



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on May 8, 2026 at 9:27 AM PDT

Date and Time

Wednesday May 13, 2026 at 5:30 PM PDT

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

<https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1>

Meeting ID: 828 2410 5333

Passcode: azYJy1

Teleconferencing Locations:

799 E Washington Ave El Cajon, CA 92020
1012 E Bradley Ave El Cajon, CA 92021
1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Katina Evans	1 m
B. Call the Meeting to Order		Katina Evans	1 m
C. Flag Salute		Katina Evans	1 m
D. Minutes from the April 15, 2026 Regular Board Meeting	Approve Minutes	Katina Evans	1 m
The Board President recommends the board approve the minutes from the April 15, 2026 regular board meeting.			
E. Current Agenda	Vote	Katina Evans	1 m
The Board President recommends the board approve the agenda for the May 13, 2026 regular board meeting.			
F. Public Comment on Agenda Items	Discuss		5 m
G. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report			5:45 PM
A. School Events, Program, and Staffing Updates	FYI	Debbie Beyer	30 m
The Executive Director will provide the board an update on staffing, attendance, and programs for the 2025-26 school year.			
B. Induction Candidates' Presentations	FYI	Justin Stinson	30 m
Justin Stinson will introduce this year's Year 2 Induction Candidates who will share their projects with the board.			
C. 2026-27 Declaration of Need	Vote	Justin Stinson	5 m

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<p>Declaration of Need: Board to approve the 2026-2027 school year Declaration of Need (DON) for fully qualified educators at Literacy First Charter Schools. Board Approval will allow for future hires as needed for the 2026-2027 school year and is in compliance with the requirements and Ed Code set forth by the Commission of Teacher Credentialing with the new and current DON CL- 500 form 5/2024.</p>				
D.	2026-27 Committee on Assignment	Vote	Justin Stinson	5 m
<p>Committee on Assignment (COA) Board Approval will allow Mr. Chris Castberg's assignment to teach high school ceramics in the 2026-2027 school year, and is in compliance with the Superintendent of the San Diego County Board of Education. EC 44258.7 (c)(d) (e) (s) (Elective classes only)</p>				
E.	2026-27 LFCS Calendars	Vote	Debbie Beyer	5 m
<p>The Executive Director recommends the board approve the 2026-27 LFCS Calendars.</p>				
F.	Safe Haven and Immigration Enforcement Policy	Vote	Debbie Beyer	5 m
<p>The Executive Director recommends the board approve the LFCS Safe Haven Policy per Assembly Bill 49.</p>				
III.	Chief Business Officer's Report			7:05 PM
A.	Current Financial Report	Discuss	Steve Robinson	15 m
<p>The Chief Business Officer will share the school's financials as of 4.30.26.</p>				
B.	Contracts and Large Purchases Notifications	Discuss	Steve Robinson	5 m
<p>SchoolMint Renewal for 2026-27; \$15,500 (same prices as 2025-26 for enrollment docs, lottery, and tracking marketing effectiveness)</p> <p>Pearson: 2026-27 AimsWeb renewal; \$13,562.50 (assessment system for reading and mathematics).</p>				
C.	Facilities Report	Discuss	Steve Robinson	5 m
<p>LCHS Alpine: Nothing new to report.</p> <p>Junior Academy: Solar for 1012 and 1030 E Bradley is in permitting and is scheduled to be installed during the summer of 2026 with an expected completion date in October 2026.</p>				

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Primary Academy: Nothing new to report.				
Liberty Academy: A wall in the back alley was demolished in preparation for the concrete work which is being scheduled. The new solar system cut our SDGE bill in half for the month of April.				
D.	Legal Issues	Discuss	Steve Robinson	5 m
None to report.				
E.	2026-27 Medical, Dental, Vision, Life Insurance Renewals	Vote	Steve Robinson	15 m
The CBO recommends the board approve the 2026-27 Medical, Dental, Vision, and Life Insurance Renewals. LFCS pays up to \$12,000 per year to each eligible employee to help cover the cost of these insurance coverages. "Employee Only" medical, dental, vision, and life insurance remains 100% covered by this \$12,000 depending on plan choices. Eligible employees who elect not to take the medical insurance are "bought out" for \$2,000. For 2026-27, we will be offering the Sharp HMO plan with the Difference Card, the Sharp PPO plan, Principal Dental, VSP, and Mutual of Omaha life insurance.				
F.	Moving Insurance and Workers Compensation Coverage from the San Diego County JPA to Marsh & McLennan	Vote	Steve Robinson	15 m
The CBO recommends the board approve the final notice to the San Diego County Schools Risk Management Joint Powers Authority of Literacy First Charter Schools final decision to withdraw its membership effective July 1, 2026 and to transition to Marsh McLennan for our property liability, professional, auto, cyber, and workers compensation insurance coverage.				
G.	Approve the 2026-27 Application for Funding for Title I	Vote	Steve Robinson	5 m
The CBO recommends the board approve the 2026-27 Application for Funding for Title I funds through the Consolidated Application and Reporting System. We expect about \$470,000 in Title I funding in 2026-27 which we use to fund our Intervention Program and services to our homeless students.				
H.	Approve the 2026-27 LFCS Salary Schedules	Vote	Steve Robinson	10 m

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The CBO recommends the board approve the 2026-27 LFCS Salary Schedules			
IV. Governance			8:20 PM
A. Governance Committee Report	Discuss	Katina Evans	10 m
Discuss recruitment of a new board member to replace Barbara Johnson upon the conclusion of her current term on June 30, 2026.			
Discuss the LFCS Recruitment Packet and Job Description.			
B. LFCS Board of Trustees Recruitment Packet	Vote	Katina Evans	15 m
The Board President recommends the board approve the LFCS Board of Trustees Recruitment Packet.			
C. LFCS Board of Trustees Job Description	Vote	Katina Evans	10 m
The Board President recommends the board approve the LFCS Board of Trustees Job Description.			
D. Nomination of 2026-27 LFCS Board Officers	Discuss	Priscilla Schreiber and Jason Lewis	10 m
The Nominating Committee will recommend board members to serve as President, Vice President, and Secretary from July 1, 2026 - June 30, 2027.			
E. Mat Simone to continue as Chair of the Finance Committee	Vote	Katina Evans	5 m
The Board President recommends the Board approve Mat Simone to continue as the Chair of the Finance Committee for a term to be decided by the Board as part of this discussion and vote.			
F. 2026-27 LFCS Board of Trustees Calendar	Vote	Katina Evans	5 m
The board president recommends the board approve the 2026-27 LFCS Board of Trustees Calendar.			
G. Finance Committee Report	Discuss	Mathew Simone	5 m
H. Facilities Committee Report	Discuss	Jason Lewis	5 m
V. Closing Items			9:25 PM
A. Other Issues	Discuss	Katina Evans	10 m

	Purpose	Presenter	Time
Board members may bring topics for future board meetings to the board for consideration.			
B. Adjourn Meeting	Vote	Katina Evans	1 m