



# Literacy First Charter Schools

## Literacy First Charter School Board of Trustees

### Regular Board Meeting

Published on April 13, 2023 at 12:37 PM PDT

#### Date and Time

Tuesday April 18, 2023 at 5:30 PM PDT

#### Location

698 W Main Street  
El Cajon, CA 92020

Literacy First Charter Schools exists to nurture the whole child from kindergarten through high school graduation by igniting a passion for comprehensive Literacy and equipping our students to wholeheartedly participate in their community.

#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance		Priscilla Schreiber	1 m
<b>B.</b> Call the Meeting to Order		Priscilla Schreiber	1 m
<b>C.</b> Flag Salute		Priscilla Schreiber	1 m
<b>D.</b> Approve the Minutes from the March 8, 2023 Regular Board Meeting	Approve Minutes	Priscilla Schreiber	1 m

	Purpose	Presenter	Time
E. Approve Current Agenda	Vote	Priscilla Schreiber	1 m
F. Public Comment on Agenda Items	Discuss		5 m
G. Public Comment on Non-Agenda Items	Discuss		5 m
<b>II. Executive Director's Report</b>			<b>5:45 PM</b>
A. School Events, Program, and Staffing Updates	Discuss	Debbie Beyer	20 m
B. Academic Report	Discuss	Debbie Beyer	10 m
<b>III. Chief Business Officer's Report</b>			<b>6:15 PM</b>
A. Current Financial Report	Discuss	Steve Robinson	15 m
B. Contracts and Large Purchases Notifications	Discuss	Steve Robinson	5 m

Wise Roofing: Replace roof over kitchen at LCHS: \$7,200.

Board on Track: 2023-24 contract renewed by board approval on 3.8.23: \$9,995.

Children's Pathway LLC: ELO-P program 6:00am-8:00am on all school days: Cost is per student per day paid by ELO-P funds for all Unduplicated (low income, EL, foster youth, homeless) K-6th grade students who choose to participate.

Linscott Law & Greenspan: updated traffic study for renewal of CUP at 1012 E Bradley Ave per El Cajon Planning Dept: \$9,300.

C. Facilities Report	Discuss	Steve Robinson	5 m
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**LCHS Alpine: We are receiving bids for asphalt resurfacing to be done this summer. Kitchen roof repair pending. Asbestos survey done last week.**

**Junior Academy: We are receiving bids for asphalt resurfacing to be done this summer. We are receiving bids from two architects to create a master plan for the site as part of the CUP amendment process. Asbestos survey done last week.**

**Primary Academy: We received bids for exterior painting to be done this summer. Asbestos survey done last week.**

Purpose    Presenter    Time

**Liberty Academy: We received bids for exterior painting to be done this summer. Asbestos survey done last week.**

**D.** Update on SOS Lawsuits                      Discuss    Steve Robinson    5 m

SOS v. San Diego County Board of Supervisors: Hearing held on April 7. Decision to quash transferred to a CEQA judge. No hearing date yet.

SOS v. SDCOE: Status hearing scheduled for April 28, 2023.

**E.** Bids for exterior painting to 698 W Main and 799 E Washington                      Vote    Steve Robinson    5 m

The CBO recommends the board approve the Wright Painting bid for the work at 799 E Washington and the King of Painters bid for the work at 698 W Main. This work is planned to be completed in the summer of 2023. Both companies have good reputations. Wright has done quality work for us before. These recommended bids are the lowest bids for the respective jobs.

**F.** Bids for asphalt resurfacing at LCHS and the Junior Academy                      Vote    Steve Robinson    5 m

**G.** Resolution 2023-06 East County Schools Federal Credit Union CD                      Vote    Steve Robinson    10 m

The CBO recommends the board adopt Resolution 2023-06 to allow for up to a \$2,000,000 deposit into a secured CD with East County Schools Federal Credit Union paying a 4.4% annual interest rate.

**H.** Resolution 2023-07                                      Vote    Steve Robinson    5 m

The CBO recommends the board approve Resolution 2023-07 designating Debbie Beyer and Steve Robinson as authorized agents to receive mail from SDCOE.

**I.** Resolution 2023-08                                      Vote    Steve Robinson    5 m

The CBO recommends the board approve Resolution 2023-08 authorizing the 2023-24 payment order procedures.

**J.** Resolution 2023-09                                      Vote    Steve Robinson    5 m

The CBO recommends the board approve Resolution 2023-09 authorizing Debbie Beyer and Steve Robinson as agents to sign school commercial warrants.

**K.** Resolution 2023-10                                      Vote    Steve Robinson    5 m

The CBO recommends the board approved Resolution 2023-10 authorizing Debbie Beyer, Steve Robinson, and Stacy Knowles to reissue lost, stolen, mutilated, or expired payroll and commercial warrants upon receipt of properly completed petitions for reissuance.

	Purpose	Presenter	Time
<b>IV. Governance</b>			<b>7:25 PM</b>
A. Governance Committee Report	Discuss	Priscilla Schreiber	5 m
B. Finance Committee Report	Discuss	Mathew Simone	5 m
C. Facilities Committee Report	Discuss	Jason Lewis	5 m
D. Board Protocols	Vote	Priscilla Schreiber	10 m
E. Board Calendar	Vote	Priscilla Schreiber	10 m
<b>V. Closed Session</b>			<b>8:00 PM</b>
A. Enter Closed Session	Vote	Priscilla Schreiber	5 m
B. Adjourn Closed Session	Vote	Priscilla Schreiber	5 m
<b>VI. Closing Items</b>			<b>8:10 PM</b>
A. Adjourn Meeting	Vote	Priscilla Schreiber	1 m