



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on April 3, 2025 at 1:39 PM PDT

Date and Time

Wednesday April 9, 2025 at 5:30 PM PDT

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1>

Meeting ID: 828 2410 5333

Passcode: azYJy1

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Katina Evans	1 m
B. Call the Meeting to Order		Katina Evans	1 m
C. Flag Salute		Katina Evans	1 m
D. Minutes from the March 12, 2025 Board Meeting	Approve Minutes	Katina Evans	1 m
The Board President recommends the board approve the minutes from the March 12, 2025 regular board meeting.			
E. Current Agenda	Vote	Katina Evans	1 m
The Board President recommends the board approve the agenda for the April 9, 2025 regular board meeting.			
F. Public Comment on Agenda Items	Discuss		5 m
G. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report			5:45 PM
A. School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	20 m
The executive director will provide the board an update on staffing, programs, and attendance for the 2024-25 school year.			
B. Testing Update	FYI	Jamie Robinson	10 m
Jamie Robinson will provide the board information on 2024-25 CAASPP testing.			
C. Special Education Update	FYI	Troy Beyer	10 m
Troy Beyer will provide the board information on the LFCS SPED program.			
III. Chief Business Officer's Report			6:25 PM
A. Current Financial Report	Discuss	Steve Robinson	15 m
The chief business officer will share the school's financials as of 3.31.25.			
B. Contracts and Large Purchases Notifications	Discuss	Steve Robinson	5 m

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Charter Tech: 80 Lenovo Chromebooks: \$24,736.74.			
C. Facilities Report	Discuss	Steve Robinson	5 m
<p>LCHS Alpine: The solar panels are not working properly. Snyder Electric is trying to figure out the problem with the inverter and the meter. Fire alarm system repaired. The new canopy installation for the weight room has been completed. Exercise equipment has been purchased and the weight room is functioning. Cloud based phone system infrastructure work scheduled for the end of June and installation in July.</p> <p>Junior Academy: The permit for the installation of the left hand turn lane and "no blocking" signs on Bradley per the new CUP remains in its final stage. Precision Striping will be the contractor for \$9,500 (low bid). An underground sewage pipe broke in the courtyard area and was cleaned out and re-surfaced over the March vacation days. The ADA work at Freedom House will be done summer 2025 with the project now permitted and bids are being generated. Tile in the science rooms and carpet in the work room and admin office will be installed over Easter break and will complete the flooring replacement at the JA. Cloud based phone system infrastructure work scheduled for the end of June and installation in July. Solar is being explored for this campus.</p> <p>Primary Academy: We are pricing repairs to the playground structure. An on site meeting was held on 4.1.25.</p> <p>Liberty Academy: Construction of RWE's project continues at 203 N Johnson Ave. Playground and turf replacement planned for summer 2025. Cloud based phone system infrastructure updates scheduled for late June and installation in July. Solar is being explored for this campus. Carpet replacement scheduled for July.</p>			
D. Legal Issues	Discuss	Steve Robinson	5 m
None to report			
E. JA and LA Solar Bids	Vote	Steve Robinson	20 m
F. 1030 Roof Replacement	Vote	Steve Robinson	10 m
G. Certificate of Deposit with East County Schools Federal Credit Union	Vote	Steve Robinson	5 m
Our CD with principle of \$2,000,000 ends on May 2, 2025. The projected interest rate for the next year is 3.15%. The County Treasury is currently paying a projected			

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	3.785%. The CBO recommends not renewing the CD and returning the principle and accrued interest to our account in the County Treasury.			
H.	Resolution 2025-04: Staff Bonuses for June Payroll	Vote	Steve Robinson	10 m
	The CBO recommends the board approve Resolution 2025-04			
IV.	Governance			7:40 PM
A.	Governance Committee Report	Discuss	Katina Evans	30 m
B.	Finance Committee Report	Discuss	Mathew Simone	5 m
C.	Facilities Committee Report	Discuss	Jason Lewis	5 m
D.	Human Trafficking as part of the LFCS Safety Plan	Discuss	Katina Evans	30 m
	Priscilla Schreiber and Barbara Johnson would like to discuss the issue of human trafficking and the inclusion of reporting procedures in the LFCS Safety Plan.			
V.	Closed Session			8:50 PM
A.	Enter Closed Session	Vote	Katina Evans	30 m
B.	Adjourn Closed Session	Vote	Katina Evans	5 m
VI.	Closing Items			9:25 PM
A.	Other Issues	Discuss	Katina Evans	10 m
	Board members may bring topics for future board meetings to the board for consideration.			
B.	Adjourn Meeting	Vote	Katina Evans	1 m