



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on August 7, 2026 at 9:11 AM PDT

Date and Time

Wednesday August 12, 2026 at 5:30 PM PDT

Location

If you need disability related accommodations, please contact Steve Robinson at 619.579.7233 or at steve.robinson@lfcsinc.org. LFCS will provide all reasonable accommodations consistent with the Americans With Disabilities Act.

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

<https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1>

Meeting ID: 828 2410 5333

Passcode: azYJy1

Teleconferencing Locations:

799 E Washington Ave El Cajon, CA 92020
1012 E Bradley Ave El Cajon, CA 92021
1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Katina Evans	1 m
B. Call the Meeting to Order		Katina Evans	1 m
C. Flag Salute		Katina Evans	1 m
D. Minutes from the June 18, 2026 Board Meeting	Approve Minutes	Katina Evans	1 m
The Board President recommends the board approve the minutes from the June 18, 2026 regular board meeting.			
E. Current Agenda	Vote	Katina Evans	1 m
The Board President recommends the board approve the agenda for the August 12, 2026 regular board meeting.			
F. Public Comment on Agenda Items	Discuss		5 m
G. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report			5:45 PM
A. School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	20 m
The executive director will provide the board an update on staffing, programs, and attendance for the 2026-27 school year.			
B. Contract with SDSU for a Student Teacher	Vote	Debbie Beyer	10 m

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The Executive Director recommends the board approve the Clinical Practice Agreement Between Literacy First Charter Schools and The Trustees of The California State University establishing a partnership for 5 years that will allow San Diego State University students to conduct their student teaching at LFCS.			
C.	1328 Alpine Way Project \$200,000 Authorization Vote	Debbie Beyer	15 m
The 1328 Alpine Way site is being renovated to provide a CTE construction based program to our LCHS students. The Executive Director recommends the board authorize \$200,000 toward this project's expenses. Per the lease agreement, whatever we spend on renovations is credited toward our lease payments.			
III. Chief Business Officer's Report			6:30 PM
A.	Current Financial Report Discuss	Steve Robinson	15 m
The Chief Business Officer will share the school's financials as of 7.31.25 including the SDCOE report on the 2025-26 LFCS Second Interim Report, the value of the Arbitrage investments made with our Bond Debt Service Account funds, the 2025-26 S&P Bond Ratings Report, and the 2025-26 Difference Card report.			
B.	Contracts and Large Purchases Notifications Discuss	Steve Robinson	5 m
Jesus Higuera: Tree trimming at the JA: \$3,650 Baker Electric: LA Solar: \$125,770.25 (This project is now paid in full). Baker Electric: JA Solar: \$392,272.56 Perry's Plumbing: LCHS Plumbing: \$27,950 Schmidt Plumbing: LA Sprinkler Valve Replacement: \$4,686 Marsh & McClennan: 2026-27 P&L, Cyber, Workers Comp Insurance: \$65,349.80 Hamann: JA office remodel: \$ (\$95,737 total bid) SELF: Excess Liability Insurance: \$71,651 (Will not be paying this after 2026-27) CCSA: 2 year membership: \$50,640 A&B: New furnace for the Freedom House: \$11,750 Mata Landscaping: Clean up of Admin Way: \$4,250 School Pathways: Operating Software for Freedom Academy: \$17,615.04 Zerorez: Carpet Cleaning LCHS: \$5,973.20; PA: \$4,255.50; Rapid Dry: Tile Cleaning LCHS: \$7,480; PA: \$1,620; Curriculum Associates (Ellevation): EL tracking software yearly subscription: \$9,659.38			
C.	Facilities Report Discuss	Steve Robinson	5 m

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	LCHS Alpine: Pipes either relined or replaced from art building. PE area re-stripped. Doors repainted. HVAC thermostats and timers are being updated and installed. Admin Way brush and weeds cleared. Carpets and tile cleaned. Junior Academy: Solar project continues on schedule to be operational in October. Office space remodeled to create two offices for administrators and relocate the teacher workroom. Trees trimmed. Playground area has been restriped. Carpets and tile cleaned. Freedom office / house had electric water heater, washer and dryer, and furnace installed (all will run off the solar system). Primary Academy: The playground has been restriped. Carpets and tile cleaned. Liberty Academy: Playground has been restriped. Carpets and tile cleaned. Sprinkler valve replaced. Back alley concrete project complete. All campuses deep cleaned and paint touched up by LFCS staff. 4 hour timers installed on all thermostats on all campuses.		
D.	Legal Issues None to report	Discuss Steve Robinson	5 m
E.	2025-26 Prop 28 Certification and Reports The CBO recommends the board approve the 2025-26 LFCS Prop 28 Certification, Annual Report, and Final Expenditure Report.	Vote Steve Robinson	15 m
F.	2025-26 LFCS EPA Report The CBO recommends the board approve the 2025-26 LFCS EPA Annual Report showing all EPA revenue was expensed toward certificated teacher salaries and benefits and allowable lease costs. EPA funding significantly increased in the last quarter exceeding our ability to allocate it solely to teacher salaries and benefits. According to CDE's EPA webpage, lease costs are an allowable expense.	Vote Steve Robinson	10 m
G.	Resolution 2027-01: 2026-27 LFCS EPA The CBO recommends the board approve Resolution 2027-01 stating that LFCS has budgeted and will expense all 2026-27 EPA funds toward certificated teacher salaries and benefits as required by Article XIII, section 36 of the California Education Code.	Vote Steve Robinson	10 m
H.	Special Compensation Updates	Vote Steve Robinson	10 m

