



Durham Charter School

Minutes

Durham Charter School Board Meeting

Date and Time

Thursday April 24, 2025 at 5:00 PM

Location

807 W. Chapel Hill Street
Durham, NC 27701

Our Mission: To Build a World-Class, K-12 School in Durham that Empowers Students to Thrive in College, Career, and Life.

Directors Present

A. Gutierrez, C. Cain, E. Lember, J. Miller (remote), L. Morey, M. Bailey (remote), M. Lesesky (remote), P. Edwards

Directors Absent

G. Wicker, R. Ford

Guests Present

A. Hill, B. Brown, P. Adkins, Steve Hubrich (remote)

I. Opening Items

A. Call the Meeting to Order

L. Morey called a meeting of the board of directors of Durham Charter School to order on Thursday Apr 24, 2025 at 5:01 PM.

B. Record Attendance

Quorum was reached by having 8 out of 10 board members present.

C. Pledge of Allegiance

Pledge of Allegiance rendered.

D. Approve Minutes

P. Edwards made a motion to approve the minutes from Durham Charter School Board Meeting on 03-27-25.

E. Lember seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approval of Agenda

C. Cain made a motion to approve the agenda.

P. Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Privilege of the Floor

No one was present for Privilege of the Floor.

II. Executive Director Report

A. Presentation of Report

Mr.Quigley presented and discussed the Executive Director's Report.

- Academics and Academic Data (including mock EOGs)
- Enrollment and Recruitment
- Hiring process and Personnel

III. New Business

A. Auditor for 24-25 school year

Ms. Morey discussed using Sharp Partel as Auditor for the next fiscal year.

IV. Old Business

A. Attorney General Approval for 807 Sale

Ms. Morey discussed the document and it's signing and submission to the attorney generals office.

B.

Update from Hubrich Contracting

Steve Hubrich gave updates on Kemp Rd. Construction project.

- Water and sewage
- Parking lot and lights
- 1st floor
- Exterior
- Gymnasium
- 2nd floor
- Duct work
- Duke Power has been on site
- Plumbing 90%
- Curbing, sidewalk
- Baseball field grading, fertilizer, and seeding
- CO Inspection
- Stocking permit

C. Move start date for 25-26 School year

Mr.Quigley discussed moving the 25-26 School Year to give flexibility for construction completion.

V. Academic Excellence

A. AIG

Mr. Bailey discussed AIG services and implementation.

VI. Governance and CEO Evaluation

A. Poll for Board Retreat Dates

Mr.Cain presented board retreat dates for discussion.

B. Political Expression and ICE policies

Political Expression and ICE policies tabled until June board meeting.

C. Nepotism Policy

Mr. Cain presented Nepotism Policy for discussion.

VII. Finance & Operations

A. Budget Update

- Mr. Lesesky presented discussed current budget report.
- Mr. Quigley discussed next years budget, especially concerning day porter services and hvac services.

B. Sale of 807 W. Chapel Hill Property

Mr. Lesesky and Mr. Qiugley discussed the closing of the sale of the property.

C. Highland Contract

Mr. Quigley along with Mr. Atkins gave an update on the Highland Contract, with notable comments on the generous default clause.

VIII. Closed Session pursuant to (G.S.)143-318.11 (5) (6) for Real Estate and Personnel Matter

A. Enter closes session

P. Edwards made a motion to to enter closed session.

E. Lember seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Cain made a motion to Adjourn closed session.

E. Lember seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Board Votes

A. The following items are presented as a slate for board approval:

Terminate the employment of Justice Rushwaya and Edward Carter, AG Board Resolution, AIG Program, Nepotism Policy, Moving start date of 25-26 School Year to September 2, Hiring Sharp Partel as Auditor for upcoming fiscal year, and March Budget.

P. Edwards made a motion to approve aforementioned slate of items.

E. Lember seconded the motion.

The board **VOTED** to approve the motion.

P. Edwards made a motion to approve the minutes from Finance & Operations Committee Meeting on 04-21-25.

E. Lember seconded the motion.

The board **VOTED** unanimously to approve the motion.

P. Edwards made a motion to approve the minutes from Governance and CEO Evaluation Committee Meeting on 04-16-25.

E. Lember seconded the motion.

The board **VOTED** unanimously to approve the motion.

P. Edwards made a motion to approve the minutes from Academic Excellence Committee Meeting on 04-15-25.

E. Lember seconded the motion.

The board **VOTED** unanimously to approve the motion.

X. Closing Items

A. Adjourn Meeting

E. Lemberth made a motion to adjourn the meeting.

A. Gutierrez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:35 PM.

Respectfully Submitted,

E. Lemberth