



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on September 6, 2024 at 10:10 AM PDT

Date and Time

Wednesday September 11, 2024 at 5:30 PM PDT

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely:

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Priscilla Schreiber	1 m

	Purpose	Presenter	Time
B. Call the Meeting to Order		Priscilla Schreiber	1 m
C. Flag Salute		Priscilla Schreiber	1 m
D. Moment of Silence in honor of 9/11		Priscilla Schreiber	1 m
E. Approve the Minutes from the August 14, 2024 Board Meeting	Approve Minutes	Priscilla Schreiber	1 m
F. Approve Current Agenda	Vote	Priscilla Schreiber	1 m
G. Public Comment on Agenda Items	Discuss		5 m
H. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report			5:46 PM
A. School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	20 m
The executive director will provide the board an update on staffing, programs, and attendance for the 2024-25 school year.			
B. 2024-25 LFCS New Staff	FYI	Debbie Beyer	5 m
The Executive Director would like to introduce to the board the staff who are new to LFCS for the 2024-25 school year.			
III. Chief Business Officer's Report			6:11 PM
A. Current Financial Report	Discuss	Steve Robinson	15 m
The chief business officer will share the school's financials as of 8.31.24.			
B. Contracts and Large Purchases Notifications	Discuss	Steve Robinson	5 m
Dell: Staff computers \$90,215.55.			
The Awning Store: New Awning as the PA \$27,950.			
Angus Asphalt: LA Parking lot repair, reseal, and restripe \$95,921.			
AML: JA Retaining wall and fence replacement plus slab for Freedom storage shed \$31,603.			
El Cajon Ford 2024 F350 work truck \$72,556.14.			
Sedano Ford 2023 F350 work truck \$72,263.01.			
Perry Plumbing: LCHS plumbing repairs and replacements \$63,458.			
AML: JA pick up area slabs, wall repair, handrail repair \$20,160.			

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	The Awning Store: JA shade cover replacements \$34,860. Wise Roofing: LCHS 3 new roofs \$130,985.25 Wise Roofing: LA new roof \$299,635 McGraw Hill, Houghton Mifflin, Kendall Hunt: K-12 ELA curriculum and 6-8 math curriculum adoptions and training \$899,878.80 (Resource 6762 Arts, Music, Instructional Materials Block Grant). La Mesa Flooring: JA Carpet installation: \$26,115.80 Teachers' Curriculum Institute: 6 year student online social studies licenses for 6-8th grade: \$42,320 (Resource 6762); 3 year teacher licenses and 470 consumable student notebooks: \$8,907.66. Learning Without Tears: Printing, cursive, writing, and keyboarding consumables for 1st - 5th grade: \$17,859.47.			
C.	Facilities Report	Discuss	Steve Robinson	5 m
	LCHS Alpine: New weight room and classroom project on hold. Junior Academy: The permit for the installation of the left hand turn lane and "no blocking" signs on Bradley per the new CUP have been approved by the city and are on their way to the county for final approval as the project spans both city and county property. The ADA work at Freedom House will now be done summer 2025 with the project in permitting now. Primary Academy: Negotiations for a new lease continue. Playground equipment and carpet replacement are planned for summer 2025 once new lease is finalized. Liberty Academy: Met with representatives from the battery storage company on 8.28.24. Construction is expected to start in September and run for 12 months at 203 N Johnson Ave with the wall on our side in the first phase. It will be a decorative concrete wall at 7 feet with another fence on top to reach at least 8 feet in total height.			
D.	Legal Issues	Discuss	Steve Robinson	5 m
	SOS v. San Diego County Board of Supervisors: Nothing to report at this time.			
E.	Approve the 2023-24 LFCS Unaudited Actuals	Vote	Steve Robinson	10 m
	The CBO recommends the board approve the 2023-24 LFCS Unaudited Actuals.			
F.	Teldata Bids for Cloud Based Phone System Infrastructure	Vote	Steve Robinson	10 m

	Purpose	Presenter	Time	
<p>The CBO recommends the board approve the Teldata bids for the infrastructure updates (cabling) needed to transfer our phone systems from analogue to cloud based at all four of our campuses. Teldata is our preferred and historic phone contractor. They know our sites and our infrastructure. These bids are based on detailed inspections with the CBO present.</p>				
G.	2023-24 LFCS Actuals EPA Revenue and Expenditure Report	FYI	Steve Robinson	5 m
<p>The CBO would like to report that all EPA revenue received in fiscal year 2023-24 was spent on teacher salaries and benefits.</p>				
H.	Resolution 2025-01: 2024-25 EPA Revenue and Expenditures	Vote	Steve Robinson	5 m
<p>The CBO recommends that the board approve Resolution 2025-01 which is the school's commitment to spending all EPA (Education Protection Account) revenue received in fiscal year 2024-25 solely on teachers' salaries and benefits as required by law.</p>				
IV.	Governance			7:11 PM
A.	Governance Committee Report Review and establishment of committee goals.	Discuss	Priscilla Schreiber	30 m
B.	Finance Committee Report Review and establishment of committee goals.	Discuss	Mathew Simone	5 m
C.	Facilities Committee Report Review and establishment of committee goals.	Discuss	Jason Lewis	5 m
V.	Closed Session			7:51 PM
A.	Enter Closed Session	Vote	Priscilla Schreiber	5 m
B.	Real Estate Matters	Discuss	Steve Robinson	20 m
C.	Adjourn Closed Session	Vote	Priscilla Schreiber	5 m
VI.	Closing Items			8:21 PM
A.	Adjourn Meeting	Vote	Priscilla Schreiber	1 m