



# Durham Charter School

## Minutes

### Durham Charter School Board Meeting

---

#### Date and Time

Thursday June 26, 2025 at 5:00 PM

#### Location

807 W. Chapel Hill Street  
Durham, NC 27701

---

Our Mission: To Build a World-Class, K-12 School in Durham that Empowers Students to Thrive in College, Career, and Life.

---

#### Directors Present

A. Gutierrez, C. Cain, G. Wicker, L. Morey (remote), M. Lesesky, P. Edwards, R. Ford

#### Directors Absent

E. Lember, J. Miller, M. Bailey

#### Guests Present

B. Brown, P. Adkins, Steve Hubrich

---

### I. Opening Items

#### A. Call the Meeting to Order

P. Edwards called a meeting of the board of directors of Durham Charter School to order on Thursday Jun 26, 2025 at 5:10 PM.

#### B.

## **Record Attendance**

### **C. Pledge of Allegiance**

Pledge of Allegiance rendered.

### **D. Approve Minutes**

G. Wicker made a motion to approve the minutes from Durham Charter School Board Meeting on 05-22-25.

R. Ford seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approval of Agenda**

C. Cain made a motion to approve June 26 agenda amended same day at 4:16 pm.

A. Gutierrez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Privilege of the Floor**

No one was present for Privilege of the Floor.

## **II. Executive Director Report**

### **A. Presentation of Report**

Mr. Quigley presented and discussed the executive directors report by referring to the Board Dashboard document.

- Staff attendance
- Student Enrollment applications and projections
- EOC Data: composite score; still waiting on science scores
- Academic Focus for 25-26
- New Hires for board approval
- Teacher hiring pipeline

### **B. Board Dashboard**

Discussed about as part of the ED Report.

## **III. Old Business**

### **A. Steve Hubrich**

Steve Hubrich gave an update on the Kemp Rd construction

- still waiting on plumbing permit

- submit application for stocking
- stoning high school
- road widening permits in and planning project for July
- requesting partial certificate of occupancy
- city has signed off on power utility

#### **IV. New Business**

##### **A. 25-26 Holiday and Vacation Schedule for 12 month staff**

Presented by Mr. Qiugley for board approval.

##### **B. Consolidated Federal Grant**

Presented by Mr. Qiugley for board approval.

##### **C. 25-26 Delta Dental/Vision Renewal Rates**

Presented by Mr. Qiugley for board approval.

##### **D. Durham Charter School Booster Club**

Presented by Mr. Quigley. Will be discussed further at a later after review by Mr. Atkins.

##### **E. DPS Catering Renewal**

Presented by Mr. Qiugley for board approval.

##### **F. 25-26 Remote Learning Plan**

Presented by Mr. Qiugley for board approval.

##### **G. Staff Letter**

Presented by Mr. Quigley concerning tempory locations at the start of school 25-26 school year.

##### **H. Student U Contract**

Presented by Mr. Qiugley for board approval after review by Mr. Atkins no changes.

#### **V. Academic Excellence**

##### **A. Committee Minutes**

Mr. Quigley presented the committee report.

R. Ford made a motion to approve the minutes from Academic Excellence Committee Meeting on 06-23-25.

G. Wicker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Academic Excellence Committee Report Parent and Student Handbook & HS Addendums**

Presented by Mr. Qiugley for board approval.

**VI. Governance and CEO Evaluation**

**A. Committee minutes**

R. Ford made a motion to approve the minutes from Governance and CEO Evaluation Committee Meeting on 06-04-25.

G. Wicker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Governance and CEO Evaluation Committee Report**

Mr. Cain presented to Governance and CEO Evaluation Report, which includes ICE and Political Expression policies up for board approval as agreed at the April meeting if no changes were needed.

**C. 25-26 Employee Handbook**

Mr. Cain presented the 25-26 Employee Handbook for board approval, which includes the McKinney-Vento dispute policy.

**D. CEO Evaluation in September**

Mr. Cain discussed the reorganization of the review cycle.

**E. Meeting in August**

Mr. Cain presented for board approval a board meeting on August 28, 2025.

**VII. Finance & Operations**

**A. Committee minutes**

Mr. Lesesky the Finance and Operations Report.

R. Ford made a motion to approve the minutes from Finance & Operations Committee Meeting on 06-16-25.

G. Wicker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Finance & Operations 25-26 Budget Report**

Mr. Lesesky presented for board approval.

**C.**

### **Custodial Bids**

Mr. Lesesky presented Super Clean Company for approval as janitorial service.

## **VIII. Board Votes**

### **A. The following items are presented as a slate for board approval: 25-26 Budget, Parent and Family Handbook and High School Addendums, Employee Handbook, August 28 Board Meeting, Alex Quigley as Consolidated Federal Grant Administrator,**

Approvals continued: 25-26 Delta Dental Renewal Rate, 25-26 Remote Learning Plan, Student U pending any final legal review, Political Expression Policy, Ice Policy, Super Clean Company as janitorial service, and the hiring of Ronique Hewitt-Carter, Britnie Galloway, Bailey Credle, Ti-Ann Pennicoke, Paola Salguero-Schwartz, Lauren Benoit, Romero Spaulding, Christina Wiley, Jordan Meek, Gavin Treasure, Cristian Beltran, Alexander Dryer, Erin Fei, Michelle Thompson, Kiya Simpson, Asawari Bhave Gudipudi, James Hegmann, Patrick Walker, Jonathan Watson, Aliaya Southerland, Eva Lie-Nielsen, Skyla Carmona, Kamryan Collis, Na 'Laura' Luo, Chloe Howard, Jesenia Martinez, Jack Montgomery, Mary-Catherine Jones, Sarah B. Machak, Miranda Arias

R. Ford made a motion to approve aforementioned board votes.

G. Wicker seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. Closing Items**

### **A. Adjourn Meeting**

M. Lesesky made a motion to adjourn meeting.

C. Cain seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:29 PM.

Respectfully Submitted,

C. Cain