



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on March 8, 2024 at 1:01 PM PST

Date and Time

Wednesday March 13, 2024 at 5:30 PM PDT

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/89106441034?pwd=MGpuYU9TWXI0Si9zK0NHVG40WTh1dz09>

Meeting ID: 891 0644 1034

Passcode: 9iyEeh

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Priscilla Schreiber	1 m
B. Call the Meeting to Order		Priscilla Schreiber	1 m
C. Flag Salute		Priscilla Schreiber	1 m
D. Approve the Minutes from the February 14, 2024 Regular Board Meeting	Approve Minutes	Priscilla Schreiber	1 m
E. Approve Minutes from the March 1, 2024 Special Board Meeting	Approve Minutes	Priscilla Schreiber	1 m
F. Approve Current Agenda	Vote	Priscilla Schreiber	1 m
G. Public Comment on Agenda Items	Discuss		5 m
H. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report			5:46 PM
A. School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	
There will be no report from the executive director.			
B. Academic Report	FYI	Debbie Beyer	20 m
Amanda Icenhower will provide the board information on our Freedom Academy Program.			
Jeremy Murphy will provide the board information on the school's maintenance department.			
III. Chief Business Officer's Report			6:06 PM
A. Current Financial Report	Discuss	Steve Robinson	15 m
The chief business officer will share the school's financials as of 2.29.24.			

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<p>B. Contracts and Large Purchases Notifications</p> <p>AML: Rolling garage door installation at LCHS: \$7,373</p> <p>Jesus Higuera: 5 tall pine trees removed at the JA: \$10,650.</p> <p>Linscott Law and Greenspan Engineers: Left turn lane and "do not block" striping on E Bradley per our CUP: \$5,566.50</p>	Discuss	Steve Robinson	5 m
<p>C. Facilities Report</p> <p>LCHS Alpine: Solar system appears fixed but still waiting on a new online monitoring platform to be set up. We are in communication with the district and the technician. SDGE bill for January showed less solar production than this time last year. Plumbing issues being resolved in first two rows of classrooms. Plumbing sweeps scheduled to be installed during Easter break. Garage door installed in storage area behind MPR to house and secure the golf cart. Discussions begun for a weight room and an another portable classroom.</p> <p>Junior Academy: 5 trees removed. We submitted the permit for the installation of the left hand turn lane and "no blocking" signs on Bradley per the new CUP. The architect for the ADA work at the Freedom House has finalized the drawings for the ADA improvements and the plans have been submitted to the city for permitting. Construction is planned for summer 2024.</p> <p>Primary Academy: Playground equipment being replaced summer 2024. Fence behind playground equipment being replaced.</p> <p>Liberty Academy: Waiting on construction of the wall between this campus and 203 N Johnson to start. The property owner reported that the city made the tenant change aspects of the overall project to confirm with updated codes. The update permit is being reviewed by the city. The plan for the wall is unchanged. Temporary fencing has been installed along the property line due to demolition of existing buildings at 203 N Johnson. Roof to be resealed, playground equipment to be replaced, artificial turf to be replaced, and some carpet to be replaced summer 2024.</p>	Discuss	Steve Robinson	5 m
<p>D. Legal Issues</p> <p>SOS v. San Diego County Board of Supervisors: The judge did not award attorney's fees at the February 9, 2024 hearing as there is no official "judgement" in the case. A dismissal stipulation is being crafted which can serve as a judgement so a hearing can be scheduled to settle on attorney's fees.</p>	Discuss	Steve Robinson	5 m

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SOS v. SDCOE: Next hearing has been rescheduled from March 1, 2024 to May 31, 2024. Since our first settlement offer has expired with no response from SOS counsel, a second offer was sent to SOS counsel on 2.7.24 which also expired on 2.16.24 with no response. We received a public records request for documents related to the purchase and sale of the Chase property and our communication with SDCOE regarding the Material Revision to relocate and operate LCHS at the Chase property once construction was completed. SDCOE and LFCS are pursuing a third settlement offer.

Zori Case: JPA counsel filed a motion for summary judgement as she believes this is a very weak case. Tentative trial date of October 25, 2024. Plaintiff is asking for \$150,000. \$1,894.44 of documented medical bills have been submitted by the plaintiff. \$2,500 settlement offer was made by the JPA and has expired. The court mandated mediation which has been scheduled for April 9, 2024.

E. Form 700	FYI	Steve Robinson	5 m
The CBO will collect a completed Form 700 from each member of the board.			

F. 2023-24 LFCS School Safety Plan	Vote	Steve Robinson	5 m
The CBO recommends the board approve the 2023-24 LFCS School Safety Plan as presented to the board during the February 14, 2024 regular board meeting			

G. 2023-24 LFCS Second Interim Report	Vote	Steve Robinson	15 m
The CBO recommends the board approve the 2023-24 LFCS Second Interim Report.			

H. Updated Salary Schedules	Vote	Steve Robinson	10 m
The CBO recommends the board approve updated salary schedules for Assistant Accounting, Office Managers, and Teachers effective 1.1.24 - 6.30.24 due to the rise in minimum wage on January 1, 2024. Salaried employees must earn twice the minimum wage and portions of these salary schedules were too low. We also realized we needed to also adjust these salary schedules for the period 7.1.23 - 12.31.23 as well.			

IV. Governance		7:11 PM
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A. Governance Committee Report	Discuss	Priscilla Schreiber	30 m
Review the LFCS Board Planning Calendar.			

	Purpose	Presenter	Time
Review board goals.			
B. Finance Committee Report	Discuss	Mathew Simone	5 m
C. Facilities Committee Report	Discuss	Jason Lewis	5 m
D. Executive Director Performance Review	Discuss	Priscilla Schreiber	15 m
E. Annual LFCS Board Bylaws review	Discuss	Priscilla Schreiber	15 m
F. Conflict of Interest Statement and BPM annual review	Discuss	Priscilla Schreiber	20 m
V. Closed Session			8:41 PM
A. Enter Closed Session	Vote	Priscilla Schreiber	5 m
B. Adjourn Closed Session	Vote	Priscilla Schreiber	5 m
VI. Closing Items			8:51 PM
A. Adjourn Meeting	Vote	Priscilla Schreiber	1 m