



# Great Oaks Charter School - Bridgeport

## Minutes

### GOBPT December Governance Committee

---

#### Date and Time

Wednesday December 11, 2024 at 4:30 PM

#### Location

375 Howard Ave.  
Bridgeport, CT 06605

---

#### Committee Members Present

Bea Bagley (remote), Bob Carlson, Corey Sneed (remote), David Zieff, Tenssie Ramsay (remote)

#### Committee Members Absent

*None*

#### Guests Present

Benjamin Chan, Farah Martin, John Scalice, Latoya Hubbard

---

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Bob Carlson called a meeting of the Governance Committee Committee of Great Oaks Charter School - Bridgeport to order on Wednesday Dec 11, 2024 at 4:31 PM.

#### C.

### **Approve Minutes**

David Zieff made a motion to approve the minutes from GOBPT Governance Committee Meeting on 11-13-24.

Bea Bagley seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance Committee**

### **A. CEO Report**

CEO, J. Scalice, went over plans for presentations for next month from our school leadership.

Leadership will be in attendance in January 2025.

Today we will be looking at our data, disciplinary data, attendance and some of teacher survey data regarding coaching. This was an area that the state wanted to get further information from.

We will also go over brief but not impactful changes to our grant.

### **B. COO Report**

Enrollment process has already begun. This began on December 1st. In January we will start a robust Marketing campaign.

Certification:

- 80% of our staff is certified. The other 20% is covered under the 60-day provision that the CSDE allows the school to have.
  - D. Zief asked where were we last year? L. Hubbard reports that with returning staff we are at 91%. This is mostly new staff that have been hired between August and this month. The state can take from 8-12 weeks so it may take some time to get these certifications.

Facilities:

- New facilities manager, Robert Litwin, has been doing a phenomenal job. He is very hands on, and he has gotten in to work.

Operations Highlights: contributions they've made so far this year and how it's impacted the school.

- Ryanne Davis- HR
- Calley Tinley- Ed Tech

## **III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:42 PM.

Respectfully Submitted,  
Bob Carlson

---

Attention: Times and Locations are subject to change.