APPROVED

Great Oaks Charter School - Bridgeport

Minutes

GOBPT November Governance Meeting

Date and Time
Monday November 17, 2025 at 5:00 PM

Location
375 Howard Ave. Bridgeport, CT or virtual

Committee Members Present
Bea Bagley (remote), Bob Carlson (remote), David Zieff, Tenssie Ramsay

Committee Members Absent
Matthew Nwosu

Guests Present
Benjamin Chan, Farah Martin, John Scalice, Latoya Hubbard (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Bob Carlson called a meeting of the Governance Committee Committee of Great Oaks Charter School - Bridgeport to order on Monday Nov 17, 2025 at 5:04 PM.

C. Approve Last Month's Meeting Minutes

Bea Bagley made a motion to approve the minutes from GOBPT October Governance Meeting on 10-15-25.
Tenssie Ramsay seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Governance Committee

A. CEO Report

J. Scalice discussed expansion overview with the board of directors. There are more details to be discussed in the board meeting. These details can be found in the November board meeting notes.

B. COO Report

COO, L. Hubbard went over COO report and discussed expansion plans with the board of directors.

Procurement Status: Comprehensive list of all furniture, fixtures, and technology (classrooms, offices, gym, and common areas) has been developed.
Next Step: Vendor **cost quotes due by December 1, 2025** for board review and budget approval.

Procurement/Construction Timeline:

- *Dec 2025:* Final vendor selection and budget approval
- *Feb- March 2026:* Construction begins
- *Mar–Jun 2026:* Structural and systems installation (tech, safety, HVAC, electrical)
- *Jul 2026:* Delivery and installation of furniture, fixtures, and tech
- *Aug 2026:* Facility ready for student and staff use

B. Bagley asked how many classrooms will be created. L. Hubbard shared that the plan is for 10 new classrooms.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:20 PM.

Respectfully Submitted,
Bob Carlson

Attention: Times and Locations are subject to change.