



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on May 10, 2024 at 9:44 AM PDT

Date and Time

Wednesday May 15, 2024 at 5:30 PM PDT

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/86793757634?pwd=RUp3dXdSNmhPQjJNY3ZNaVYxc0RNUT09>

Meeting ID: 867 9375 7634

Passcode: 17TcxS

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Priscilla Schreiber	1 m
B. Call the Meeting to Order		Priscilla Schreiber	1 m
C. Flag Salute		Priscilla Schreiber	1 m
D. Approve the Minutes from the April 10, 2024 Regular Board Meeting	Approve Minutes	Priscilla Schreiber	1 m
E. Approve Current Agenda	Vote	Priscilla Schreiber	1 m
F. Public Comment on Agenda Items	Discuss		5 m
G. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report			5:45 PM
A. School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	20 m
<p>The executive director will inform the board of the current enrollment and attendance numbers and other aspects of the school's program.</p> <p>The executive director will introduce the Junior Academy and LCHS Leadership Council members.</p>			
B. Academic Report	FYI	Debbie Beyer	40 m
<p>Justin Stinson will introduce 13 teachers who have completed the induction program this year.</p>			
C. 2024-25 Declaration of Need	Vote	Justin Stinson	5 m
<p>Justin Stinson recommends that the board approve the 2024-2025 school year Declaration of Need (DON) for fully qualified educators at Literacy First Charter Schools. Board Approval will allow for future hires as needed for the 2024-2025 school year and is in compliance with the requirements and Ed Code set forth by the Commission of Teacher Credentialing with the new and current DON CL- 500 form 7/2023.</p>			

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D. 2024-25 Committee on Assignment	Vote	Justin Stinson	5 m
Justin Stinson recommends the board approve the 2024-25 Committee on Assignment (COA) which will allow Mr. Chris Castberg's assignment to teach high school ceramics in the 2024-2025 school year and is in compliance with the Superintendent of the San Diego County Board of Education. EC 44258.7 (c)(d) (Elective classes only)			
E. 2024-25 LFCS Calendars	Vote	Debbie Beyer	5 m
The Executive Director recommends the board approve the 2024-25 LFCS calendars.			

III. Chief Business Officer's Report 7:00 PM

A. Current Financial Report	Discuss	Steve Robinson	15 m
The chief business officer will share the school's financials as of 4.30.24.			

B. Contracts and Large Purchases Notifications	Discuss	Steve Robinson	5 m
Pearson AimsWeb: 2024-25: Yearly AimsWeb subscription: \$11,375			

C. Facilities Report	Discuss	Steve Robinson	5 m
<p>LCHS Alpine: The District hired a new technician to fix the solar who has replaced fuses, wires, and fuse holders, identified a panel that no longer works, has ordered a new panel under warranty, and is replacing the modem so the online monitoring system can be reinstalled. Plumbing sweeps installed during Easter Break. Diagnosis of pipes is the next step to fix the plumbing issues. Meetings with the district and an architect on the weight room and an another portable classroom have occurred. LCHS internet now runs directly to SDCOE. Roof work and carpet replacement scheduled for summer 2024.</p>			

Junior Academy: Internet bandwidth increased by 250% and now runs directly to SDCOE. We submitted the permit for the installation of the left hand turn lane and "no blocking" signs on Bradley per the new CUP. Permit approved for the ADA work at the Freedom House. Bids will now be collected for the work completion. Construction is planned for summer 2024. Bids also being collected for the repair and replacement of the retaining wall at the Freedom House as well as a slab to house a new storage shed. Tile to replace carpet in science classrooms should be installed this summer. Carpet replacement most likely in summer 2025.

Primary Academy: Internet bandwidth increased by 250% and now runs directly to SDCOE. Fence behind playground equipment being replaced and is in permitting with

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	<p>El Cajon. Negotiations for a new lease as begun. Playground equipment and carpet replacement may need to wait until summer 2025 once new lease is finalized. Student bathroom upgrades in the portable classrooms being planned for summer 2024 as well as awning replacements.</p> <p>Liberty Academy: The LA is no longer the hub of the school sites' internet service through SDCOE. It now has its own line to SDCOE and its bandwidth has increased by 250%. Waiting on construction of the wall between this campus and 203 N Johnson to start however considerable demolition has occurred on the property to make room for the wall and the containers of batteries. Roof to be resealed, playground equipment to be replaced, artificial turf to be replaced, some carpet to be replaced, and the parking lot improved in summer 2024. ELO-P will run out of this campus June 24 - July 26.</p>			
D.	Legal Issues	Discuss	Steve Robinson	5 m
	<p>SOS v. San Diego County Board of Supervisors: The dismissal stipulation has been agreed upon by all parties and has been signed off by the court with the hearing on attorney's fees set for August 2, 2024. Negotiations to settle the attorney's fees out of court has begun.</p> <p>SOS v. SDCOE: The parties have agreed on \$70,000 of attorney's fees and are working out the settlement language.</p> <p>Zori Case: This case has been settled for \$15,000.</p> <p>Blanco Case: A settlement is being negotiated.</p>			
E.	Resolution 2024-05	Vote	Steve Robinson	20 m
	<p>The CBO recommends the board approve Resolution 2024-05 authorizing the executive director and chief business officer to increase the June 2024 retention bonus payment from \$1,000 to \$1,000 plus 4% of a salaried employee's contracted 2023-24 base salary and to \$1,000 plus 4% of an hourly employee's projected earnings as of June 11, 2024.</p>			
F.	Resolution 2024-06	Vote	Steve Robinson	5 m
	<p>The CBO recommends the board approve Resolution 2024-06 authorizing Steve Robinson to receive mail from the SDCOE Accounting / Payroll Sections and authorizing Debbie Beyer and Steve Robinson to pick up warrants from the County officer effective July 1, 2024 - June 30, 2025.</p>			

