



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on January 9, 2026 at 10:30 AM PST

Date and Time

Wednesday January 14, 2026 at 5:30 PM PST

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

<https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1>

Meeting ID: 828 2410 5333

Passcode: azYJy1

Teleconferencing Locations:

799 E Washington Ave El Cajon, CA 92020
1012 E Bradley Ave El Cajon, CA 92021
1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items 5:30 PM			
A. Record Attendance		Katina Evans	1 m
B. Call the Meeting to Order		Katina Evans	1 m
C. Flag Salute		Katina Evans	1 m
D. Minutes from the December 10, 2025 Regular Board Meeting	Approve Minutes	Katina Evans	1 m
The Board President recommends the board approve the minutes from the December 10, 2025 regular board meeting.			
E. Current Agenda	Vote	Katina Evans	1 m
The Board President recommends the board approve the agenda for the January 14, 2026 regular board meeting.			
F. Public Comment on Agenda Items	Discuss		5 m
G. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report 5:45 PM			
A. School Events, Program, and Staffing Updates	FYI	Debbie Beyer	30 m
The Executive Director will provide the board an update on staffing, attendance, and programs for the 2025-26 school year.			
B. Presentation of Office Managers, Back Office Support Staff, and New Staff Placements	FYI	Debbie Beyer	10 m
The Executive Director would like to introduce the LFCS Office Managers, Back Office Support Staff, and New Staff Placements to the board.			

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C. LFCS Counseling Support Kendra McMath will provide the board information on the counseling services LFCS provides its students.	FYI	Kendra McMath	15 m
D. PLEF Presentation Heather Beyer will provide the board information on the activities of the Patriot Legacy Education Foundation.	FYI	Heather Beyer	20 m
E. Testing Data Jamie Robinson, the LFCS Director of Accountability and Student Success, will provide the board information on the latest LFCS Testing Data.	FYI	Jamie Robinson	20 m
F. 2025-26 LFCS SARC Jamie Robinson, the LFCS Director of Accountability and Student Success, recommends the board approve the 2025-26 LFCS School Accountability Report Card.	Vote	Jamie Robinson	10 m
G. 2025-26 LFCS Mid Year LCAP Jamie Robinson, the LFCS Director of Accountability and Student Success, recommends the board approve the 2025-26 LFCS Mid Year LCAP.	Vote	Jamie Robinson	10 m

III. **Chief Business Officer's Report** **7:40 PM**

A. Current Financial Report The Chief Business Officer will share the school's financials as of 12.31.25.	Discuss	Steve Robinson	15 m
B. Contracts and Large Purchases Notifications TeachTown: SPED curriculum: \$16,174.74 AML: Office remodel / renovation into a SPED classroom: \$34,500.	Discuss	Steve Robinson	5 m
C. Facilities Report LCHS Alpine: Nothing new to report. Junior Academy: The Freedom House ADA project passed it's final inspection on 12.8.25 and is now complete. Solar for 1012 and 1030 E Bradley is in permitting and is scheduled to be installed during the summer of 2026 with an expected completion	Discuss	Steve Robinson	5 m

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date in October 2026. Solar at 1004 E Bradley is scheduled for installation on January 19, 2026.			
Primary Academy: Nothing new to report.			
Liberty Academy: Solar has been permitted and installation is scheduled to begin on 1.19.25 to be operational by June 30, 2026. The new SPED classroom project was completed over the Christmas break.			
D. Legal Issues	Discuss	Steve Robinson	5 m
None to report.			
E. 2024-25 Audit Update	FYI	Steve Robinson	30 m
Our auditor has informed us that the needed guidance from the Federal Office of Management and budget has been released and our auditors are working on the completion of our audit. They anticipate providing us a draft audit the week of January 19, 2026 with the expectation that the audit will be finalized prior to the end of the extension on January 29, 2026 and ready for board approval at our regular meeting in February.			
F. LFCS Protocols for Addressing Pupil Behavior Health Concerns	Vote	Steve Robinson	10 m
The CBO recommends the board approve the LFCS Protocols for Addressing Pupil Behavior Health Concerns.			
G. 2025-26 LFCS Substitute Teacher Salary Schedule	Vote	Steve Robinson	5 m
The CBO recommends the board approve the 2025-26 LFCS Substitute Teacher Salary Schedule.			
IV. Governance			8:55 PM
A. Governance Committee Report	Discuss	Katina Evans	30 m
1. Review Board goals and set new goals as needed 2. Discuss and calendar a board retreat 3. Board Self Evaluation			
B. Finance Committee Report	Discuss	Mathew Simone	5 m
C. Facilities Committee Report	Discuss	Jason Lewis	5 m

	Purpose	Presenter	Time
V. Closing Items			9:35 PM
A. Other Issues	Discuss	Katina Evans	10 m
Board members may bring topics for future board meetings to the board for consideration.			
B. Adjourn Meeting	Vote	Katina Evans	1 m