APPROVED

Durham Charter School

Minutes

Durham Charter School Board Virtual Meeting

Virtual Meeting

Date and Time
Thursday June 25, 2026 at 5:00 PM

Location
Durham Charter School Virtual Meeting
https://durhamcharterschool.zoom.us/my/gaxiolabrown

Our Mission: To Build a World-Class, K-12 School in Durham that Empowers Students to Thrive in College, Career, and Life.

Directors Present
C. Cain (remote), E. Lembert (remote), L. Morey (remote), M. Bailey (remote), M. Lesesky (remote), P. Edwards (remote), R. Ford (remote)

Directors Absent
A. Gutierrez, G. Wicker

Guests Present
A. Hill (remote), A. Quigley (remote), B. Brown (remote), C. Draughon (remote), J. Bosek (remote), P. Adkins (remote)

I. Opening Items

A.

Call the Meeting to Order

L. Morey called a meeting of the board of directors of Durham Charter School to order on Thursday Jun 25, 2026 at 5:03 PM.

B. Record Attendance

Quorum was met with 7 of 9 board members present.

C. Pledge of Allegiance

Pledge of Allegiance was rendered.

D. Approval of Agenda

Motion to approve the agenda (amended on June 25, 2026 at 11:46 a.m.).
The board **VOTED** unanimously to approve the motion.
Motion to approve the agenda (amended on June 25, 2026 at 11:46 a.m.).
The board **VOTED** unanimously to approve the motion.

E. Privilege of the Floor

No one was present for priveledge of the floor.

II. Executive Director Report

A. Presentation of Report

Mr. Quigley presented and the executive director's report and discussed:

- Enrollment and Application number (90% of target has completed registration)
- New High School Principal hired; couple of other teacher hires to complete
- Test Data (significant growth increase [7 points].
- School Building is shut down excespt for the operational staff do maintenance projects.

III. Old Business

A. Board Retreat Scheduling

Mr. Cain presented September 12, 2026 as the board retreat. (For board approval)
Janille Bosek discussed

- Introduced her role (owner's rep) and skills
- Finance closing
- Guaranteed Maximum Price Contract has been signed
- Full Construction and Drawing Set review

Patrick Cummings discussed

- Erosion Control Inspection
- Building Pad
- Grading Sidewalk along the bus loop
- Correcting grading near the soccer field and fence realignment
- Concrete tiltup panels
- Logistics Plan Review
- Erosion Control Permit is in place
- Three Building Permit holds have been released
- Sub Contracts being executed
- 1st Payment received
- Builder risk underwriters updates

Ms. Morey discussed

- working on closing finance documents
- Equity payout has been made Hubrick
- Final loans documents for EFF awaiting signing

B. EOY Financial Projections

Mr. Draughon discussed

- MFP
- Financial Reports (for board approval)
- Finance committee actively reviewing
- Well above cash on hand requirements

C. Parental Leave Policy

Mr. Quigley disussed the Parental Leave Policy (for board approval)

IV. New Business

A. 26-27 Insurance and Benefit Renewals

Discussed by Ms. Morey (for board approval)

B. Review of 26-27 Handbooks

Mr. Quigley, Ms. Morey, and Mr. Atkins discussed 26-27 Handbooks (for board approval)

- Employee
- Athletic
- Parent

- Coaches

C. Parent's Bill of Rights

Mr. Qiugley and Mr. Atkins discussed (for board approval)

D. 26-27 Catering Contracts

Mr. Qiugley and Ms. Hill discussed (for board approval)

- increase of price per meal
- overstaffing issue

V. Board Votes

A. The following items are presented as a slate for board approval: 26-27 Insurance and Benefit Renewal,Parent Bills of Rights,Consolidate Federal Funding Application Authorization,Parental Leave Policy,Monthly Financial Report,26-27 Catering Contracts,Annual Meeting and Staff Retreat on Sept. 12th; conditional approval of the Parent,Employees,Athletic, and Coaches Handbooks upon the review of Mr. Quigley, Mr. Atkins, and Ms. Morey

R. Ford made a motion to approve the slate of votes.
E. Lembert seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

P. Edwards made a motion to adjourn board meeting.
E. Lembert seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:17 PM.

Respectfully Submitted,
C. Cain