



# Literacy First Charter Schools

## Literacy First Charter School Board of Trustees

### Regular Board Meeting

Published on February 8, 2024 at 11:53 AM PST

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#### **Date and Time**

Wednesday February 14, 2024 at 5:30 PM PST

#### **Location**

To attend this meeting in person go to:

698 W Main Street  
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/89694178799?pwd=M1FoQSswRjBLRFU3OGpjQm1YaG4wZz09>

Meeting ID: 896 9417 8799

Passcode: 61Y8Tu

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Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance		Priscilla Schreiber	1 m
<b>B.</b> Call the Meeting to Order		Priscilla Schreiber	1 m
<b>C.</b> Flag Salute		Priscilla Schreiber	1 m
<b>D.</b> Approve the Minutes from the January 10, 2024 Regular Board Meeting	Approve Minutes	Priscilla Schreiber	1 m
<b>E.</b> Approve Minutes of February 3, 2024 Board Retreat	Approve Minutes	Priscilla Schreiber	1 m
<b>F.</b> Approve Current Agenda	Vote	Priscilla Schreiber	1 m
<b>G.</b> Public Comment on Agenda Items	Discuss		5 m
<b>H.</b> Public Comment on Non-Agenda Items	Discuss		5 m
<b>II. Executive Director's Report</b>			<b>5:46 PM</b>
<b>A.</b> School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	20 m
The executive director would like to inform the board of the current enrollment and attendance numbers and other aspects of the school's program.			
<b>B.</b> Academic Report	FYI	Debbie Beyer	20 m
Victor Kempsey will provide the board information regarding the school's safety plans.			
Justin Stinson will provide the board information regarding the school's training programs.			
Kim Pepin will provide the board information regarding the school's 5th grade program.			
<b>C.</b> Mid Year LCAP Presentation	FYI	Gail Stroben	15 m

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Gail Stroben will provide the board information regarding current progress made on the school's LCAP goals, actions, and metrics.				
Steve Robinson will provide the board with updated LCAP expenditures and with an updated Budget Overview for Parents.				
<b>D.</b>	2023-24 LFCS School Accountability Report Card	Vote	Gail Stroben	10 m
Gail Stroben recommends the board approve the 2023-24 LFCS SARC.				

**III. Chief Business Officer's Report 6:51 PM**

<b>A.</b>	Current Financial Report	Discuss	Steve Robinson	15 m
The chief business officer will share the school's financials as of 1.31.24 as well as changes to SDCOE's Fringe Benefits Consortium.				

<b>B.</b>	Contracts and Large Purchases Notifications	Discuss	Steve Robinson	5 m
Alpine Fence: Labor and materials for the fence at the PA: \$12,500 (We reached out to multiple contractors. Only Alpine and AML responded. AML said they would order the materials from Alpine so their bid would be higher).				

Charter Tech: Vaping sensors and licenses for the JA bathrooms: \$6,383.05

Christian Brothers: Emergency water damage clean up work at the PA and JA due to the rain on 1.22.24: \$10,025

Christian Brothers: Repair work to the PA (classroom and copy room) and JA (classroom and hallway) to fix rain damage on 1.22.24: \$7,900.76.

Jesus Higuera: 21 trees trimmed at the JA: \$15,450

<b>C.</b>	Facilities Report	Discuss	Steve Robinson	5 m
LCHS Alpine: Solar system appears fixed but still waiting on a new online monitoring platform to be set up. We are in communication with the district and the technician. SDGE bill for January showed less solar production than this time last year. Plumbing issues being resolved in first two rows of classrooms. Plumbing sweeps scheduled to be installed during Easter break. No significant rain damage from 1.22.24.				

Junior Academy: The fence along Summer Place Drive is complete. We submitted the permit for the installation of the left hand turn lane and "no blocking" signs on Bradley

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<b>D.</b>	Legal Issues	Discuss	Steve Robinson	5 m
	SOS v. San Diego County Board of Supervisors: Next hearing scheduled for February 9, 2024 for the judge to rule on attorney's fees as both sides have agreed to vacate the merits of the case.			
	SOS v. SDCOE: Next hearing scheduled for March 1, 2024 where SOS counsel may ask for an extension due to the extensive administrative record she is requesting. Since our fist settlement offer has expired with no response from SOS counsel, a second offer was sent to SOS counsel on 2.7.24.			
	Zori Case: JPA counsel filing a motion for summary judgement. Tentative trial date of October 25, 2024. Plaintiff is asking for \$150,000. \$1,894.44 of documented medical bills have been submitted by the plaintiff. \$2,500 settlement offer has been made by the JPA. Plaintiff's counsel has yet to respond. A mediator has been appointed but mediation has not been scheduled.			
<b>E.</b>	Website Redesign Bids	Vote	Steve Robinson	10 m
	The CBO recommends the board approve the Finals site contract for the LFCS website redesign. Finals site has extensive experience with schools and their services are competitively priced.			
<b>F.</b>	Form 700	FYI	Steve Robinson	5 m

	Purpose	Presenter	Time
The CBO will provide each board member with a Form 700 to complete and return to the CBO.			
<b>G.</b> Brown Act Review	FYI	Steve Robinson	20 m
The CBO will review how the Brown Act applies to the LFCS Board of Trustees.			
<b>IV. Governance</b>			<b>7:56 PM</b>
<b>A.</b> Governance Committee Report	Discuss	Priscilla Schreiber	30 m
Review the LFCS Board Planning Calendar.			
Review board goals.			
<b>B.</b> Finance Committee Report	Discuss	Mathew Simone	5 m
<b>C.</b> Facilities Committee Report	Discuss	Jason Lewis	5 m
<b>D.</b> CBO Performance and Compensation Review	Discuss	Priscilla Schreiber	15 m
<b>E.</b> May 8 Board Meeting Calendar Change	Vote	Priscilla Schreiber	
<b>F.</b> Board Retreat Follow Up	Discuss	Priscilla Schreiber	20 m
<b>V. Closed Session</b>			<b>9:11 PM</b>
<b>A.</b> Enter Closed Session	Vote	Priscilla Schreiber	5 m
<b>B.</b> Adjourn Closed Session	Vote	Priscilla Schreiber	5 m
<b>VI. Closing Items</b>			<b>9:21 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Priscilla Schreiber	1 m