Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on November 13, 2026 at 12:32 PM PST

Date and Time

Wednesday November 18, 2026 at 5:30 PM PST

Location

If you need disability related accommodations, please contact Steve Robinson at 619.579.7233 or at steve.robinson@lfcsinc.org. LFCS will provide all reasonable accommodations consistent with the Americans With Disabilities Act.

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1

Meeting ID: 828 2410 5333
Passcode: azYJy1

Teleconferencing Locations:

---

799 E Washington Ave El Cajon, CA 92020
1012 E Bradley Ave El Cajon, CA 92021
1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
A.	Record Attendance		Priscilla Schreiber	1 m
B.	Call the Meeting to Order		Priscilla Schreiber	1 m
C.	Flag Salute		Priscilla Schreiber	1 m
D.	Minutes from the October 14, 2026 Board Meeting	Approve Minutes	Priscilla Schreiber	1 m
	The acting Board President recommends the board approve the minutes from the October 14, 2026 regular board meeting.			
E.	Current Agenda	Vote	Priscilla Schreiber	1 m
	The acting Board President recommends the board approve the agenda for the November 18, 2026 regular board meeting.			
F.	Public Comment on Agenda Items	Discuss		5 m
G.	Public Comment on Non-Agenda Items	Discuss		5 m
II.	**Executive Director's Report**			**5:45 PM**
A.	School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	20 m
	The executive director will provide the board an update on staffing, programs, and attendance for the 2026-27 school year.			
B.	LFCS Athletics Update	FYI	Danny Sanchez	10 m

		Purpose	Presenter	Time
	The LFCS Athletic Director will provide the board information on the 2026-27 LFCS Athletics Program.			
C.	LFCS Special Education Program	FYI	Troy Beyer	15 m
	The Director of Student Support Services, Communications, and Development will provide the board information on the 2026-27 LFCS Special Education Program.			
D.	Retirement Recognition	FYI	Debbie Beyer	10 m
	The Executive Director would like to recognize the retirement of Tabitha Kosa.			

III. Chief Business Officer's Report — 6:40 PM

A.	Current Financial Report	Discuss	Steve Robinson	15 m
	The Chief Business Officer will share the school's current financials as of 10.31.26.			
B.	2026-27 LFCS First Interim Report	Vote	Steve Robinson	15 m
	The CBO recommends the board approve the 2026-27 LFCS First Interim Report.			
C.	Contracts and Large Purchases Notifications	Discuss	Steve Robinson	5 m
	Mascari Construction: 50% of roofing contract and fees on HVAC: $37,200. The Awning Store: $47,950 to replace the lunch awning that tore to pieces in the last storm: $16,000 initial payment Mascari Construction: 50% of framing contract: $41,500. Superior Plumbing: $25,000 initial payment. Jesus Higuera Tree Service: PA and LA Trees trimmed: $5,800. 1323 Admin Way Total Paid to Date: $277,758.63			
D.	Legal Issues	Discuss	Steve Robinson	5 m
	Robin Carby, an employee during the 2024-25 school year has filed suit against LFCS for unspecified related to her workers compensation claim dated 5.8.2025. The CBO has notified our workers comp administrator at the time of the claim who has an attorney representing us and who is working with opposing counsel to resolve this suit.			
E.	Facilities Report	Discuss	Steve Robinson	5 m
	LCHS: Working on a reasonable fix to the solar inverter issues at 1850 Alpine Blvd. Roof shingles removed. Roof repairs have started. Plywood recommended for the entire roof. Fire panel system passed inspection. A horn needs replacing.			

		Purpose	Presenter	Time

Junior Academy: Fire panel system passed inspection.

Primary Academy: Railing and fence along Washington may be replaced. The church has agreed to split the estimated cost of $7,500 for the Washington fence. Fire panel system passed inspection.

Liberty Academy: Fire panel system passed inspection. Some fire sprinklers need replacing. Playground equipment and surface repaired under warranty.

F.	SELF Withdrawal	FYI	Steve Robinson	5 m

On 10.15.26, the CBO sent SELF Resolution 2027-02 and the cover letter withdrawing LFCS from SELF effective 7.1.2027. SELF acknowledged our withdrawal on the same day.

G.	1015 Pepper Drive Eviction	Discuss	Steve Robinson	15 m

Title delivered to eviction attorney on 10.15.26. Eviction notice sent to tenants on 11.12.26 with a deadline of 1.11.27 to vacate the property. Tenant reports they are closing escrow on a new home on 11.16.26 and plan to be moved out by 12.5.26.

H.	2026-27 Christmas Bonus Resolutions	Vote	Steve Robinson	10 m

The CBO recommends the board approve Resolution 2027-05 and Resolution 2027-06 authorizing the CBO to pay all eligible employees merit and longevity pay in the December 2026 payroll cycle.

I.	2026-27 Charter Tech Contract	Vote	Steve Robinson	5 m

The CBO recommends the board ratify the 2026-27 contract with Charter Tech. Charter Tech provides our back office technology support and has been doing so successfully for about 4 years.

J.	1323 Administration Way Roofing Change Order	Vote	Steve Robinson	5 m

Install plywood on the entire roof over the existing 1"x 4" lumber.

K.	1323 Administration Way Project Contracts	Vote	Steve Robinson	15 m

The CBO will have a number of contracts for board consideration and approval for the 1323 Administration Way project including doors, windows, hardware, stucco, rough plumbing, siding.

IV. Governance **8:20 PM**

		Purpose	Presenter	Time
A.	Governance Committee Report	Discuss	Priscilla Schreiber	30 m
B.	Finance Committee Report	Discuss	Mathew Simone	5 m
C.	Facilities Committee Report	Discuss	Jason Lewis	5 m

V. Closing Items — 9:00 PM

A.	Other Issues Board members may bring topics for future board meetings to the board for consideration.	Discuss	Priscilla Schreiber	10 m
B.	Adjourn Meeting	Vote	Priscilla Schreiber	1 m