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G. Resolution 2024-07	Vote	Steve Robinson	5 m
The CBO recommends the board approve Resolution 2024-07 authorizing Steve Robinson and Debbie Beyer to certify all LFCS employees have taken the oath of allegiance effective July 1, 2024 - June 30, 2025.			
H. Resolution 2024-08	Vote	Steve Robinson	5 m
The CBO recommends the board approve Resolution 2024-08 authorizing Debbie Beyer and Steve Robinson to sign LFCS's commercial warrants effective July 1, 2024 - June 30, 2025.			
I. Resolution 2024-09	Vote	Steve Robinson	5 m
The CBO recommends the board approve Resolution 2024-09 authorizing Debbie Beyer, Steve Robinson, and Stacy Knowles to reissue new payroll and commercial warrants effective July 1, 2024 - June 30, 2025.			
J. Liberty Academy Asphalt Bids	Vote	Steve Robinson	5 m
The CBO recommends the board approve the Angus Asphalt bid for Option 1 patching and sealing the parking lot at the Liberty Academy.			
K. Wise Roofing Bids for LCHS roofs	Vote	Steve Robinson	5 m
The CBO recommends the board approve the Wise Roofing bids for roof replacements and repairs to LCHS roofs. Wise Roofing has done quality work in the past and has always been competitively priced. The total for the roof work at LCHS is \$118,360.			
L. Wise Roofing Bid for sealing the LA roof	Vote	Steve Robinson	5 m
The CBO recommends the board approved the Wise Roofing bid for sealing the LA roof. This is a cheaper alternative to a full roof replacement and should solve the multiple roof leak issues. Wise Roofing has worked on this roof before and has always bid competitively and done quality work.			
M. La Mesa Flooring Company for LCHS, LA, PA, JA carpet replacement	Vote	Steve Robinson	5 m
The CBO recommends the board approve the La Mesa Flooring Company bids for carpet removal and replacement at all 4 campuses (some linoleum tile going in science classrooms at the JA). LFCS has very unique carpet custom made through La Mesa Carpet. La Mesa Carpet has done our carpet work for decades. This carpet must be made prior to install. We anticipate being able to get LCHS and the LA carpet			

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	installed this summer along with the tile at the JA with the rest of the JA and the PA being installed summer 2025.			
N.	The Awning Store: PA Awning replacement bid	Vote	Steve Robinson	5 m
	The CBO recommends the board approve The Awning Store bid to replace 6 awnings at the PA. These awnings are custom made by The Awning Store.			
O.	Sick Days Policy Change	Vote	Steve Robinson	10 m
	The Executive Director and the CBO recommend the board approve an expansion of our sick day policy for the purposes of retirement.			
P.	Approve Bid for Freedom House Retaining Wall and Slab	Vote	Steve Robinson	10 m
	The CBO will recommends the board approve a bid for the demolition and replacement of the retaining wall near the Freedom House and the pouring of a concrete slab to house a storage shed. AML has submitted a bid and 3 others are pending.			
Q.	2023-24 LFCS Prop 28 Annual Report	Vote	Steve Robinson	5 m
	The CBO recommends the board approve the 2023-24 LFCS Prop 28 Annual Report on how we have expanded our Arts program. This report is one of the requirements of the funding. It also needs to be posted on our website. To date we have spent \$2,657.57 on sewing machines, fabric, scissors, and other sewing supplies. We were allocated \$298,300 to spend over 3 years to expand our arts program.			
IV.	Governance			9:00 PM
A.	Governance Committee Report	Discuss	Priscilla Schreiber	30 m
	Review the LFCS Board Planning Calendar.			
	Review board goals.			
B.	Finance Committee Report	Discuss	Mathew Simone	5 m
C.	Facilities Committee Report	Discuss	Jason Lewis	5 m
V.	Closed Session			9:40 PM
A.	Enter Closed Session	Vote	Priscilla Schreiber	5 m

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<p>B. Save our Students - Safety Over Sorry, et. al. v. San Diego County Board of Education, et. al. Settlement</p> <p>If finalized, the CBO recommends the board approve the SOS v. SDCBOE settlement agreement.</p>	Vote	Steve Robinson	20 m
<p>C. Save Our Students - Safety Over Sorry, et. al. v County of San Diego, et. al. Settlement Agreement</p> <p>If finalized, the CBO recommends the board approve the settlement agreement in the SOS v County of San Diego case.</p>	Vote	Steve Robinson	15 m
<p>D. Final Settlement Agreement and Release Arturo Blanco and Brianna Cotrell, Parent on Behalf of Minor Child, Gabriel Blanco and Literacy First Charter School</p> <p>If finalized, the CBO, Executive Director, and the Director of Special Education recommend the board approve the settlement between Arturo Blanco, Brianna Cotrell, Gabriel Blanco and Literacy First Charter Schools.</p>	Vote	Steve Robinson	10 m
<p>E. Adjourn Closed Session</p>	Vote	Priscilla Schreiber	5 m
VI. Closing Items			10:35 PM
<p>A. Adjourn Meeting</p>	Vote	Priscilla Schreiber	1 m