



# Literacy First Charter Schools

## Literacy First Charter School Board of Trustees

### Regular Board Meeting

Published on January 5, 2024 at 9:25 AM PST

Amended on January 5, 2024 at 4:41 PM PST

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#### Date and Time

Wednesday January 10, 2024 at 5:30 PM PST

#### Location

To attend this meeting in person go to:

698 W Main Street  
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/87565630584?pwd=Tm9Cd0RXWmhWTVlOTVNIWmEwdldzUT09>

Meeting ID: 875 6563 0584

Passcode: a6cwZ6

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Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance		Priscilla Schreiber	1 m
<b>B.</b> Call the Meeting to Order		Priscilla Schreiber	1 m
<b>C.</b> Flag Salute		Priscilla Schreiber	1 m
<b>D.</b> Approve the Minutes from the December 13, 2023 Regular Board Meeting	Approve Minutes	Priscilla Schreiber	1 m
<b>E.</b> Approve Current Agenda	Vote	Priscilla Schreiber	1 m
<b>F.</b> Public Comment on Agenda Items	Discuss		5 m
<b>G.</b> Public Comment on Non-Agenda Items	Discuss		5 m
<b>II. Executive Director's Report</b>			<b>5:45 PM</b>
<b>A.</b> School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	20 m
The executive director would like to inform the board of the current enrollment and attendance numbers and other aspects of the school's program.			
<b>B.</b> Academic Report	FYI	Debbie Beyer	20 m
Jamie Robinson will provide the board with the school's 2023 CAASPP and CAST testing data.			
Heather Beyer will provide the board information on the Patriot Legacy Education Foundation's initiatives.			
Lisa Amorteguy will provide the board information on the LFCS Kindergarten program.			
<b>III. Chief Business Officer's Report</b>			<b>6:25 PM</b>
<b>A.</b> Current Financial Report	Discuss	Steve Robinson	15 m
The chief business officer will share the school's financials as of 12.31.23.			
<b>B.</b> Contracts and Large Purchases Notifications	Discuss	Steve Robinson	5 m

	Purpose	Presenter	Time	
	Board on Track: Online platform for board agendas and minutes: \$9,995.			
	AK Athletics: Wrestling Mat: \$6,479.			
	Alpine Fence: Labor and materials for the fence at the JA along Summer Place Drive: \$12,500 (We reached out to multiple contractors. Only Alpine and AML responded. AML said they would order the materials from Alpine so their bid would be higher).			
	Charter Tech: 3 digital smoking / vaping sensors (1 at the JA and 2 at LCHS), 10 year licenses, installation, and shipping: \$8,427.06			
<b>C.</b>	Facilities Report	Discuss	Steve Robinson	5 m
	LCHS Alpine: Solar working better but repairs are still needed. We are in communication with the district and the technician. Plumbing issues being resolved in first two rows of classrooms.			
	Junior Academy: Alpine Fence will build the fence along Summer Place Drive. We are in contact with the county and our traffic engineers regarding the installation of the left hand turn lane per the new CUP. The architect for the ADA work at the Freedom House has finalized the drawings for the ADA improvements and the plans have been submitted to the city for approval. Construction is planned for summer 2024. The field is now in soccer condition after sprinkler heads were lowered and undulations mitigated with dirt. Work to level and reseed or sod the field planned for summer 2024.			
	Primary Academy: Long term leak has been fixed in the office area.			
	Liberty Academy: Waiting on construction of the wall between this campus and 203 N Johnson to start. The contractor is in place but the city has wanted more information from the property owner in order to issue the permit.			
<b>D.</b>	Legal Issues	Discuss	Steve Robinson	5 m
	SOS v. San Diego County Board of Supervisors: Next hearing scheduled for February 9, 2024 for the judge to rule on attorney's fees as both sides have agreed to vacate the merits of the case.			
	SOS v. SDCOE: Next hearing scheduled for March 1, 2024 where SOS counsel may ask for an extension due to the extensive administrative record she is requesting. Since our fist settlement offer has expired with no response from SOS counsel, a second offer is being discussed with SDCOE to just settle the case v. SDCOE.			

	Purpose	Presenter	Time
Zori Case: JPA counsel filing a motion for summary judgement. Tentative trial date of October 25, 2024. Plaintiff is asking for \$150,000. \$1,894.44 of documented medical bills have been submitted by the plaintiff. \$2,500 settlement offer has been made by the JPA. Plaintiff's counsel has yet to respond.			

<b>IV. Governance</b>			<b>6:55 PM</b>
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| <b>A.</b> | Governance Committee Report<br>Review the LFCS Board Planning Calendar.<br><br>Review board goals.<br><br>Plan for board retreat.<br><br>Board self evaluation | Discuss | Priscilla Schreiber | 30 m |
| <b>B.</b> | Finance Committee Report   | Discuss | Mathew Simone       | 5 m  |
| <b>C.</b> | Facilities Committee Report  | Discuss | Jason Lewis         | 5 m  |
| <b>D.</b> | Board Member Election for Priscilla Schreiber  | Vote    | Katina Evans        | 10 m |

<b>V. Closed Session</b>			<b>7:45 PM</b>
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| <b>A.</b> | Enter Closed Session   | Vote | Priscilla Schreiber | 5 m |
| <b>B.</b> | Adjourn Closed Session | Vote | Priscilla Schreiber | 5 m |

<b>VI. Closing Items</b>			<b>7:55 PM</b>
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| <b>A.</b> | Adjourn Meeting | Vote | Priscilla Schreiber | 1 m |
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