



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on October 6, 2023 at 8:02 AM PDT

Date and Time

Wednesday October 11, 2023 at 5:30 PM PDT

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/84056961090?pwd=NmEwMnZlWHl1Vnd5NEl0WEFjMUlQdz09>

Meeting ID: 840 5696 1090

Passcode: mbspB6

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Priscilla Schreiber	1 m
B. Call the Meeting to Order		Priscilla Schreiber	1 m
C. Flag Salute		Priscilla Schreiber	1 m
D. Approve the Minutes from the September 13, 2023 Regular Board Meeting	Approve Minutes	Priscilla Schreiber	1 m
E. Approve Current Agenda	Vote	Priscilla Schreiber	1 m
F. Public Comment on Agenda Items	Discuss		5 m
G. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report			5:45 PM
A. School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	20 m
The executive director would like to inform the board of the current enrollment numbers, attendance, school events, and other aspects of the school's program.			
B. Academic Report	FYI	Gail Stroben	15 m
Gail Stroben will discuss the school's Local Indicators, LCAP, Dashboard, and SARC.			
C. Introduction of Back Office Staff	FYI	Debbie Beyer	5 m
The executive director would like to introduce the school's back office staff to the board.			
D. PTLC Report	FYI	Jessica Hastings	10 m
Jessica Hastings will discuss PTLC.			
E. Character / Leadership Program Report	FYI	Debbie Beyer	15 m
The executive director would like to introduce the leaders of our refined Character and Leadership programs who will share some of the details of these programs.			
III. Chief Business Officer's Report			6:50 PM

	Purpose	Presenter	Time
A. Current Financial Report	Discuss	Steve Robinson	15 m

The chief business officer will share the school's financials as of 9.30.23.

B. Contracts and Large Purchases Notifications	Discuss	Steve Robinson	5 m
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Linscott, Law & Greenspan: Update the JA traffic study for enrollment of 620 for Oct 17 El Cajon Planning Commission meeting on our JA CUP amendment: \$6,300 (contract executed on 9.13.23)

Streamline Design & Permitting, LLC: Per board approval on 9.13.23, this contract has been executed to provide architectural drawings for the permitting of the ADA updates for the Freedom House at the JA. Total contract amount is \$11,580. \$1500 paid to date.

C. Facilities Report	Discuss	Steve Robinson	5 m
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LCHS Alpine: The canopy over the lunch has been completed. The solar panels are going offline. The district is investigating and contracting with a vendor to fix the problem. This should lessen temporarily our \$2500 monthly solar charge from the district.

Junior Academy: While not 100% "healed" the field at the JA is now in use as of 10.2.23. The CUP amendment is in progress. We held an open house for the neighbors on 9.27.23. The hearing for the CUP amendment may be scheduled for Oct 17 but will more likely be in November due to the new traffic study. On site meeting with architect for the ADA work on the Freedom House is being scheduled.

Primary Academy: The church's solar project is near its completion. We continue to try and solve the mysterious leaking roof in the main office. Traffic plan approved by city traffic and now part of the current CUP.

Liberty Academy: Construction on the wall between this campus and 203 N Johnson should start within the next 30 days.

D. Update on SOS Lawsuits	Discuss	Steve Robinson	5 m
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SOS v. San Diego County Board of Supervisors: Next hearing scheduled for February 9, 2024 if a settlement is not reached. Settlement discussions continue.

Purpose

Presenter

Time

SOS v. SDCOE: Next hearing scheduled for March 1, 2024 if a settlement is not reached. Settlement discussions continue, including the logistics of mediation.

IV. Governance			7:20 PM
A. Governance Committee Report Review the LFCS Board Planning Calendar	Discuss	Priscilla Schreiber	15 m
B. Finance Committee Report	Discuss	Mathew Simone	5 m
C. Facilities Committee Report	Discuss	Jason Lewis	5 m
V. Closed Session			7:45 PM
A. Enter Closed Session	Vote	Priscilla Schreiber	5 m
B. Adjourn Closed Session	Vote	Priscilla Schreiber	5 m
VI. Closing Items			7:55 PM
A. Adjourn Meeting	Vote	Priscilla Schreiber	1 m