



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on September 8, 2023 at 12:54 PM PDT

Date and Time

Wednesday September 13, 2023 at 5:30 PM PDT

Location

To attend this meeting in person go to:

698 W Main Street
El Cajon, CA 92020

To attend this meeting remotely:

Join Zoom Meeting

<https://us02web.zoom.us/j/89859686963?pwd=VFdEbWJFNlpMMFdiOWFVVT29zTVNudz09>

Meeting ID: 898 5968 6963

Passcode: Yui83v

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Priscilla Schreiber	1 m
B. Call the Meeting to Order		Priscilla Schreiber	1 m
C. Flag Salute		Priscilla Schreiber	1 m
D. Approve the Minutes from the August 9, 2023 Regular Board Meeting	Approve Minutes	Priscilla Schreiber	1 m
E. Approve Current Agenda	Vote	Priscilla Schreiber	1 m
F. Public Comment on Agenda Items	Discuss		5 m
G. Public Comment on Non-Agenda Items	Discuss		5 m
II. Executive Director's Report			5:45 PM
A. School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	20 m
The executive director would like to inform the board of the current enrollment numbers and other details of our current student population.			
B. Academic Report	FYI	Debbie Beyer	10 m
The executive director would like to share the letter SDCOE provided LFCS regarding our 2023-24 LCAP and the amendment to our MOU with SDCOE regarding the extension of our charter term from June 30, 2026 to June 30, 2027 due to the passing of SB 114 which extended the terms of charter with current terms expiring January 1, 2024 - June 30, 2026 for one year due to the impact of the COVID pandemic.			
The executive director would like to introduce new staff to the board.			
C. SPED and Social Emotional Learning Team	FYI	Troy Beyer	5 m
Mr. Beyer would like to introduce the school's Social Emotional Learning Team to the board.			
III. Chief Business Officer's Report			6:20 PM

	Purpose	Presenter	Time
A. Current Financial Report	Discuss	Steve Robinson	15 m
B. Contracts and Large Purchases Notifications	Discuss	Steve Robinson	5 m

American Made Logistics: JA student bathrooms remodel: \$53,483.78 paid in full.
King of Painters: Exterior painting at the LA: \$19,675 paid in full.
Angus Asphalt: LCHS back parking lot expanded and resurfaces plus the change order for filling in the abandoned cesspool: \$251,872 (paid in full 8.10.23).
La Mesa Flooring: carpet replacement at the LA and PA: \$6,277.03.
Rapid Dry: carpet cleaning at the LA: \$7,415
Anything and Everything Landscaping: Restoration of the JA field plus irrigation system: \$16,218 paid in full.
San Diego Zerorez: Carpet cleaning at the PA: \$4,249.50 paid in full; carpet cleaning at the LA: \$8,098.75 paid in full.
Charter Tech: 55 Dell laptop teacher computers: \$56,501.09 (ESSER III) paid in full.
Optimist: Admin professional development: \$5,879.80

C. Facilities Report	Discuss	Steve Robinson	5 m
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LCHS Alpine: The canopy over the lunch area remains a work in progress. The work needs to be done when students are not on campus.

Junior Academy: The field needs another 3 -4 weeks for the new grass to grow to the point where it can handle the foot traffic. CUP amendment is in progress. Notices went out to neighbors. Hearing is being scheduled for Oct 17.

Primary Academy: The church continues to install solar panels and infrastructure.

Liberty Academy: The electronic locking mechanism was installed on the interior doors at our main entrance.

D. Update on SOS Lawsuits	Discuss	Steve Robinson	5 m
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SOS v. San Diego County Board of Supervisors: Next hearing scheduled for February 9, 2024 if a settlement is not reached. Settlement discussions continue.

SOS v. SDCOE: Next hearing scheduled for March 1, 2024 if a settlement is not reached. Settlement discussions continue, including the logistics of mediation.

	Purpose	Presenter	Time
E. 2022-23 LFCS Actual EPA Revenue and Expense Report	Vote	Steve Robinson	5 m
The CBO recommends the board approve the 2022-23 LFCS Actual EPA Revenue and Expense report.			
F. 2023-24 LFCS Budgeted EPA Revenue and Expenses	Vote	Steve Robinson	5 m
The CBO recommends the board vote to approve the 2023-24 Budgeted EPA revenue and expense report.			
G. Resolution 2024-01: 2023-24 Budgeted EPA Revenue and Expenses	Vote	Steve Robinson	5 m
The CBO recommends the board approve Resolution 2024-01 regarding the budgeting of 2023-24 EPA revenue exclusively toward teacher salaries and benefits.			
H. 2022-23 LFCS Unaudited Actuals	Vote	Steve Robinson	10 m
The CBO recommends the board approve the 2022-23 Unaudited Actuals for submission to SDCOE by 9.15.2023.			
I. ADA Compliance Architecture Bids for Freedom House	Vote	Steve Robinson	15 m
J. Notification of Kaiser commission paid to Alliant Insurance Providers	FYI	Steve Robinson	5 m
Per the stipulations of AB2589 enacted in 2008, the CBO would like to inform the board of the commissions paid to Alliant Insurance Providers in relation to Kaiser health insurance coverage for eligible employees. Alliant is our insurance broker who helps us establish health, dental, vision, and life insurance coverage for eligible employees. Kaiser is one of the health insurance options we offer eligible employees.			
IV. Governance			7:35 PM
A. Governance Committee Report	Discuss	Priscilla Schreiber	5 m
B. Finance Committee Report	Discuss	Mathew Simone	5 m
C. Facilities Committee Report	Discuss	Jason Lewis	5 m
V. Closed Session			7:50 PM
A. Enter Closed Session	Vote	Priscilla Schreiber	5 m

	Purpose	Presenter	Time
B. Adjourn Closed Session	Vote	Priscilla Schreiber	5 m
VI. Closing Items			8:00 PM
A. Adjourn Meeting	Vote	Priscilla Schreiber	1 m