



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on January 10, 2025 at 10:04 AM PST

Date and Time

Wednesday January 15, 2025 at 5:30 PM PST

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/82824105333?pwd=Yy0HNqgSCO7wJ8b4yx9MLvMQVgtRbJ.1>

Meeting ID: 828 2410 5333

Passcode: azYJy1

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Katina Evans	1 m
B. Call the Meeting to Order		Katina Evans	1 m
C. Flag Salute		Katina Evans	1 m
D. Minutes from the December 11, 2024 Board Meeting	Approve Minutes	Katina Evans	1 m
The Board President recommends the board approve the minutes from the December 11, 2024 regular board meeting.			
E. Current Agenda	Vote	Katina Evans	1 m
The Board President recommends the board approve the agenda for the January 15, 2025 regular board meeting.			
F. Public Comment on Agenda Items	Discuss		5 m
G. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report			5:45 PM
A. School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	20 m
The executive director will provide the board an update on staffing, programs, and attendance for the 2024-25 school year.			
B. Back Office Staff and Office Managers	FYI	Debbie Beyer	10 m
The executive director will introduce the LFCS back office staff and office managers to the board.			
C. 2023-24 CAASPP Testing Data	FYI	Jamie Robinson	15 m
Jamie Robinson will provide the board information on last year's testing data.			
D. PLEF	FYI	Heather Beyer	15 m
Heather Beyer will provide the board information on the Patriot Legacy Education Foundation.			
E. 2024-25 LFCS History Reframing	FYI	John Luzzi	15 m

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John Luzzi will provide the board information on this year's initiative to reframe how LFCS approaches and teaches history.			

F. WASC	Vote	John Luzzi	20 m
John Luzzi will provide the board information on the high school's current WASC Self-Study and upcoming site visit in order to keep its WASC accreditation. Mr. Luzzi recommends the board approve the 2024-25 LCHS WASC Self-Study Report.			

III. Chief Business Officer's Report 7:20 PM

A. Current Financial Report	Discuss	Steve Robinson	15 m
The chief business officer will share the school's financials as of 12.31.24.			

B. Contracts and Large Purchases Notifications	Discuss	Steve Robinson	5 m
A&B Air Conditioning and Heating: Replace two HVAC systems at LCHS over Christmas break: \$17,750.			

La Mesa Flooring: Carpet replacement at the Junior Academy: \$20,193.61

La Mesa Flooring: Carpet order for Liberty Academy: \$41,283.36

The Grass Doctor: turf and stair project at the Junior Academy: \$28,440 (total will be \$57,900; \$18,620 change order included).

Precision Striping: JA Left Turn Lane on Bradley: \$9,500.

Alpine Fence: Replace old wooden fences with chain link and vinyl fences along the west property line and along the north/south property line with the neighbor to our immediate north.: \$26,300.

Angus Asphalt: Seal cracks and fill potholes at the JA back parking lot: \$8,650.

C. Facilities Report	Discuss	Steve Robinson	5 m
LCHS Alpine: The district agreed to credit us the \$20,040 for the solar repairs needed to get the system running at capacity again. As of 12.28.24, the system is working at capacity again. The new canopy and exercise equipment are the next steps in the weight room project The two HVAC units were replaced over Christmas break. Cloud based phone system infrastructure work scheduled for the end of June and installation in July.			

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<p>Junior Academy: The permit for the installation of the left hand turn lane and "no blocking" signs on Bradley per the new CUP is in its final stage. Precision Striping will be the contractor for \$9,500 (low bid). Fences along the west side of the property and along property line of the immediate neighbor to the north are scheduled to be replaced by Alpine Fence for \$26,300 (vinyl and chain link). Cracks and potholes in the back parking lot will be repaired and sealed by Angus Asphalt for \$8,650. The ADA work at Freedom House will be done summer 2025 with the project in permitting now and bids are being generated. The turf and stair project was completed over Christmas break. Carpet work completed over Christmas break. Cloud based phone system infrastructure work scheduled for the end of June and installation in July. Solar is being explored for this campus.</p>			

Primary Academy: We are pricing repairs to the playground structure now that we have executed the 5 year lease.

Liberty Academy: A meeting with RWE representatives and LFCS parents and staff was held on 12.10.24 at 6:00pm at 698 W Main. Construction of RWE's project continues at 203 N Johnson Ave. Playground and turf replacement planned for summer 2025. Cloud based phone system infrastructure updates scheduled for late June and installation in July. Solar is being explored for this campus.

D.	Legal Issues	Discuss	Steve Robinson	5 m
Surety bond is cancelled and should be returned to us in January 2025.				

IV.	Governance			7:50 PM
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A.	Governance Committee Report	Discuss	Katina Evans	30 m
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B.	Finance Committee Report	Discuss	Mathew Simone	5 m
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C.	Facilities Committee Report	Discuss	Jason Lewis	5 m
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V.	Closed Session			8:30 PM
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A.	Enter Closed Session	Vote	Katina Evans	5 m
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B.	Adjourn Closed Session	Vote	Katina Evans	5 m
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VI.	Closing Items			8:40 PM
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	Purpose	Presenter	Time
A. Adjourn Meeting	Vote	Katina Evans	1 m