APPROVED

Soleil Academy

Minutes

Soleil Academy Board Meeting

Date and Time
Wednesday December 10, 2025 at 5:00 PM

Location
12315 Thorson Ave Lynwood, CA. 90262 (Satellite Option: 3900 Agnes Ave. Lynwood, CA 90262)

OR

Join Zoom Meeting

https://soleilacademy-org.zoom.us/j/87609430795?pwd=jBGMBDglyxTHO1OqaxyuMng5JxNu1f.1

NOTICE IS HEREBY GIVEN *that a Board Meeting will be held at 3900 Agnes Ave. Lynwood, CA. 90262* and on zoom *on the above date and time. During the meeting, the Board will consider, discuss, and may take action upon any of the agenda items listed below.*

PUBLIC COMMENT – *Members of the public calling in or participating via Zoom will be given the opportunity to address the Board during the meeting. Members of the public who wish to comment during the Board meeting may use the "raise hand" function on the Zoom platform to indicate their desire to speak at the beginning of consideration of that agenda item or during the period provided for comments from the public on non-agenda items. Members of the public who wish to speak on any item are requested (but not required) to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to*

speak on each agenda item for a maximum of three (3) minutes per person or six (6) minutes if a translation is required.

ACCESSIBILITY – *If you need special assistance, disability-related modifications, translation, or other reasonable accommodations in order to participate in this meeting, please contact Gricelda Ramirez at (323) 409-0801. Notification at least 48 hours in advance of the meeting will enable Soleil Academy to make arrangements that will ensure accessibility.*

Directors Present
B. Weinstein-Sanders, E. Funes, K. Armstrong, V. Reynolds

Directors Absent
L. Safa, S. Johnson

Ex Officio Members Present
B. Gutierrez

I. Opening Items

A. Call the Meeting to Order

K. Armstrong called a meeting of the board of directors of Soleil Academy to order on Wednesday Dec 10, 2025 at 5:24 PM.

B. Record Attendance

II. Consent Agenda

A. Minutes from 11/19/25 Soleil Academy Board Meeting

B. Weinstein-Sanders made a motion to approve the minutes from 11/19/25 Soleil Academy Board Meeting Soleil Academy Board Meeting on 11-19-25.
E. Funes seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of Second Term for Board Member Vereaux Reynolds

B. Weinstein-Sanders made a motion to Approval of Second Term for Board Member Vereaux Reynolds.
E. Funes seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Finance Committee

A.

Updates

No new updates from committee.

B. Draft Audit Report

B. Gutierrez reviewed results of the audit.. There were no audit findings.
V. Reynolds made a motion to Approve draft audit report.
E. Funes seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Fiscal Policies

B. Gutierrez reviewed updates to fiscal policies, including those to Work From Home Policy, Travel Expenses, Car Rental Policy, Prohibited Purchases, Procurement Policies and Procedures, and Whistleblower and Conflict of Interest Language.
E. Funes made a motion to Approve fiscal policies.
B. Weinstein-Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Bonus Payouts for 24-25 SY

Now that dashboard data from 24-25 school year have been received, the payout amounts were presented to the board.
B. Weinstein-Sanders made a motion to Approve Bonus Payouts for 24-25 SY.
V. Reynolds seconded the motion.
The board **VOTED** unanimously to approve the motion.
B. Gutierrez reviewed current enrollment data, Schoolwide attendance, and chronic absenteeism metrics.

IV. Management Update

A. Soleil Management Updates

B. Gutierrez reviewed enrollment numbers, schoolwide attendance gains, and chronic absenteeism metrics.

V. Academic Committee

A. Updates

Since Principal Serrano was not in attendance, a pre-recorded academic update provided by Serrano was viewed by the board. She provided an update on the Fall and Winter MAP assessment results.

VI. Governance

A.

Updates

B. Gutierrez reviewed board goal updates in areas of charter renewal readiness and strengthening board impact and effectiveness

B. Brown Act

Brown Act Refresher was reviewed, including topics: purpose, new laws, meetings, notice and agendas, rights of the public, closed sessions, and enforcement. The board the engaged in a Kahoot to check for understanding.

VII. Closing Items

A. Adjourn Meeting

Topics for Midyear Retreat were previewed: Board goal step-back, schools safety plan, salary scales, Form 700, mid-year academic data.

Board pulse check was completed to gauge meeting effectiveness.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:23 PM.

Respectfully Submitted,
K. Armstrong