



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on October 9, 2026 at 2:44 PM PDT

Date and Time

Wednesday October 14, 2026 at 5:30 PM PDT

Location

If you need disability related accommodations, please contact Steve Robinson at 619.579.7233 or at steve.robinson@lfcsinc.org. LFCS will provide all reasonable accommodations consistent with the Americans With Disabilities Act.

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

<https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1>

Meeting ID: 828 2410 5333

Passcode: azYJy1

Teleconferencing Locations:

799 E Washington Ave El Cajon, CA 92020
1012 E Bradley Ave El Cajon, CA 92021
1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Priscilla Schreiber	1 m
B. Call the Meeting to Order		Priscilla Schreiber	1 m
C. Flag Salute		Priscilla Schreiber	1 m
D. Minutes from the September 9, 2026 Board Meeting	Approve Minutes	Priscilla Schreiber	1 m
The acting Board President recommends the board approve the minutes from the September 9, 2026 regular board meeting.			
E. Minutes from the September 12, 2026 Board Retreat	Approve Minutes	Priscilla Schreiber	5 m
The acting Board President recommends the board approved the minutes from the September 12, 2026 board retreat.			
F. Current Agenda	Vote	Priscilla Schreiber	1 m
The acting Board President recommends the board approve the agenda for the October 14, 2026 regular board meeting.			
G. Public Comment on Agenda Items	Discuss		5 m
H. Public Comment on Non-Agenda Items	Discuss		5 m

	Purpose	Presenter	Time
II. Executive Director's Report			5:50 PM
A. School Events, Program, and Staffing Updates The executive director will provide the board an update on staffing, programs, and attendance for the 2026-27 school year.	Discuss	Debbie Beyer	20 m
B. Introduce New Teachers The Executive Director will introduce the new LFCS teachers to the board.	FYI	Debbie Beyer	5 m
C. Lead Teacher and Department Heads Presentation LFCS Lead Teachers and Department Heads will provide the board with information on our academic programs by grade level and by content area.	FYI		15 m
D. Teacher Training Programs Justin Stinson will provide the board information on this year's teacher training programs.	FYI	Justin Stinson	10 m
III. Chief Business Officer's Report			6:40 PM
A. Current Financial Report The Chief Business Officer will share the school's current financials as of 9.30.26.	Discuss	Steve Robinson	15 m
B. Contracts and Large Purchases Notifications Proven Title: final payment for 1015 Pepper drive: \$674,445.98 Hamman Construction: JA office remodel; \$92,102 (original bid was \$95,737). Cameron Curry: professional consulting with Troy: \$5,335. TeachTown: SPED curriculum; \$10,087.50 Playworks: Recess training and materials; \$12,700 Vista Higher Learning: Spanish curriculum; \$69,204.03 San Diego Zerorez: Carpet cleaning; \$5,973.20 Sonrise Church: Freedom Enrichment Classes and Special Events Lease costs through December 2026; \$9,200 Mystery Science: Science curriculum; \$13,845.18 Wise Roofing: seal solar roof penetrations at the JA: \$8.400. Mascari Construction: general contractor fees for 1323 Admin Way: \$9,722.50 Central Valley Environmental: abatement and demo at 1323 Admin Way: \$84,725. Mascari Electric: first payments on both contracts for 1323 Admin Way: \$9,069.70	Discuss	Steve Robinson	5 m

	Purpose	Presenter	Time
Mascari Construction: Dumpster and septic pumping and inspection; \$2,810. Carter Heat and Air: HVAC at 1323 Admin Way; \$62,298 Rarefied Air: Asbestos testing at 1323 Admin Way; \$2,938.43 1323 Admin Way Total to Date: \$174,058.63.			
C.	Legal Issues	Discuss	Steve Robinson
	None to report		5 m
D.	AB 2519	FYI	Steve Robinson
	AB 2519 corrects mistakes in AB 1997 impacting charter school administrators and their future eligibility for STRS. AB 2519 does require board action to ensure future LFCS administrators and current LFCS administrators who change positions remain eligible for STRS beyond July 1, 2027.		
E.	Facilities Report	Discuss	Steve Robinson
	LCHS: Working on a reasonable fix to the solar inverter issues. Abatement and demolition completed at 1323 Admin Way. Asbestos report complete. HVAC equipment delivered. Preliminary electrical run. Septic pumped and inspected. Half the septic system is in good condition. Roof replacement is the next phase of work. Junior Academy: The solar project is complete and producing as of 9.11.26. Primary Academy: Railing being replaced. Fence along Washington may be repaired / replaced. The church has agreed to split the estimated cost of \$7,500. Liberty Academy: Solar saved us \$5,794.21 comparing September 2025 and September 2026 SDGE bills.		
F.	1015 Pepper Drive Purchase Update	Discuss	Steve Robinson
	Escrow closed on 10.5.2026. Final payment of \$674,445.98 made on October 1. Eviction notices will go out to the current tenant upon close of escrow and transfer of title. Upon recommendation of our real estate broker, we have hired eviction attorney Daniel Marshall to handle the eviction process.		
G.	Resolution 2027-02	Vote	Steve Robinson
	The CBO recommends the board approve Resolution 2027-02 notifying the Schools Excess Liability Fund of the withdrawal of Literacy First Charter Schools effective July 1, 2027 and authorizing Steve Robinson to execute this withdrawal.		

	Purpose	Presenter	Time
H. Aseltine School Master Contract The CBO recommends the board approve the 2026-27 master contract with Aseltine School. This is a non public school which serves one of our SPED students.	Vote	Steve Robinson	5 m
I. LFCS AB 126 Paid Pregnancy Leave Policy The CBO recommends the board approve the LFCS AB 126 Paid Pregnancy Leave Policy. This policy is based on a template from the Charter Schools Development Center and vetted by an attorney at Young Minney Corr.	Vote	Steve Robinson	5 m
J. 1323 Administration Way Contracts The CBO recommends the board approve the following bids for the 1323 Administration Way tenant improvement project: the Mascari Constrction bid for the framing and concrete work, the Bradley Painting bid for the exterior and interior painting, the Superior Plumbing bid for the septic repairs, and the Qualified Construction bid for the insulation and drywall work. Remaining contracts include bathroom remodels, permanent fencing, and landscaping.	Vote	Steve Robinson	15 m
IV. Governance			8:05 PM
A. Governance Committee Report	Discuss	Priscilla Schreiber	30 m
B. Finance Committee Report	Discuss	Mathew Simone	5 m
C. Facilities Committee Report	Discuss	Jason Lewis	5 m
V. Closing Items			8:45 PM
A. Other Issues Board members may bring topics for future board meetings to the board for consideration.	Discuss	Priscilla Schreiber	10 m
B. Adjourn Meeting	Vote	Priscilla Schreiber	1 m