



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on June 6, 2025 at 8:12 AM PDT

Date and Time

Wednesday June 11, 2025 at 5:30 PM PDT

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1>

Meeting ID: 828 2410 5333

Passcode: azYJy1

Teleconferencing Locations:

1850 Alpine Blvd Alpine, CA 91901
1012 E Bradley Ave El Cajon, CA 92021
799 E Washington Ave El Cajon, CA 92020

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Katina Evans	1 m
B. Call the Meeting to Order		Katina Evans	1 m
C. Flag Salute		Katina Evans	1 m
D. Minutes from the May 14, 2025 Board Meeting	Approve Minutes	Katina Evans	1 m
The Board President recommends the board approve the minutes from the May 14, 2025 regular board meeting.			
E. Current Agenda	Vote	Katina Evans	1 m
The Board President recommends the board approve the agenda for the June 11, 2025 regular board meeting.			
F. Public Comment on Agenda Items	Discuss		5 m
G. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report			5:45 PM
A. School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	20 m
The executive director will provide the board an update on staffing, programs, and attendance for the 2024-25 school year.			
B. LCHS Class of 2025 Data	FYI	Daniel Sanchez and Nicole Allen	15 m
Mr. Sanchez and Mrs. Allen will provide the board information on the graduation status and post secondary plans for the LCHS class of 2025.			

	Purpose	Presenter	Time
C. 2025-26 LFCS LCAP Local Indicators Gail Stroben recommends the the board approve the 2025-26 LFCS LCAP Local Indicators	Vote	Gail Stroben	10 m
D. 2025-26 LFCS LCAP Gail Stroben recommends the board approve the 2025-26 LFCS LCAP.	Vote	Gail Stroben	20 m
E. 2025-26 LFCS LCAP Federal Addendum The CBO recommends the board approve the 2025-26 LFCS LCAP Federal Addendum. This is a requirement to continue to receive Title I funds.	Vote	Steve Robinson	10 m
F. 2025-26 LFCS Calendars The executive director recommends the board approve the 2025-26 LFCS K-8 staff and family calendars and the 2025-26 LCHS staff and family calendars.	Vote	Debbie Beyer	5 m
G. Retirement Recognitions for Joni Martin and Linn Dunton	FYI	Debbie Beyer	
III. Chief Business Officer's Report			7:05 PM
A. Current Financial Report The chief business officer will share the school's financials as of 5.31.25.	Discuss	Steve Robinson	15 m
B. 2025-26 LFCS Budget The CBO will share the proposed 2025-26 LFCS Budget with the board for a public hearing of its contents.	Discuss	Steve Robinson	20 m
C. Contracts and Large Purchases Notifications Jesus Higuera: Tree trimming at LCHS: \$13,250. E Signs Services: LCHS Marquee replacement: \$37,763	Discuss	Steve Robinson	5 m
D. Facilities Report LCHS Alpine: The solar panels are not working properly. Snyder Electric has identified problems with two circuit boards on the inverter which can be replaced for about \$4,000. Another broken pipe was located near the kitchen. Repairs are being scheduled. The marquee was replaced on May 30, 2025. Cloud based phone system infrastructure work scheduled for the end of June and installation in July. Roofs over	Discuss	Steve Robinson	5 m

	Purpose	Presenter	Time
<p>the conference room and science classrooms and HVAC over the conference room will be replaced this summer. Artificial turf to be installed in the quad this summer.</p> <p>Junior Academy: The permit for the installation of the left hand turn lane and "no blocking" signs on Bradley per the new CUP has been granted and work is scheduled for the week of June 23-27. The ADA work at Freedom House will be done summer 2025 with the project now permitted and bids approved. Cloud based phone system infrastructure work scheduled for the end of June and installation in July. Solar will be installed during the summer of 2026 due to the roof work on 1030 being completed in the summer of 2025.</p> <p>Primary Academy: Bids for the playground repairs / improvements are ready. Work would be done this summer.</p> <p>Liberty Academy: Construction of RWE's project continues at 203 N Johnson Ave. Playground and turf replacement planned for summer 2025. Cloud based phone system infrastructure updates scheduled for late June and installation in July. Solar will be installed by the summer of 2026. Carpet replacement scheduled for July.</p>			
E.	Legal Issues None to report	Discuss Steve Robinson	5 m
F.	2024-25 LFCS Prop 28 Annual Report The CBO recommends the board approve the 2024-25 LFCS Prop 28 Annual Report.	Vote Steve Robinson	10 m
G.	Special Compensation Updates The CBO recommends the board approve the updated LFCS Special Compensations policies.	Vote Steve Robinson	10 m
H.	Primary Academy Playground Structure Repairs and Improvements: Materials Bid The CBO recommends the board approve the \$33,305.28 Miracle bid for the materials to repair and improve the playground at the Primary Academy. Miracle is the original manufacturer so repairs and improvements need to be done through Miracle which is less expensive than demolishing the existing playground and building a new one with either Miracle or another vendor.	Vote Steve Robinson	10 m
I.	Primary Academy Playground Structure Repairs / Improvements: Labor	Vote Steve Robinson	10 m

	Purpose	Presenter	Time
The CBO recommends the board approved the \$47,716.35 Jaynes Brothers Construction bid for the labor to repair and improve the playground structure and area at the Primary Academy.			

J.	1251 Greenfield Drive Suite A 92020 Lease extension	Vote	Steve Robinson	10 m
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The CBO recommends the board approve a five year lease extension for the warehouse at 1251 Greenfield Drive Suite A. We use the warehouse for storage and for work space for our maintenance team and for our technology team. PTLC also stores the clothes it sells there and we keep long term student, human resources, attendance, and financial files there. We have a good relationship with the landlord, this space works well for us, the cost is reasonable, and moving would be a significant burden. The extension reflects the same terms as the original lease. The current lease expires in December 2025.

IV. Governance				8:45 PM
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A.	Governance Committee Report	Discuss	Katina Evans	30 m
B.	Finance Committee Report	Discuss	Mathew Simone	5 m
C.	Facilities Committee Report	Discuss	Jason Lewis	5 m

V. Closing Items				9:25 PM
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A.	Other Issues	Discuss	Katina Evans	10 m
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Board members may bring topics for future board meetings to the board for consideration.

B.	Adjourn Meeting	Vote	Katina Evans	1 m
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