



# Literacy First Charter Schools

## Minutes

### Literacy First Charter School Board of Trustees

#### Regular Board Meeting

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#### **Date and Time**

Wednesday November 10, 2021 at 5:00 PM

#### **Location**

698 West Main Street  
El Cajon, CA 92021

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Please contact Steve Robinson by phone 619.442.5197 or by email [steve.robinson@lfcsinc.org](mailto:steve.robinson@lfcsinc.org) to request any disability related access to this board meeting.

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To access this meeting remotely please follow the information below.

Join Zoom Meeting

<https://us02web.zoom.us/j/89866251714?pwd=ci9kekdeRnZQOWIzL0pjMEdWcCsyQT09>

Meeting ID: 898 6625 1714

Passcode: 9mRpE7

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#### **Trustees Present**

L. Razooky, M. Ferguson, P. Schreiber

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## **Trustees Absent**

K. Evans

## **Guests Present**

D. Beyer, Jamie Robinson, Joe Crowley, L. Amorteguy, Laura Lahood, S. Robinson, Will Fossell

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

P. Schreiber called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Nov 10, 2021 at 5:10 PM.

### **C. Flag Salute**

### **D. Approve Minutes From October 13, 2021**

M. Ferguson made a motion to approve the minutes from Literacy First Charter School Board of Trustees on 10-13-21.

L. Razooky seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approve Current Agenda**

L. Razooky made a motion to approve the minutes from.

M. Ferguson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Director's Report**

### **A. Language Support Program**

Laura LaHood made a report about our Language Support Program. Our Arabic population is increasing. Teachers are given this data to be able to work with the students in the classroom. The language support program is designed to focus on listening and speaking when student is pulled for Language Support Class. Reading and writing is done in the classroom during a designated time in the classroom. Students who score high in all areas are considered for re-classification starting in 4th grade. Once reclassified they are monitored for 4 years.

### **B. School events and program update**

Debbie Beyer made an attendance report for all campus', attendance rate is high for all campus'.

Debbie Beyer reported on 2021/2022 enrollment numbers. Total enrollment TK-12th grade is 1976.

Debbie Beyer made a report on the the colors chosen for the High School.

### **C. LFCS Testing Data**

Jamie Robinson made a report on LFCS Testing Data. CAASSPP testing data discussed. All students 3rd - 8th grade tested in 20/21 school year in Math and Language. Shared percentages of students who met the standard. Shared the data from years prior to make comparison. Current State data has not been released as of yet. A report will be made when that data comes in.

## **III. Chief Business Officer's Report**

### **A. Vote on the LFCS and SDCOE MOU 2021-26**

Steve Robinson recommended the board table the vote on the MOU for 2021-26. Progress has been made anticipated vote at the December 2021 board meeting.

### **B. Bond Financing**

A discussion with our Bond Underwriter, Will Fossel and Ziegler Capital Markets, who shared the process of school bond funding and answered questions from the board.

### **C. 2021-22 Financial Report as of October 31, 2021**

Steve Robinson made a financial report as of October 31st, 2021. Discussion on Budget Summary. Completed fist interim report will be presented at the December 2021 board meeting. Revenue and expenses are on pace for this time of year and sufficient cash on hand held in the county treasury. Draft of first interim report ALT form presented to the board as well as a budget summary document.

### **D. LCHS Project Update**

Steve Robinson talked about the high school changes for the construction of the new high school building. Planning commission approved the minor changes in the plan. Finances paid to date for the project were shared with the board.

### **E. Educator Effectiveness Block Grant and Expenditure Plan**

Steve Robinson presented the details of the grant and the required expenditure plan for a first reading. The grant will fund the vast majority of professional development for the current school year and the next 4 years. Steve shared the plan for this professional development. Plan is to spread the money out over 5 years. Vote to happen at the December 2021 board meeting.

### **F.**

### **2021-22 Performance and Longevity Bonus**

Steve Robinson recommended the board approve of the performance and longevity bonus in the December 2021 paycheck for all current employees who were also employed by the school during the 2020-21 school year for a minimum of 100 school days, except substitute, based on the high attendance rates and over all strong performance of LFCS students on state and local assessments during the 2021-22 school year.

M. Ferguson made a motion to Approve Performance and Longevity Bonus.

L. Razooky seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Governance**

### **A. Board Protocols**

None discussed.

### **B. Committee Assignments**

Mark Ferguson made report on his meeting with PLEF. PLEF voted to give the vans purchased over to LFCS. Discussed the finances for PLEF. Calendar discussed and activities done by PLEF. Dress up days, jog-a-thon, coin war are a few of the activities done during the year. Each member has specific responsibilities. Large Gala Event up for discussion in the Spring.

### **C. Board Development and Recruitment**

P. Schreiber spoke to Rich Willis and waiting on reply.

## **V. Closed Session**

### **A. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**

M. Ferguson made a motion to Enter Closed Session at 6:32pm.

L. Razooky seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Real Estate Matters**

### **C. Conference with legal counsel - Existing Litigation**

### **D. Conference with Legal Counsel - Existing Litigation**

M. Ferguson made a motion to End Closed Session at 7:38pm.

L. Razooky seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VI. Closing Items

### A. Adjourn Meeting

M. Ferguson made a motion to Adjourn the meeting at 7:40pm.

P. Schreiber seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,

L. Amorteguy