

APPROVED



# Durham Charter School

## Minutes

### Durham Charter School Monthly Board Meeting

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#### **Date and Time**

Thursday May 23, 2024 at 5:00 PM

#### **Location**

807 W. Chapel Hill St.

Durham, NC 27705

Library

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#### **Directors Present**

A. Gutierrez, C. Cain, E. Lember, G. Wicker, J. Miller, L. Morey, M. Bailey, M. Lesesky, P. Edwards, R. Ford (remote)

#### **Directors Absent**

J. DeBerry

#### **Guests Present**

A. Quigley, Andrew Egan (remote), P. Adkins (remote), Steve Hubrich

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

L. Morey called a meeting of the board of directors of Durham Charter School to order on Thursday May 23, 2024 at 5:00 PM.

#### **B. Record Attendance**

**C. Pledge of Allegiance**

Pledge of allegiance rendered.

**D. Approve Minutes**

G. Wicker made a motion to approve the minutes from Durham Charter School Monthly Board Meeting on 04-25-24.

P. Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approval of Agenda**

M. Lesesky made a motion to approve the May 23, 2024 agenda.

J. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Privilege of the Floor**

No one was present for privilege of the floor.

**II. Executive Director Report**

**A. Presentation of Report**

Report presented to board

- Academics, Instruction, and Culture - EOG Data, Out of School and In School suspensions
- Enrollment and Recruitment - High School Orientation and Current School Applications
- Personnel Retention - Goal and Status

**B. Budget Report - April**

**III. Old Business**

**A. State Board and Charter School Advisory Board**

No updates provided concerning the State Board or Charter School Advisory Board.

**B. Kemp Road Updates**

Steve Hubrich discussed the site updates and status.

**C. Real Estate Matters**

Andrew Egan discussed:

- The Resolution for the Authorization Of Plan Of Finance thats up for approval
- Financing updates

#### **IV. Academic Excellence**

##### **A. Committee Report**

Gwendolyn Wicker presented and discussed the Academic Excellence Committee Report.

P. Edwards made a motion to approve the minutes from May 7, 2024 Academic Committee Meeting Academic Excellence Committee Meeting on 05-07-24.

G. Wicker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **V. Governance and CEO Evaluation**

##### **A. Committee Report**

Cary Cain presented and discussed the Governance and CEO Evaluation Committee Report.

P. Edwards made a motion to approve the minutes from Govenance and CEO Eval Committee May 8, 2024 Governance Committee on 05-08-24.

G. Wicker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **VI. Finance & Operations**

##### **A. Committee Report**

Preston Edwards presented and discussed the Finance and Operations Committee Report.

P. Edwards made a motion to approve the minutes from Finance & Ops Meeting on May 6, 2024 Finance & Ops Monthly Meeting on 05-06-24.

G. Wicker seconded the motion.

The board **VOTED** unanimously to approve the motion.

P. Edwards made a motion to approve the minutes from Finance and Ops Committee Meeting on May 13, 2024 Finance & Operations Committee Meeting on 05-13-24.

G. Wicker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **VII. Closed Session pursuant to G.S. 143-318.11 for real estate and legal matters**

##### **A. Enter closed sesion**

G. Wicker made a motion to to enter closed session at 6:16 p.m.

P. Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Adjourn from closed session**

L. Morey made a motion to adjourn from closed session at 6:37 p.m.

C. Cain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VIII. Board Votes**

**A. Enrollment and Academic Covenants, EFF Plan of Finance Overview**

M. Lesesky made a motion to approve Enrollment and Academic Covenants and EFF Plan of Finance Overview.

P. Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Liz Morey attaining Select Bank Loan**

J. Miller made a motion to approve Liz Morey attaining a short term loan from Select Bank.

M. Lesesky seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. 24-25 Planning Budget**

G. Wicker made a motion to approve the Durham Charter School -32 B Planning Budget for 2024-2025.

E. Lember seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. 24-25 DPS Catering Agreement**

C. Cain made a motion to approve the Catering Services Agreement with Durham Public School for July 1, 2024 through June 30, 2025.

P. Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Resolution Of Healthy Start Education Inc. D/B/A Durham Charter School Authorization OF Finance**

P. Edwards made a motion to approve the Resolution Of Healthy Start Education, Inc. D/B/A Durham Charter School Authorization of Plan of Finance and executed by the chair of the board.

M. Lesesky seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IX. Closing Items**

**A. Adjourn Meeting**

L. Morey made a motion to adjourn meeting.

J. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,

C. Cain