

APPROVED



## Great Oaks Charter School - Bridgeport

### Minutes

#### GOBPT January Governance Meeting

---

**Date and Time**

Wednesday January 15, 2025 at 4:30 PM

**Location**

375 Howard Ave.  
Bridgeport, CT 06605

---

**Committee Members Present**

Bea Bagley (remote), Bob Carlson, David Zieff (remote), Tenssie Ramsay (remote)

**Committee Members Absent**

Corey Sneed

**Guests Present**

Benjamin Chan, Farah Martin, John Scalice, Latoya Hubbard

---

**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Bob Carlson called a meeting of the Governance Committee Committee of Great Oaks Charter School - Bridgeport to order on Wednesday Jan 15, 2025 at 4:31 PM.

**C. Approve Minutes**

Bea Bagley made a motion to approve the minutes from GOBPT December Governance Committee on 12-11-24.

Tensie Ramsay seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Governance Committee

### A. CEO Report

CEO discussed CEO report with board members.

We will be focusing on After School programs. We have been trying to get funding for our after-school program.

- Earlier in the year we announced to the board that we applied for the 21st Century Community Learning Center grant. We were the only Charter School that got the grant. We were maxed out at 250,000 grant per year for the next three years. This funds our Seamless day and afterschool programs for the future.

January 22nd is our beginning of the grant. We got a lot of great staff involvement! B. Carlson asked about how much of the \$250,000 is going to personnel. J. Scalice reports most of it is going to personnel. J. Scalice went over budget for the grant with the board of directors. D. Zieff asked what the requirements are for the grant and after school program.

B. Carlson also asked how this helps with staff recruitment. J. Scalice reports it does help boost morale but it is mostly great for student recruitment. A lot of families need assistance with after school.

### B. COO Report

COO, L. Hubbard, went over COO Report.

#### **Enrollment Updates:**

- As of today, we have 57 applications that we have received. Our 9th grade we have 22 applications. **Our lottery date will take place on April 10th, 2025.**
- Marketing: automated robo calls, postcard mailing, community outreach and social media reach.

#### **Facilities Updates:**

- **L. Hubbard and J. Scalice went to a meeting with other Charter School leaders and Bridgeport PD. They informed us that Railroad Ave will now be getting high tech cameras, license plate readers and lighting around the school area. In addition, the building owners created handicap accessible parking. D. Zieff asked if the staff is affected, and HR is being involved. L.**

**Hubbard did confirm that staff have been affected by the car break ins around the school.**

- **L. Hubbard is pleased to share that our utilities usage has gone down 15%. Our new facilities manager, Robert Litwin, has been extremely helpful to the school and has been working with our vendors.**
- **School cafeteria had debris coming down from the ceiling. It is about \$17,000 and Gary has spoken to COO. According to our lease agreement, building owner is responsible for the cost.**

School Update:

- **Winter Essentials Drive for our students. We have been collecting new and gently used coats, scarfs and new hats. We have gotten a huge donation since Monday and we will open up to our families on February 6th.**

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:00 PM.

Respectfully Submitted,  
Bob Carlson

---

Attention: Times and Locations are subject to change.