

APPROVED



# Literacy First Charter Schools

## Minutes

### Literacy First Charter School Board of Trustees

Regular Board Meeting

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#### **Date and Time**

Wednesday September 8, 2021 at 5:00 PM

#### **Location**

698 West Main Street  
El Cajon, CA 92021

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To access this board meeting remotely, please use the Zoom link, Meeting ID, and Passcode below.

Join Zoom Meeting

<https://us02web.zoom.us/j/85176267896?pwd=V0UrWTdNaEpsOG9uRUdzbEJ1WEFPdz09>

Meeting ID: 851 7626 7896

Passcode: pdt27V

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#### **Trustees Present**

K. Evans, M. Ferguson, P. Schreiber

#### **Trustees Absent**

L. Razooky

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## **Guests Present**

L. Amorteguy (remote), S. Robinson

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

P. Schreiber called a meeting of the board of trustees of Literacy First Charter Schools to order on Wednesday Sep 8, 2021 at 5:08 PM.

### **C. Approve Minutes**

M. Ferguson made a motion to approve the minutes from Literacy First Charter School Board of Trustees on 08-11-21.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Current Agenda**

M. Ferguson made a motion to approve the minutes for meeting September 8th 2021.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Director's Report**

### **A. Introduce New Hires**

Tabling until next meeting

### **B. Update on the 2021-22 start of school**

Start date will now be September 13th, 2021. Went from 181 to 175 days June 23rd, 2022 will remain the last day.

3 current school breaks were changed to reclaim the following days. Jan 3rd, Feb 22nd, May 27th

Back to school nights pushed 2 weeks

To allow for minimal instructional minutes 1/2 days K-8th grade will be 20 minutes longer.

High School 1/2 day will be 5 minutes longer and in addition full days will be 15 longer.

New Calendar 2021-22 included in Board Packet

### **C. Approve updated school calendar**

K. Evans made a motion to Approve calendar.

M. Ferguson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Chief Business Officer's Report**

#### **A. Vote on Resolution 2022-01**

Robinson presented and explained the details of Resolution 2022-01.

M. Ferguson made a motion to Approve Resolution 2022-01 as written.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Vote on the LFCS and SDCOE MOU 2021-26**

Tabled until next meeting.

#### **C. 2020-21 Unaudited Actuals and Quarter 4 Report**

Robinson reported it was submitted to the SDCOE for review.

#### **D. 2021-22 Financial Report as of August 30, 2021**

Robinson walked through revenue and expenditures. Enrollment and budget implications will be reviewed before the next meeting to reflect projected budget. All 2020-21 deferred LCFF revenue has been received. State SPED and federal SPED revenue continues to be deferred. Federal SPED revenue is over a year behind.

#### **E. 2020-21 EPA Expense Report**

Robinson explained details of this. The actual EPA revenue and expenses for the past year. were presented to the board showing all EPA revenue expensed toward certificated salaries.

#### **F. 2021-22 LFCS Independent Study Board Policies (Amended)**

Board looked at this at the last meeting and approved.

Amendment needed.

Robinson explained where amendment was needed: Under "tiered reengagement" parent conferences will occur every 20 days.

K. Evans made a motion to Ammend the.

M. Ferguson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **G. LCHS Project and Lease Update**

Robinson explained the updates of the LCHS project. Progress made in meeting with architect, engineers, and general contractor toward producing construction documents for permit submission. Next hearing in SOS v. SDCOE scheduled for October 8th, 2021. Lemon Grove stated this is the last year for LCHS to lease the 8425 Palm Street facility.

LFCS is seeking an alternative location for LCHS for the 2022-23 and most likely the 2023-24 school years while the Chase Ave site is built and SOS litigation resolved.

#### **H. 2021-22 LFCS Budget Update**

An updated projected budget will be presented at the next board meeting as enrollment numbers are less than expected. \$5.1M is cash at the county treasury as of 9.8.2021. All 2020-21 LCFF deferred revenue has been received.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:49 PM.

Respectfully Submitted,  
P. Schreiber

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9/8/21 5:59pm