



Literacy First Charter Schools

Literacy First Charter School Board of Trustees

Regular Board Meeting

Published on November 4, 2022 at 11:03 AM PDT

Date and Time

Wednesday November 9, 2022 at 5:00 PM PST

Location

698 W Main Street
El Cajon, CA 92020

To access this meeting remotely, please use the information below.

Join Zoom Meeting:

[https://us02web.zoom.us/j/85010249685?
pwd=R0k3VkNWd0xwVmRHM1p2NnVwcEVDdz09](https://us02web.zoom.us/j/85010249685?pwd=R0k3VkNWd0xwVmRHM1p2NnVwcEVDdz09)

Meeting ID: 850 1024 9685

Passcode: V7e99t

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM

	Purpose	Presenter	Time
A. Record Attendance		Priscilla Schreiber	1 m
B. Call the Meeting to Order		Priscilla Schreiber	1 m
C. Flag Salute		Priscilla Schreiber	2 m
D. Approve Minutes From October 12, 2022	Approve Minutes	Priscilla Schreiber	1 m
E. Approve Current Agenda	Vote	Priscilla Schreiber	1 m
F. Public Comment on Agenda Items			5 m
G. Public Comment on Non-Agenda Items			5 m
II. Executive Director's Report			5:16 PM
A. School events, program, and staffing update	FYI	Debbie Beyer	20 m
B. Language Support Update	FYI	Laura LaHood	15 m
		Laura LaHood will update the board on the school's Language Support program.	
C. Sports Program Update	FYI	Linn Dunton	15 m
		Linn Dunton will update the board on the school's sports program.	
III. Chief Business Officer's Report			6:06 PM
A. Current financial report	FYI	Steve Robinson	15 m
		The CBO will provide the board with the school's financial status as of October 31, 2022.	
B. Contracts / Large Purchases Notifications	FYI	Steve Robinson	5 m
		The CBO would like to inform the board of the following large purchases and executed contracts in the last 30 days:	
		American Made Logistics: Interior remodeling of the garage at the Freedom House at the JA: \$7,850.	
		American Made Logistics: Removed the garage door and framed in an exterior wall, window, and door at the Freedom House at the JA: \$9,650.	
		Jesus Higuera Tree Service: Tree trimming at the LA campus: \$4,950	
		ECO Mechanical: A/C installation at the Freedom House at the JA: \$10,382 (ESSER II funds paid for this).	
		Ensley Electric, Inc: Running electricity to the container at LCHS: \$5,300.	
		Factory Cleaning Equipment: Floor scrubber for Joan McQueen gym floor: \$8,433.25	
		Sound Image: Installation of the two large screens at the JA: \$6,354.	
		Varsity Scoreboard: Scoreboard for Joan McQueen gym: \$11,700.	

	Purpose	Presenter	Time
C. Facilities Update	FYI	Steve Robinson	5 m
<p>LCHS Alpine: Ran electrical to the container; waiting on volleyball poles for their installation; asphalt contractor providing a bid for the remaining cracks in the back area blacktop.</p> <p>Junior Academy: Screens were hung in the auditorium on Oct 12; getting bids to fix and expand the field; looking at how to develop the lot where the Red House stood into PE, recreation, lunch, and/or outdoor learning spaces; Garage renovated and A/C and heat established in the Freedom House to accommodate the expanded staff and families.</p> <p>Primary Academy: Installing a camera security system after the theft of screens on the Washington Ave fence; wifi network scheduled to be upgraded using the equipment from LCHS Lemon Grove in the next month.</p> <p>Liberty Academy: Resurfacing of the playground completed; north property line established; getting bids for construction of a wall on that side of the property.</p>			
D. Update on SOS lawsuits	FYI	Steve Robinson	5 m
<p>SOS v SD County Office of Education: Settlement offer provided to opposing counsel on November 2. Another status conference is scheduled for January 20.</p> <p>SOS v SD County Board of Supervisors: No court date yet. The settlement offer associated with SOS v SDCOE should end our involvement in this case as well.</p>			
E. Art, Music, and Instructional Materials Discretionary Block Grant Plan	Vote	Steve Robinson	5 m
<p>The state has allocated LFCS \$1,230,795 as part of the Arts, Music, and Instructional Materials Discretionary Block Grant. A condition of the grant is for schools to develop a plan on how to spend their allotment and have that plan board approved. The CBO recommends the board approve the "Literacy First Charter Schools Art, Music, and Instructional Materials Discretionary Block Grant Plan."</p>			
F. Purchase Sale Agreement for Chase Ave Property	Vote	Steve Robinson	5 m
G. Resolution 2023-03 Merit Pay	Vote	Steve Robinson	5 m
<p>The CBO recommends the board approve Resolution 2023-03 authorizing Merit Pay to be paid in the December 2022 payroll cycle.</p>			
H. Resolution 2023-04 Longevity Pay	Vote	Steve Robinson	5 m
<p>The CBO recommends the board approve Resolution 2023-04 authorizing Longevity Pay to be paid in the December 2022 payroll cycle.</p>			
IV. Governance			6:56 PM
A. Executive Director, CBO, Board Evaluations	Discuss	Priscilla Schreiber	
V. Closed Session			6:56 PM
A. Enter Closed Session	Vote		5 m
B. Real Estate Matters	Discuss		5 m

	Purpose	Presenter	Time
C. Discuss CEO and CBO compensation	Discuss	Priscilla Schreiber	5 m
D. Adjourn Closed Session	Vote		5 m
VI. Closing Items			7:16 PM
A. Adjourn Meeting	Vote		