



# Literacy First Charter Schools

## Literacy First Charter School Board of Trustees

### Regular Board Meeting

Published on December 9, 2022 at 12:12 PM PST

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#### Date and Time

Wednesday December 14, 2022 at 5:00 PM PST

#### Location

698 W Main Street  
El Cajon, CA 92020

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To access this meeting remotely, please use the information below.

Join Zoom Meeting

[https://us02web.zoom.us/j/86450331863?  
pwd=c1NhbE4vckt4UUN6UDlaZEFTdk9zdz09](https://us02web.zoom.us/j/86450331863?pwd=c1NhbE4vckt4UUN6UDlaZEFTdk9zdz09)

Meeting ID: 864 5033 1863  
Passcode: zekW5r

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>

	Purpose	Presenter	Time
<b>A. Record Attendance</b>		Priscilla Schreiber	1 m
<b>B. Call the Meeting to Order</b>		Priscilla Schreiber	1 m
<b>C. Flag Salute</b>		Priscilla Schreiber	2 m
<b>D. Approve Minutes From November 9, 2022 Regular Board Meeting</b>	Approve Minutes	Priscilla Schreiber	1 m
<b>E. Approve Minutes From December 1, 2022 Special Board Meeting</b>	Approve Minutes	Priscilla Schreiber	1 m
<b>F. Approve Current Agenda</b>	Vote	Priscilla Schreiber	1 m
<b>G. Public Comment on Agenda Items</b>			5 m
<b>H. Public Comment on Non-Agenda Items</b>			5 m
<b>II. Executive Director's Report</b>			<b>5:17 PM</b>
<b>A. School events, program, and staffing update</b>	FYI	Debbie Beyer	20 m
<b>III. Chief Business Officer's Report</b>			<b>5:37 PM</b>
<b>A. 2021-22 LFCS Financial Audit</b>	Vote	Steve Robinson	20 m
The CBO recommends the board approve the 2021-22 LFCS Financial Audit.			
<b>B. 2022-23 LFCS First Interim Report</b>	Vote	Steve Robinson	10 m
The CBO recommends the board approve the 2022-23 LFCS First Interim Report.			
<b>C. Current financial report</b>	FYI	Steve Robinson	15 m
The CBO will provide the board with the school's financial status as of November 30, 2022.			
<b>D. Contracts / Large Purchases Notifications</b>	FYI	Steve Robinson	5 m
The CBO would like to inform the board of the following large purchases and executed contracts in the last 30 days:			

	Purpose	Presenter	Time
Standard Electronics: Replace the fire panel at LCHS Alpine. The existing fire panel is outdated, malfunctioning, and we can no longer get parts for it. Standard Electronics has been the contractor for that fire panel for many years: \$7,824.			

<b>E. Facilities Update</b>	FYI	Steve Robinson	5 m
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**LCHS Alpine:** Still waiting on volleyball poles for their installation and for the bid to fill in and seal the remaining cracks in the back area blacktop.

**Junior Academy:** Getting bids to fix and expand the field; looking at how to develop the lot where the Red House stood into PE, recreation, lunch, and/or outdoor learning spaces.

**Primary Academy:** During winter break, we will be installing a camera security system after the theft of screens on the Washington Ave fence. The wifi network has been upgraded using the equipment from LCHS Lemon Grove and connectivity has been significantly improved.

**Liberty Academy:** Getting bids for construction of a wall on the north side of the property.

<b>F. Update on SOS lawsuits</b>	FYI	Steve Robinson	5 m
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SOS v SD County Office of Education: Settlement offer provided to opposing counsel on November 2. Another status conference is scheduled for January 20.

SOS v SD County Board of Supervisors: No court date yet. The settlement offer associated with SOS v SDCOE should end our involvement in this case as well.

<b>G. Purchase Sale Agreement for Chase Ave Property</b>	Vote	Steve Robinson	5 m
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#### **IV. Governance: Executive Director's Compensation Package 6:42 PM**

<b>A. Vote on the executive director's compensation package</b>	Vote	Priscilla Schreiber	10 m
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After voting to accept a compensation study produced by the law firm of Young, Minney, and Corr during open session of the October 12, 2022 regular board meeting and reviewing the study and the budget feasibility of various executive director compensation packages in closed session on October 12, 2022, in closed session during the regular board meeting on November 9, 2022, and in closed session during the special board meeting on December 1, 2022, the board will read aloud the details of the board's proposed executive director's compensation package and will vote on its approval.

#### **V. Governance: Organizational Meeting 6:52 PM**

<b>A. Vote for Board President</b>	Vote	Priscilla Schreiber	10 m
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	Purpose	Presenter	Time
<b>B. Vote for Vice President</b>	Vote	Priscilla Schreiber	10 m
<b>C. Vote for Secretary</b>	Vote	Priscilla Schreiber	10 m
<b>D. Vote on evaluation date(s)</b>	Vote	Priscilla Schreiber	10 m

The board will vote to establish the dates for their self-evaluations and for the evaluations of the schools executive director and chief business officer.

<b>E. Vote on date for strategic planning</b>	Vote	Priscilla Schreiber	10 m
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The board will discuss and vote to establish a date to create, review, and discuss its strategic planning and board goals.

<b>F. Vote to establish board committees</b>	Vote	Priscilla Schreiber	10 m
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The board will discuss the different committees needed and vote to establish these committees and their membership.

<b>G. Discuss a succession plan for the executive director</b>	Discuss	Priscilla Schreiber	20 m
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The board will discuss a succession plan for the executive director.

<b>H. Vote on a board calendar</b>	Vote	Priscilla Schreiber	20 m
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The board will discuss and create a board calendar.

<b>I. Discuss and adopt board operating protocols</b>	Vote	Priscilla Schreiber	20 m
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**VI. Closed Session 8:52 PM**

<b>A. Enter Closed Session</b>	Vote		5 m
<b>B. Real Estate Matters</b>	Discuss		5 m
<b>C. Adjourn Closed Session</b>	Vote		5 m

**VII. Closing Items 9:07 PM**

<b>A. Adjourn Meeting</b>	Vote		
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