APPROVED

Great Oaks Charter School - Bridgeport

Minutes

Board Meeting

Date and Time
Wednesday December 14, 2016 at 5:15 PM

Location
Great Oaks Charter School; 510 Barnum Ave (2nd Floor Conference Room)

Great Oaks Charter School of Bridgeport's December board meeting will be held on Wednesday, December 14th at 5:15 pm on the second floor of the school at 510 Barnum Ave.

Directors Present
Amy Marshall, Dexter Upshaw (remote), Ed Farrow, Pamela Fraser-Abder, Susan Briggs, Tamara Smith

Directors Absent
Leticia Sepulveda

Directors who left before the meeting adjourned
Dexter Upshaw

Guests Present
Christine English, Michael Duffy, Michael McGregor, Monica Maccera Filppu, Rashaun Reid, Rick Iandoli (remote), Shana Hurley, Wade Eyerly

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

Ed Farrow made a motion to call the meeting to order.
Pamela Fraser-Abder seconded the motion.
The board **VOTED** unanimously to approve the motion.
Ed Farrow called a meeting of the board of directors of Great Oaks Charter School - Bridgeport to order on Wednesday Dec 14, 2016 at 5:35 PM.

C. Approve Minutes

Dexter Upshaw made a motion to approve minutes from the Board Meeting on 11-09-16 Board Meeting on 11-09-16.
Tamara Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Governance and Policy

A. Presentation of new board member candidate

Susan Briggs made a motion to accept Wade Eyerly as a member of the Great Oaks Charter School - Bridgeport Board of Directors.
Pamela Fraser-Abder seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Facilities and Finance

A. Report from the Finance Committee

Great Oaks Foundation Director of Finance R. Iandoli reviewed the November financial dashboard. Due to variances in revenues as well as expenditures, GO-BPT is doing worse than budget for year to date. The school will seek to generate savings for non-personnel expenses and school operating expenditures.

B. Discussion on funding of new facility

Great Oaks Foundation Chief Operating Office M. McGregor presented a summary of proposed terms and conditions of a proposed loan from Boston Community Loan Fund, Inc. to finance tenant improvements for the long-term Cherry Street facility. He reviewed projections for different fundraising scenarios, including fundraising for minimum debt service versus embarking upon a full-scale capital campaign. Discussion about long-term implications ensued.
Dexter Upshaw left.
Tamara Smith made a motion to accept the loan agreement from Boston Community Loan Fund, Inc.
Amy Marshall seconded the motion.

The board **VOTED** to approve the motion.

Roll Call	
Pamela Fraser-Abder	Aye
Ed Farrow	Aye
Susan Briggs	Aye
Tamara Smith	Aye
Leticia Sepulveda	Absent
Dexter Upshaw	Absent
Amy Marshall	Aye

C. Discussion on short-term space solution for SY 17-18

M. McGregor shared that there is an arrangement for the short-term facility needs for the growth to ninth grade. GO-BPT will expand about 5,000 square feet within the 510 Barnum Avenue location. The Great Oaks Foundation has accepted a bid for a contractor and an architect to begin tenant improvements in the short-term space.

IV. Report from the Executive Director

A. Dashboard Review

B. Report of Panorama Teacher Survey

R. Reid shared data from the first of four surveys of teaching staff done in partnership with Panorama Education. As a next step, R. Reid will be comparing the results of Great Oaks Bridgeport to the other Great Oaks schools. Survey data indicated that staff is feeling confident about the seventh grade reset. Challenges identified included low results in teachers' feelings of efficacy, a challenge consistent with education in general and urban education specifically.

V. Closing Items

A. Adjourn Meeting

Tamara Smith made a motion to adjourn the meeting.
Pamela Fraser-Abder seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,
Ed Farrow