APPROVED

Literacy First Charter Schools

Minutes

Literacy First Charter School Board of Trustees

Regular Board Meeting

Date and Time
Wednesday December 8, 2021 at 5:00 PM

Location
698 West Main Street
El Cajon, CA 92021

Please contact Steve Robinson by phone 619.442.5197 or by email steve.robinson@lfcsinc.org to request any disability related access to this board meeting.

Documents related to this meeting are available on line at https://www.lfcsinc.org/ by following the "LFCS Board of Trustees Meeting Agendas" link, in hard copy form at the on site meeting location of 698 W. Main Street El Cajon, CA 92020, or by emailing Steve Robinson at steve.robinson@lfcsinc.org.

To access this meeting remotely please follow the information below.
Join Zoom Meeting:

https://us02web.zoom.us/j/84218460904?pwd=NkRVR3VoOW1SeUZlMzJFcnZad3pNUT09
Meeting ID: 842 1846 0904
Passcode: 80UBrM

Trustees Present

K. Evans, L. Razooky, M. Ferguson, P. Schreiber

Trustees Absent
None

Trustees who left before the meeting adjourned
L. Razooky

Guests Present
D. Beyer, L. Amorteguy, S. Robinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

P. Schreiber called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Dec 8, 2021 at 5:10 PM.

C. Flag Salute

D. Approve Minutes From November 10, 2021

M. Ferguson made a motion to approve the minutes from Literacy First Charter School Board of Trustees on 11-10-21.
L. Razooky seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Current Agenda

M. Ferguson made a motion to approve the minutes from.
P. Schreiber seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Executive Director's Report

A. School events and program update

Debbie Beyer shared in regards to the following items:

- The Newsletter and the events going on at schools this month.
- Staffing needs of the school.
- Student assessment data.

III. Chief Business Officer's Report

A. Vote on the LFCS and SDCOE MOU 2021-26

Board looked at and discussed MOU between LFCS and SDCOE document presented by Steve Robinson.
Recommendation that board approve 2021-26 MOU between LFCS and SDCOE.
K. Evans made a motion to Approve MOU between LFCS and SDCOE.
M. Ferguson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Razooky	Absent
K. Evans	Aye
P. Schreiber	Aye
M. Ferguson	Aye

B. 2021-22 Financial Report as of November 30, 2021

Steve Robinson reported on current school financials as of November 30, 2021.

C. 2021-22 First Interim Report

Steve Robinson made a presentation of the 2021-22 First Interim Report and recommendation for board approval. Report must be submitted to SDCOE on or before December 15th 2021
M. Ferguson made a motion to Approve First Interim report for 2021-22.
K. Evans seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Razooky	Absent
K. Evans	Aye
P. Schreiber	Aye
M. Ferguson	Aye

L. Razooky left at 7:28 PM.

D. Educator Effectiveness Block Grant and Expenditure Plan

Steve Robinson presented detail of the grant and the required expenditure plan for a vote. The grant will fund the vast majority of our professional development for the current school year and the subsequent 4 school years. The plan was read during the November 10, 2021 regular board meeting. Recommendation is that board approve this plan.
K. Evans made a motion to Approve Educator Effectiveness Block Grant.
M. Ferguson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

P. Schreiber	Aye

Roll Call

L. Razooky	Absent
M. Ferguson	Aye
K. Evans	Aye

E. Request for Proposal: Audit and related services

Steve Robinson requested the board approve a request for proposal for LFCS' annual audit for fiscal years 2022, 2023, and 2024.
Board recommendation that Steve Robinson coordinate an interview with Auditors and report back to the board.
P. Schreiber will speak to Lucy on participating in the interview process
M. Ferguson made a motion to Approve request for proposal for LFCS annual audit for year 2022, 2023, and 2024.
K. Evans seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Evans	Aye
P. Schreiber	Aye
M. Ferguson	Aye
L. Razooky	Absent

IV. Closed Session

A. Real Estate Matters

Closed session began at 5:56 and was motioned by Evan and 2nd by Ferguson. It ended at 7:20 Motioned by Evans and 2nd by Ferguson. Closed session discussions included real estate matters, the SOS v. SDCOE case and the SOS v. SDCBS case.

B. Conference with legal counsel - Existing Litigation

C. Conference with Legal Counsel - Existing Litigation

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,
L. Amorteguy