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	The CBO recommends the board approve the updated LFCS Special Compensations policies. 25 and 30 year service stipends added.			
I.	Updated LFCS Procurement Policies	Vote	Steve Robinson	5 m
	The CBO recommends the board approve the updated LFCS Procurement Policies to meet the requirements of the 2026-27 California Budget Trailer Bill. Section II.a.i.2 has been added to the existing document.			
J.	San Diego Applied Behavioral Analysis 2026-27 Contract	Vote	Steve Robinson	5 m
	The CBO recommends the board approve the San Diego Applied Behavioral Analysis 2026-27 contract and MOA for SPED services.			
K.	Specialized Therapy Services 2026-27 Contract	Vote	Steve Robinson	5 m
	The CBO recommends the board approve the Specialized Therapy Services 2026-27 contract for SPED services.			
L.	Specialized Consulting LLC 2026-27 Contract	Vote	Steve Robinson	5 m
	The CBO recommends the board approve the Specialized Consulting LLC 2026-27 contract for SPED services.			
M.	Hammond Construction JA Office Renovation Contract	Vote	Steve Robinson	10 m
	The CBO recommends the board approve the Hammond contract for \$95,737 to complete the tenant improvement at 1012 E Bradley Ave of two new administrator office spaces and a new teacher workroom.			
N.	1015 Pepper Drive Purchase	Vote	Steve Robinson	15 m
	The CBO recommends the board approve the purchase of 1015 Pepper Drive for a sale price of \$670,00 according to the terms in the draft purchase agreement. This will allow the school to fully develop the 1012 E Bradley campus to best meet the needs of its students. The school will pay cash for this property. Comparable home prices according to Zillow are \$581,000 - \$703,000.			
O.	Playworks 2026-27 Contract	Vote	Steve Robinson	5 m
	The CBO recommends the board approve the Playworks contract for recess curriculum, professional development, and consulting during the 2026-27 school year for \$12, 700.			

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P. Reinvest Bond Reserve Account Funds in Toyota Commercial Bonds Current Toyota Commercial Bonds mature on August 10, 2026. The CBO recommends the board approve the reinvestment of the principle in new Toyota Commercial Bonds for a term of 9 months yielding 3.9%. This maintains our ladderred investment strategy of our bond reserve funds for our 2019A and 2019B bonds.	Vote	Steve Robinson	10 m
Q. LFCS Cyberbullying Policy The CBO recommends the board approve the LFCS Cyberbullying policy. Per AB 772, on or before July 1, 2027, school boards must adopt a cyberbullying policy pursuant to Education Code 234.4. CDE has created a model policy which is the basis for the LFCS policy and mirrors our current policies and practices.	Vote	Steve Robinson	10 m

IV. Governance

8:55 PM

A. Governance Committee Report Update on the 2026-27 Board Retreat. Update on the recruitment of a new board member to replace Barbara Johnson.	Discuss	Katina Evans	30 m
B. Annual Brown Act Distribution to Board Members This serves as the annual provision of a copy of the Brown Act to all Board members.	FYI	Katina Evans	10 m
C. Executive Director's 2026-27 Contract The Board President recommends the board approve the executive director's 2026-27 contract. The executive director's salary is based on the Executive Director's Salary Schedule and her benefits are based on the Medical, Dental, Vision, and Life Insurance Renewals all board approved on May 8, 2026.	Vote	Katina Evans	10 m
D. Finance Committee Report	Discuss	Mathew Simone	5 m
E. Facilities Committee Report	Discuss	Jason Lewis	5 m

V. Closing Items

9:55 PM

A. Other Issues Board members may bring topics for future board meetings to the board for consideration.	Discuss	Katina Evans	10 m
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B. Adjourn Meeting	Vote	Katina Evans	1 m