



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on November 5, 2025 at 1:47 PM PST

Date and Time

Wednesday November 12, 2025 at 5:30 PM PST

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely go to:

Join Zoom Meeting

<https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1>

Meeting ID: 828 2410 5333

Passcode: azYJy1

Teleconferencing Locations:

799 E Washington Ave El Cajon, CA 92020
1012 E Bradley Ave El Cajon, CA 92021
1850 Alpine Blvd Alpine, CA 91901

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Katina Evans	1 m
B. Call the Meeting to Order		Katina Evans	1 m
C. Flag Salute		Katina Evans	1 m
D. Minutes from the October 8, 2025 Regular Board Meeting	Approve Minutes	Katina Evans	1 m
The Board President recommends the board approve the minutes from the October 8, 2025 regular board meeting.			
E. Minutes from the October 15, 2025 Emergency Board Meeting	Approve Minutes	Katina Evans	5 m
The board president recommends the board approve the minutes from the October 15, 2025 Emergency Board meeting.			
F. Current Agenda	Vote	Katina Evans	1 m
The Board President recommends the board approve the agenda for the November 12, 2025 regular board meeting.			
G. Public Comment on Agenda Items	Discuss		5 m
H. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report			5:50 PM
A. School Events, Program, and Staffing Updates	FYI	Debbie Beyer	30 m

	Purpose	Presenter	Time	
	The Executive Director will provide the board an update on staffing, attendance, and programs for the 2025-26 school year.			
B.	Thaiera Slim Retirement Recognition	FYI	Debbie Beyer	5 m
	The Executive Director would like to honor Thaiera Slim for her 25 years of service to LFCS upon her retirement.			
C.	2025-26 LFCS Athletics Report	FYI	Danny Sanchez	15 m
	Danny Sanchez, the LFCS Athletic Director, will provide the board information on the 2025-26 LFCS athletic program.			
D.	2025-26 Special Education Report	FYI	Troy Beyer	15 m
	Troy Beyer, the LFCS Director of Specialized Programs and Communication, will provide the board with information on the 2025-26 LFCS Special Education Program.			

III. Chief Business Officer's Report 6:55 PM

A.	Current Financial Report	Discuss	Steve Robinson	15 m
The Chief Business Officer will share the school's financials as of 10.31.25.				
B.	Contracts and Large Purchases Notifications	Discuss	Steve Robinson	5 m
1004 E Bradley Solar Project is now considered a commercial project which is eligible for the federal solar rebate. The contracted amount will not change but will result in increased savings for the school.				
Angus Asphalt: Sink hole repair and prevention at LCHS: \$12,915. Work to be done during winter break.				
Perry's Plumbing: Repair and replace broken and eroded underground pipes to the sinks in room 22-23. \$37,630.				
C.	Facilities Report	Discuss	Steve Robinson	5 m
LCHS Alpine: Solar is working but at about 80%. Current repairs are costly and outside the budget. We are no longer paying the Alpine district for the use of the solar panels. The repairs for the clogged and damaged pipes to the sinks in rooms 22-23 are being scheduled . The sink hole issue at rooms 16 and 17 were fixed over October break. Trees trimmed over October break.				

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Junior Academy: The Freedom House ADA project needs additional concrete work along the exterior access route to pass the final inspection. Solar is in permitting and is scheduled to be installed during the summer of 2026 with an expected completed date in October 2026. Carpet replaced in the Auditorium over October break. Fire inspection completed over October break. Trees trimmed over October break. Primary Academy: Playground repairs and upgrades completed. HVAC unit replaced over rooms 6 and 7. Fire inspection completed over October break. Liberty Academy: Construction of RWE's project at 203 N Johnson Ave looks to be complete. Solar is in permitting and is scheduled to be installed and operational by May 2026. Carpet replaced in the MPR and fire inspection completed over October break.			
D.	Legal Issues None to report	Discuss Steve Robinson	5 m
E.	Resolution 2026-02 Merit Pay The CBO recommends the board approve Resolution 2026-02 authorizing Merit Pay to be paid to eligible employees in December 2025 payroll.	Vote Steve Robinson	5 m
F.	Resolution 2026-03 Longevity Pay The CBO recommends the board approve Resolution 2026-03 authorizing Longevity Pay to be paid to all eligible employees in December 2025 payroll.	Vote Steve Robinson	10 m
G.	Partnering with Arbitrage Management Group to invest our debt service reserve fund The CBO recommends the board approve the use of Arbitrage Management Group to help LFCS invest the balance of our debt service reserve funds for our 2019A and 2019B bonds within the allowable investments as defined in the bond documents as as verified by Kutak Rock, our bond counsel. Brad Lukens from AMG will be available via Zoom to answer the board's questions.	Vote Steve Robinson	35 m
IV. Governance			8:15 PM
A.	Nominating Committee for Board Officers The Board President recommends the board vote to create a nominating committee for board officers. Current officer positions expire in 2026.	Vote Katina Evans	10 m

	Purpose	Presenter	Time
B. Governance Committee Report	Discuss	Katina Evans	30 m
C. Finance Committee Report	Discuss	Mathew Simone	5 m
D. Facilities Committee Report	Discuss	Jason Lewis	5 m
V. Closing Items			9:05 PM
A. Other Issues	Discuss	Katina Evans	10 m
Board members may bring topics for future board meetings to the board for consideration.			
B. Adjourn Meeting	Vote	Katina Evans	1 m