APPROVED

Durham Charter School

Minutes

Durham Charter School Annual Meeting

In-Person

Date and Time
Saturday September 12, 2026 at 8:00 AM

Location
Durham Charter School
4621 Kemp Rd
Durham, NC 27703

Our Mission: To Build a World-Class, K-12 School in Durham that Empowers Students to Thrive in College, Career, and Life.

Directors Present
C. Cain, E. Lembert, L. Morey, M. Lesesky, P. Edwards, R. Ford

Directors Absent
A. Gutierrez, G. Wicker, M. Bailey

Guests Present
B. Brown, J. Bosek, P. Adkins

I. Opening Items

A. Call the Meeting to Order

L. Morey called a meeting of the board of directors of Durham Charter School to order on Saturday Sep 12, 2026 at 8:28 AM.

B. Record Attendance

Quorum met with 6 of 9 present.

C. Pledge of Allegiance

Pledge of Allegiance was rendered.

D. Approve Minutes

M. Lesesky made a motion to approve the minutes from Durham Charter School Board Virtual Meeting on 06-25-26.
P. Edwards seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approval of Agenda

C. Cain made a motion to approve September 12 Annual Meeting Agenda.
E. Lembert seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Privilege of the Floor

No one present for Privilege of the Floor.

II. Executive Director Report

A. Presentation of Report

Mr. Quiqley presented the Executive Director's Report:

- Academic (priorities, special programs, EOG Results
- Enrollment (application, registration)
- Discipline (In-School Suspensions, Out-of-School Suspensions)
- Staffing (Bus Drivers, Teachers)
- Transportation (Bus Stops, Parent Communication, Waitlist, Route Times, Bus Inventory and Maintenence
- Athletics (Conference, Summer Program, Teams, Winter Sports, Game Ticketing
- Financial (Cash on hand, Budgeting)
- Facilities discussed by Ms. Bosek (Construction Report)

III. New Business

A. 26-27 Salary Scale Adjustment

Mr. Quiqley discussed:

- Implementation, Costs

B. IRS Mileage Rate Increase

Ms.Morey presented and discussed IRS Mileage Rate increase:

- IRS has increased the mileage rate

C. 25-26 Audit Letter of Engagement

Ms. Morey present thr 25-26 Audit Letter of Engagement (for board vote):

- changing auditor

IV. Academic Excellence

A. Committee Report

Mr. Quiqley presented (minutes for board approval) and discussed:

- Teacher Observation and Evaluation Rubric - for board approval
- Mental Health Plan (Suicide Risk Plan and Assessment) - for board approval
- High School Early Graduation Policy - for board vote
- School Mental Health Plan - for board vote
- Beginning Teacher Support Program - for board vote
- 26-27 Testing Schedule - for board vote
- Personnel Hires - for board vote
- Staffing Layout
- 26-27 Calendar of Events
- 26-27 Master Schedule

V. Governance and CEO Evaluation

A. Committee Report

Mr. Cain presented (minutes for board vote) and discussed along with Mr. Quigley:

- Appointment of Director of Facilities as AHERA contact - for board approval
- Appointment of Phil Atkins as Board Legal Counsel - for board approval
- Mr. Quigley appointed as Title IX Coordinator - for board approval
- 2027 Childrens Internet Protection Act - for board approval
- 2627 Prayer Protection Certification and Single Set of Assurances - for board approval

- 26-27 Updated Employee and Parent/Scholar Handbooks - for board approval
- Board Amended Bylaws (Corporate address update, boarding format and dates update) - for board approval
- Board Members Proof of Residency - for board aproval
- Epicenter Report - for board approval
- Revised Board Meetig Schedule (26-28) - for board approval
- 26 -27 Board Officer's Nominations and Committee Chairs (President - Liz Morey, Vice-President - Preston Edwards, Secretary - Cary Cain, Treasurer - Matt Lewesky); Committe Chairs (Governance and CEO Eval - Cary Cain, Finance - Matt Lesesky, Academic - Mark Bailey) - for board approval
- Mr. Quigley 25-26 Eval Memo (closed session item) - for board approval
- Board Member Term review
- Mr. Quigley appointed as Public Records Officer - for board approval
- 26-27 Parennt/Scholars Grievance Policy - for board approval

VI. Finance & Operations

A. Committee Report

Committee Report (minutes for board approval):

- June, July, August Reconciled Budgets - for board approval

Ms. Morey discussed:

- Financial Policies - for board approval

VII. Closed Session pursuant to (G.S.) 143-318.11(6) for Personnel Matters

A. Enter Closed Session

P. Edwards made a motion to enter closed session for personnel matters.
E. Lembert seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Adjourn Closed Session

C. Cain made a motion to adjourn closed session.
M. Lesesky seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Board Votes

A. The following items are presented as a slate for board approval:Reconciled Bugets(June, July, August), Financial Policies, Teacher Observation and Evaluation Rubric, Early Graduation Policy,26-27 Teacher Salary Scale Adjustment,

Mr. Quiqley named Public Records Officer, Mr. Atkins named Board Legal Counsel,Liz Morey as President,Preston Edwards as Vice-President,Cary Cain as Secretary,Matthw Lesesky as Treasurer, Mark Bailey as Academic Excellence Chair, Cary Cain as Governance & CEO Eval Chair, Matthew Lesesky as Fianance & Operations Chair, Director of Facilities as AHERA contact,Mr.Quigley as Title IX Coordinator,2027 Children's Internet Protection Act, 26-27 Prayer Certification and Single Set of Assurances,Board Amended Bylaws, Mr. Quigley's Eval Memo,26-27 Updated Employee & Parent/Student Handbooks, Beginning Teacher Support Plan,26-27 Parent/Scholar Grievance Policy, 26-28 Board Meeting Schedule, Audit Letter of Engagement,Mental Health Plan, Committee Minutes,

Hired McDaniel Roberts,Javier Cardenas, Samaria Hooker,Imani McKoy,Torell McLeod,Corie Singletary, Don Gardner.
R. Ford made a motion to approve the aforementioned slate of votes.
E. Lembert seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Academic and Excellence Committee Minutes

R. Ford made a motion to approve the minutes from Academic Excellence Committee Virtual Meeting on 08-18-26.
E. Lembert seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Governance and CEO Evaluation Committee Minutes

R. Ford made a motion to approve the minutes from Governance Virtual Committee Meeting on 08-05-26.
E. Lembert seconded the motion.
The board **VOTED** unanimously to approve the motion.
R. Ford made a motion to approve the minutes from Governance and CEO Evaluation on 09-02-26.
E. Lembert seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Finance and Operations Committee Minutes

R. Ford made a motion to approve the minutes from Finance & Operations Committee Virtual Meeting on 08-17-26.
E. Lembert seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

P. Edwards made a motion to adjourn annual meeting.

C. Cain seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:50 AM.

Respectfully Submitted,
C. Cain