 3:00pm June 13th-17th

### E. 2022 LCHS Seniors Report

Danny Sanchez presented data on our 2021-22 graduating seniors and their future endeavors. He shared college scholarships earned by the current senior graduating class totaling \$2,082,644.

### F. 2022 Senior Exhibition Report

Nicole Allen made a report on our High School Senior Exhibition Report. She shared the process of how this project is conducted and completed by our seniors. The project is based on the ESLR's values taught at LFCS High School.

### **III. Chief Business Officer's Report**

#### **A. 2021-22 Financial Report as of May 31, 2022**

Steve Robinson presented current school financials as of May 31, 2022 including the positive review from SDCOE regarding our 2021-22 Second Interim Report. Current expenditures are on pace and reserves projected for the end of the fiscal year.

#### **B. Facilities Update**

LCHS Alpine: The roof on the MPR is done and the cost credited toward our first month's rent. Classrooms are being painted and all interior classrooms should be painted within the next two weeks. A concrete courtyard is being framed and poured. The security system is being installed and the fire alarm tested. The intercom is being fixed. The trees have been trimmed.

Junior Academy: Roof work begins June 27. The cross will be demolished starting on June 29. Summer work: roof repairs, parking lot repair and sealing, Legacy bricks installed, cross removed, field expansion, curb adjustments for traffic flow at pick up, WiFi repairs and updates.

Primary Academy: Summer work: classroom roof repairs, possible HVAC replacement / repair.

Liberty Academy: Summer work: playground repair, shade replacement

#### **C. Update on SOS lawsuits**

Steve Robinson updated the board on the two lawsuits filed by SOS in opposition to the construction of our new school site on Chase Ave. On May 27, a status conference was held with the judge where SOS and SDCOE/LFCS agreed to a stipulation staying any action until a status conference on September 30, 2022.

Regarding the case v. San Diego County Board of Supervisors, the appellate hearing has been scheduled for July 14, 2022.

#### **D. Contracts / Large Purchases Notifications**

Steve Robinson informed the board of the following large purchases and executed contracts in the last 30 days:

CLS Security Electronics: Updating / replacing security system at LCHS Alpine with motion detectors in every classroom, the offices, and the MPR: \$9,795.

Cameras will be assessed after main system is operational.

#### **E.**

### **2022-23 Budget**

Steve Robinson recommended the Board approve the 2022-23 LFCS budget heard in open session on May 25, 2022.

J. Lewis made a motion to Approve 2022-23 LFCS Budget.

L. Razooky seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Charter Tech Contract: LFCS wide support**

Steve Robinson recommended the board approve the Charter Tech contract for technology services and support for LFCS.

Troy Beyer presented the needs for this service and how Charter Tech will fulfill the technology needs we have at our schools.

L. Razooky made a motion to Approve Charter Tech Contract for LFCS school wide support.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G. Purchase of the land at 698 W Main Street**

P. Schreiber made a motion to Purchase the ground lease at 698 W Main Street El Cajon 92020 according to the terms of the letter of intent dated March 31, 2022 from legal representatives for the Baxter Family Trust. Sale price \$4,585,000 cash at closing with an Escrow close date of July 31, 2022.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **H. Financing of the 698 W Main Street land purchase**

P. Schreiber made a motion to Pursue financing of the 698 W Main Street land purchase through East County Schools Federal Credit Union per the terms in their letter of interest dated May 17, 2022.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **I. Charter Tech contract to move and install the LCHS wifi network**

Steve Robinson recommended the board approve the contract for Charter Tech to move the existing LCHS wifi network from Lemon Grove to the Primary Campus and update the wifi network system at the Alpine site.

L. Razooky made a motion to Approve Charter Tech Contract to move and install LFCS wifi network.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **J. Approve Psychologist Salary Schedule**

Steve Robinson recommended the board approve the updated Psychologist salary schedule as errors were found on the previous schedule that was board approved on May 11, 2022.

J. Lewis made a motion to Approve change in Psychologist Salary Schedule.

L. Razooky seconded the motion.

The board **VOTED** unanimously to approve the motion.

**K. Approve contracts for JA field expansion and asphalt repair, sealing, painting.**

Tabled

**IV. Closed Session**

**A. Enter Closed Session**

J. Lewis made a motion to Enter into closed session.

P. Schreiber seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Real Estate Matters**

**C. Adjourn Closed Session**

P. Schreiber made a motion to Adjourn Closed Session.

J. Lewis seconded the motion.

Nothing to report.

The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A. Adjourn Meeting**

P. Schreiber made a motion to Adjourn the board meeting.

L. Razooky seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,  
S. Robinson