Great Oaks Charter School - Bridgeport

GOBPT September Finance Meeting

Published on September 8, 2026 at 11:11 AM EDT

Date and Time

Wednesday September 9, 2026 at 4:30 PM EDT

Location

375 Howard Ave. Bridgeport, CT 06605

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**4:30 PM**
A.	Record Attendance		David Zieff	1 m
B.	Call the Meeting to Order		David Zieff	1 m
C.	Approve June's Meeting Minutes	Approve Minutes	David Zieff	1 m
II.	**Administrative / Financial Overview**			**4:33 PM**
A.	Financial Position	FYI	David Zieff	5 m
III.	**Review of FY26 Financials**			**4:38 PM**

		Purpose	Presenter	Time
	A. Financial Documents	FYI	David Zieff	25 m
IV.	**New Vendors**			**5:03 PM**
	A. New Vendors over $5,000	FYI	Latoya Hubbard	3 m
V.	**Additional Items**			**5:06 PM**
	A. Additional Items		Benjamin Chan	1 m
VI.	**Closing Items**			**5:07 PM**
	A. Adjourn Meeting	Vote	David Zieff	1 m

Attention: Times and Locations are subject to change.

Coversheet

Approve June's Meeting Minutes

Section:	I. Opening Items
Item:	C. Approve June's Meeting Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for GOBPT June Finance Meeting on June 15, 2026

GO-BPT
Great Oaks Bridgeport

Great Oaks Charter School - Bridgeport

Minutes

GOBPT June Finance Meeting

Date and Time
Monday June 15, 2026 at 4:00 PM

Location
375 Howard Ave. Bridgeport, CT or virtual.

Committee Members Present
Bob Carlson (remote), David Zieff

Committee Members Absent
Daniel Luciano

Guests Present
Benjamin Chan, Farah Martin, John Scalice, Latoya Hubbard

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

David Zieff called a meeting of the Finance Committee Committee of Great Oaks Charter School - Bridgeport to order on Monday Jun 15, 2026 at 4:07 PM.

C. Approve Last Month's Meeting Minutes

David Zieff made a motion to approve the minutes from GOBPT May Finance Meeting on 05-18-26.
Bob Carlson seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Administrative / Financial Overview

A. Financial Position

B. Chan went over Dashboard with the committee.

B. Chan went over the end of May status.

Beginning of May the starting cash balance was 1.2M. We have 698,000 in ending cash balance.

Fundraising-
D. Zieff discussed briefly the idea of bringing in a grant/ fundraising person help raise funds. D. Zieff states he spoke to someone to get a proposal for a fundraising plan. He will speak to her and get more details for next meeting.

Our Budget with our entire funding is 10,903,515

21st Century after school program needs to be approved by the end of the school year. Once this is approved we will draw it down because these are funds we have been spending.

D. Zieff asked if someone in private funding asks, do you have financial information? B. Chan reports everyone should be able to use the 990.

III. Review of FY26 Financials

A. Financial Documents

B. Chan went over budget to actuals with the finance committee.

IV. New Vendors

A. New Vendors over $5,000

B. Chan went over copier obligation. We have 5 canon copier machines right now. The broker group is out of NYC and reliable. We have fancy machines but the allowance is tight and we are about to hit it. We have exceeded the number of copies. Option 1 is stay put with Canon and at the end of lease we pay out 28 months and pay the overage and pay 11 months of new vendor.

New vendor has no allowance, it is unlimited. The cost goes down if we switch. If we change now, the cost is 4,653.17 and they would give us a check to cover canon. They store the machines until 2028. Canon won't take the money or machines early.

New MBS lease for 11 months at expiration of Canon lease.

D.Zieff asks if we have done the proper research of this company to make sure they are a good company. We would be leasing these new copier machines. D. Zieff states we have to pay property tax.
David Zieff made a motion to terminate the old lease with Canon and enter a new lease with MBS.
Bob Carlson seconded the motion.
The committee **VOTED** unanimously to approve the motion.

V. Additional Items

A. Additional Items

No additional items.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:38 PM.

Respectfully Submitted,
David Zieff

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