



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on June 5, 2026 at 11:04 AM PDT

Date and Time

Wednesday June 10, 2026 at 5:30 PM PDT

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

<https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1>

Meeting ID: 828 2410 5333

Passcode: azYJy1

Teleconferencing Locations:

799 E Washington Ave El Cajon, CA 92020

1012 E Bradley Ave El Cajon, CA 92021

1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Katina Evans	1 m
B. Call the Meeting to Order		Katina Evans	1 m
C. Flag Salute		Katina Evans	1 m
D. Minutes from the May 13, 2026 Regular Board Meeting	Approve Minutes	Katina Evans	1 m
The Board President recommends the board approve the minutes from the May 13, 2026 regular board meeting.			
E. Current Agenda	Vote	Katina Evans	1 m
The Board President recommends the board approve the agenda for the June 10, 2026 regular board meeting.			
F. Public Comment on Agenda Items	Discuss		5 m
G. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report			5:45 PM
A. School Events, Program, and Staffing Updates	FYI	Debbie Beyer	30 m
The Executive Director will provide the board an update on staffing, attendance, and programs for the 2025-26 school year.			
B. Lease for 1328 Administration Way Alpine	Vote	Debbie Beyer and Steve Robinson	20 m
The executive director and the CBO recommend the board approve the lease for 1328 Administration Way Alpine, CA 91901. We plan to use this site, across the street from our high school site at 1850 Alpine Blvd, for a construction based CTE program. A			

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<p>Liberty Academy: Over the summer we will install concrete in the back alley, repair the fence in the playground around the garden, and replace the fire sprinkler main valve.</p>				
<p>At all campuses, classrooms, offices, and hallways will be deep cleaned, carpets cleaned, tiles cleaned and sealed, parking lots restriped as needed, playgrounds restriped, and 4 hour dials installed on all thermostats.</p>				
D.	Legal Issues	Discuss	Steve Robinson	5 m
<p>The insurance claim regarding the car that was hit by one of our Junior Academy gates has been settled for the cost of the repairs in the amount of \$2,601.30.</p>				
E.	2026-27 LFCS LCAP Federal Addendum	Vote	Steve Robinson	10 m
<p>The CBO recommends the board approve the 2026-27 LFCS LCAP Federal Addendum. This is tied to our Title I funding. The content has not changed from previous years' versions.</p>				
F.	Moving Insurance and Workers Compensation Coverage from the San Diego County JPA to Marsh & McLennan	Vote	Steve Robinson	15 m
<p>The JPA accepted our final withdrawal letter and will be billing us \$89,887 by June 19 for our contribution to the small district pool deficit.</p>				
G.	Approval of Marsh McLennan Insurance Services for 2026-27	Vote	Steve Robinson	20 m
<p>The CBO recommends the board approve securing property, commercial liability, commercial automobile, excess liability, cyber and data liability, educators legal liability, workers compensation, student accident, and crime / fiduciary liability insurance coverage through Marsh McLennan for 2026-27.</p>				
H.	Updated LFCS Conflict of Interest Policy	Vote	Steve Robinson	10 m
<p>The CBO recommends the board approve the updated LFCS Conflict of Interest policy. The policy had to be updated so we can submit our Form 700's to the San Diego County Clerk as required by SDCOE. The County has approved this updated Conflict of Interest policy. The only thing that changed was instead of naming those who are required to complete the Form 700, we had to name their positions.</p>				
I.	Approval of the Certificate of Amendment of the LFCS Articles of Incorporation	Vote	Steve Robinson	5 m

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	The CBO recommends the board approve the Certificate of Amendment of the LFCS Articles of Incorporation. This is necessary in order to comply with new CALSTRS rules.		
J.	Adoption of the revised Article V, Section 1 of the LFCS Bylaws	Vote	Steve Robinson 5 m
	The CBO recommends the board approve the revised Article V, Section 1 of the LFCS Bylaws. This is necessary in order to comply with new STRS rules.		
K.	Authorization of Steve Robinson to submit the CalSTRS Certification (Form 0765)	Vote	Steve Robinson 5 m
	The CBO recommends the board authorize Steve Robinson to submit the CalSTRS Certification (Form 0765).		
L.	LFCS Board Meeting Technology Disruption Policy	Vote	Steve Robinson 5 m
	The CBO recommends the board approve the LFCS Board Meeting Technology Disruption Policy.		
M.	2026-27 LFCS Budget Public Hearing	Discuss	Steve Robinson 20 m
	The CBO will provide the board and the public the 2026-27 LFCS Budget.		
IV.	Governance		9:30 PM
A.	Governance Committee Report	Discuss	Katina Evans 10 m
	Discuss recruitment of a new board member to replace Barbara Johnson upon the conclusion of her current term on June 30, 2026.		
	Discuss the LFCS Recruitment Packet and Job Description.		
B.	LFCS Board of Trustees Job Description	Vote	Katina Evans 15 m
	The Board President recommends the board approve the LFCS Board of Trustees Job Description.		
C.	Approve Katina Evans as the LFCS Board of Trustees President effective July 1, 2026 - June 30, 2027	Vote	Jason Lewis 5 m
	The Nominating Committee recommends the board approve Katina Evans to serve as the LFCS Board of Trustees President from July 1, 2026 - June 20, 2027.		

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<p>D. Approve Priscilla Schreiber as LFCS Board of Trustees Vice President July 1, 2026 - June 30, 2027</p> <p>The Nominating Committee recommends the board approve Priscilla Schreiber to serve as LFCS Board of Trustees Vice President from July 1, 2026 - June 30, 2027.</p>	Vote	Jason Lewis	5 m
<p>E. Approve Mat Simone as LFCS Board of Trustees Secretary July 1, 2026 - June 30, 2027</p> <p>The Nominating Committee recommends the board approve Mat Simone to serve as the LFCS Board of Trustees Secretary from July 1, 2026 - June 30, 2027.</p>	Vote	Jason Lewis	5 m
<p>F. Approve Katina Evans as Chair of the Governance Committee July 1, 2026 - June 30, 2027</p> <p>The Nominating Committee recommends the board approve Katina Evans to serve as the Chair of the Governance Committee from July 1, 2026 - June 30, 2027.</p>	Vote	Jason Lewis	5 m
<p>G. Approve Jason Lewis as Chair of the Facilities Committee July 1, 2026 - June 30, 2027</p> <p>The Nominating Committee recommends the board approve Jason Lewis to serve as the Chair of the Facilities Committee from July 1, 2026 - June 30, 2027.</p>	Vote	Priscilla Schreiber	5 m
H. Finance Committee Report	Discuss	Mathew Simone	5 m
I. Facilities Committee Report	Discuss	Jason Lewis	5 m
V. Closing Items			10:30 PM
<p>A. Other Issues</p> <p>Board members may bring topics for future board meetings to the board for consideration.</p>	Discuss	Katina Evans	10 m
B. Adjourn Meeting	Vote	Katina Evans	1 m